



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
SBES College of Arts and Commerce, Aurangabad	
• Name of the Head of the institution	Makarand Arvind Paithankar
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	2332040
• Mobile no	9422201233
• Registered e-mail	sbescollegeac@yahoo.com
• Alternate e-mail	admin@sbaaccollege.in
• Address	Saraswatinagar, Aurangpura, Aurangabad, Maharashtra
• City/Town	Aurangabad
• State/UT	Maharashtra
• Pin Code	431001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad				
• Name of the IQAC Coordinator	Prof. Pramod Prabhakar Deo				
• Phone No.	2344835				
• Alternate phone No.	2344825				
• Mobile	9881296986				
• IQAC e-mail address	sbescollegeac@yahoo.com				
• Alternate Email address	admin@sbaaccollege.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.sbaaccollege.in/aqar/aqar19-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sbaaccollege.in/iqac/ac/20-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	83.60	2004	16/02/2004	15/02/2009
Cycle 2	B	2.10	2010	28/03/2010	28/03/2010
6.Date of Establishment of IQAC			25/03/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
* Application of data collection, tabulation and analysis		
* Organization of online activities/programs		
* Online TLE		
* AISHE		
*Collection and analysis of feedback		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Academic Calendar	Prepared and implemented	
Annual Program	Prepared and implemented	
Departmental Plan	Prepared and implemented	
Plan of Cells and Committee	Prepared and implemented	
ISO Audit	Conducted	
Feedback	Conducted	
13.Whether the AQAR was placed before statutory body?	Yes	

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	27/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	02/02/2022

15. Multidisciplinary / interdisciplinary

College is bifaculty running predominantly commerce and management programs. Programs are multidisciplinary and interdisciplinary in nature. The BA program available in college is multidisciplinary in which study of three disciplines is to be undertaken apart from compulsory English and Second Language. The optional disciplines available are English, Hindi, Marathi, Political science, Sociology, Economics, Public Administration, History, Music and Dramatics. The other programs available in the college are BBA, BCA and MCom which are interdisciplinary in nature. Multidisciplinary and interdisciplinary inputs are provided by organising various lectures and activities. Institution also has plans to start short term certificate courses, diplomas that will be available for students cutting across various streams.

16. Academic bank of credits (ABC):

College is not registered in academic bank of credit. We will register on Academic Bank of Credits (ABC) via the National Academic Depository (NAD) shortly.

17. Skill development:

College apart from teaching the Skill Development component built in the curriculum prescribed by the affiliating University also ensure that professional inputs are provided to the students. College has also taken initiatives in providing Short Term Certificate course in IT for Commerce students. Tally Course is also made available for the students. Apart from ICT Skill Development College also organizes various programs, activities and projects that address to the soft skills, language and communication skills and life skills for the students. In the context of NEP College is looking forward to start various structured skill development courses in coming

future.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Bhartiya Knowledge System has been the basic premise till the advent of Britishers on which the Indian civilization evolved. In Nalanda, Takshshila and host of institutions of higher learning of those times popularized the Indian Knowledge System that attracted scholars from all over the world to Indian in pursuit to seek knowledge. Ours is the college which is pioneering in offering truly Indian subjects like Dramatics and Music as optional subject to chose for BA. The curriculum of these subjects includes study of some of the classics like Natyashastra of Bharatmuni. Pedagogy/ Andragogy for these subjects are based on the classical system of knowledge. We are also looking forward to start some courses in area of history. At present curriculum that we offer has sizable part that addresses Indian knowledge system and heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Evaluation of attainment outcome is vital for teaching-learning process of education institution. The program outcome (PO), program specific outcome (PSO) and course outcome (CO) determines the efficacy of education. The outcomes are evaluated by many non-formal methods that form the formative judgment of the individual teacher whereas the formal structured mechanism is also evolved by our college for its evaluation. It is the summative analysis that we undertake vide result analysis annually. The result analysis is the premise on which the exercise of evaluation of attainment outcomes is undertaken.

Our college being an affiliated institution the conduct and evaluation of examination is undertaken by the affiliating university through the assessment of the examination performance of our students. The result data is than collected from the university further tabulated and analyzed by the college. In case of programs offered under the faculty of commerce and management performance of each paper is considered for course outcome, academic year for program specific outcome and performance of cumulative three years is for program outcome. In case of programs offered under the faculty of humanities performance of each paper is considered for course outcome, performance of discipline for program specific outcome and performance of cumulative three years is for program outcome. The outcome attainment are evaluated in a scale of four point described as outstanding, good average and poor.

20.Distance education/online education:

College is having experience in offering distance education being a study center of State Distance Education University. In area of online education this pandemic proved to be a blessing in disguise. We not only started to create IT infrastructure but will shortly develop ourselves in an ICT enabled campus with all the facilities. During this tough time we made use of Cisco WebEx licenses and G-suite for online education. Website was made dynamic and in near future we will integrate payment gateway in it. E-resources and e-infrastructure in the library will also be upgraded in times to come.

Extended Profile**1.Programme**

1.1

288

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2886

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

624

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

954

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	29

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	34
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File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	52
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2974889
4.3 Total number of computers on campus for academic purposes	216

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In our college we have adopted the Quality Management System for realization of vision, mission and objectives. The Quality Manual has been prepared that reflects the commitment of the college in establishing and implementing a Quality System as per the requirements of ISO 9001:2008 and 9001:2015 standard. Our college

being an affiliated and grant-in-aid institution follows the norms of government, UGC and affiliating university.

- All heads of the departments prepares and allocates the departmental workload, paper allotment, and annual planning by giving due consideration to the aspects of curriculum.
- The time-table committee members prepare and display college time- table.
- Subject teachers undertake semester and unit wise curriculum planning, decides teaching methodology to be adopted, ensures adequate recommended readings and teaching aids to be used. All this is mentioned in teaching diaries.
- Respective teachers submits activity reports, teaching diaries, attendance registers, syllabus completion report and record for validation at the end of semester before proceeding for vacation.
- Whenever there are changes in curriculum or new curriculum is adopted then the teachers participate in the workshops to adapt to the changes.
- The process is monitored through internal audit of ISO by the teachers who are ISO auditors.

The feedback on curriculum is collected from the teachers, parents and alumni helps to understand the implications of curriculum from the point of its practical applicability and utility.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sr. No.

Particular

Dates

1

Opening Day (First Term)

15-06-2020

2

Period of First Term (Both days inclusive)

01-11-2020 to 26-03-2021

3

Admission of all UG and PG Courses (Second Year)

01-08-2020 to 31-10-2020

4

Commencement of Classes/ teaching (UG and PG)

01-11-2020 to 20-03-2021

5

Continuous Internal Evaluation

Any day of the Week

6

Term Examination

08-03-2021 to 26-03-2021

7

Period of Winter Vacation (Both days inclusive)

27-03-2021 to 04-04-2021

8

Opening Day (Second Term)

05-04-2021

9

Period of Second Term (Both days inclusive)

05-04-2021 to 21-08-2021

10

Commencement of Teaching (Second Term)

05-04-2021 to 21-08-2021

11

Continuous Internal Evaluation

Any day of the week

12

Term Examination

09-08-2021 to 21-08-2021

13

Period of Summer Vacation (Both days inclusive)

22-08-2021 to 29-08-2021

14

Opening day of Academic Year 2020-2021

30-08-2021

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

College offers programs with humanities, commerce and management sciences disciplines. Issues and areas in Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated in the courses like Business Communication and Ethics, Business Environment, Organizational Behavior and Work Culture, Tax Planning, GST, Business Legislation, Entrepreneurship, Human Communication in Business, Environmental Awareness, Administrative Practices, Human Factor in Business, Business Laws, Taxation Laws, Auditing, Introduction to Sociology, Individual and Society, Indian Social Composition, Population in India, Sociology of Development, Sociological Tradition, Social Problems in Contemporary India, Sociological Theories, Basic concept of Political Science, Government and Politics, International relations, Political Thinkers, Political ideologies, Ancient, Medieval and Modern History, Women's Struggle in Modern India, Fields of History (Archaeology, Musicology and Tourism) Glimpses of the History of Marathwada, Written and Spoken Communication in English, English for Entrepreneurs, Language through Context, Language through Skills, Literature in English, Indian Writing in English, Upannayas, Natak, Gadya Sahitya, Hindi Kavita, Sampreshanmulak Vyavsaik Hindi, Prayojanmulak Hindi, Pradeshik Bhash Sahitya, Hindi Sahitya Ka Itihas, Indian Economy, Development and Planning, Public Finance, International Economics, Agricultural Economics, History of Economic Thoughts, Industrial Economics, Economic Thinkers, etc. All the students of BA, BCA and BCom programs have to take a compulsory course in Environmental Studies.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

413

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://www.sbaccollege.in/agar/20-21/C-1/1.4.1&1.4.2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.sbaccollege.in/agar/20-21/C-1/1.4.1&1.4.2.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

1098

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

561

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mechanism to identify Slow and Advanced learners

- Performance at earlier examination

Institutional Efforts for Slow Learners

- Remedial Classes
- Academic problems are addressed in classes, assignments are evaluated, and suggestions for improvement are made.
- Before university examination, university question papers of previous examination are provided to the students. These question papers are studied by the students and difficult questions are addressed by the subject teachers.
- Mentors-Mentee is also being implemented in the institution. The progress in academic growth, sports, cultural activities, regularity, and active participation in co- curricular and extra-curricular activities have continuously been observed by the mentor provided to the mentee students.

Institutional Efforts for Advanced Learners

- These students are encouraged for various competitive examinations like MPSC, UPSC, Banking and so on.
- The advanced learner students of each department are awarded prizes who has won a gold medal or stood first in the University examination.
- Lectures of experts
- Extra library facilities or additional books other than text books are provided to these students.
- Queue free access to get administrative work done.
- Special Identity card
- Participation in various committees of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2886	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Participative learning:** The students get participates in the learning process through group discussion, question answers, seminar presentation in the classroom. Students are also involved in participative learning through faculty-guided projects at their UG and PG level.
- Students are encouraged to contribute in the college annual magazine by motivating them to write on various topics. They are also motivated to write book review on various subjects.
- Departmental level Educational trips, Industry visits, Page to stage, Surveys, Essay writing competition etc. are organized to develop, nurture and expand students interest in the subject.
- The students are guided and motivated for writing research paper. College organizes workshop for the students to increase their participation or to enhance their knowledge in various subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

College is having good IT infrastructure for teaching learning process. Roof mounted digital laser projectors are installed in 36 out of the 47 classrooms. Faculty members make use of power point presentation, Audio-Visual Resources for classroom teaching. College is having 23 laptops which we lend it to those faculty members who need it. Power point presentation of the important areas of the curriculum is available. Teachers made a swift transition from classroom to online teaching during the lockdown due to COVID-19 pandemic. SBES has purchased 31 licenses of CISCO WebEx to make available hassle free online teaching to students. Teachers conducted all the classes through online mode as per the online timetable during pandemic. Teachers also effectively made use of whatsapp and telegram groups of students for effective communication. College made use of G-Suite for internal assessment. Tests were conducted by using goggle forms. College is having a library housed in a separate building where e-resources are available. Apart from this printers, scanners, reprography and internet facility are available in college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

16

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.**

Write description within 200 words.

For the internal examination we follow 80 marks (Evaluation by University) + 20 marks (Internal Evaluation) pattern of examination of each paper. College has adopted tutorials for 5 marks, seminars for 10 marks and tests for 5 marks for First year of BCom, BBA and BCA. For IT papers of BCom the weightage for internal marks is 50% for this practical exam of 10 marks, oral of 20 marks and practical files submission of 20 marks. For MCom we conduct two tests of 10 marks each. For BA, BBA, BCA, MCom University also conducts 100 marks project for the students. Internal examiners are appointed by the university to evaluate these projects. The marks of internal assessment are sent to the university after taking signature of the students on the attendance sheet. College has conducted internal assessment by making use of Goggle forms in this pandemic year weightage were given to the questions which are computerized evaluated and the mark sheets were downloaded in excel format and then uploaded on the university portal. Time frame of eight days is given to students. In terms of frequency students are given a chance to retest and the mode used is online.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal assessment is compulsory for students. The scheme of Internal is determined by the university. If students have any grievances they may apply through the form available on the college website or they can also apply in writing to the principal/HOD stating their problem then depending upon the problem the issue is addressed. If the problem is with university than correspondence from the college is done to sort the issue. A separate clerk is deputed to look into the matters of internal assessment which needs to be rectified by the university whereas if the issue is related to the college than the concerned HOD is entrusted to redress the grievance by taking appropriate measures.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers four undergraduate and one post graduate program. The program outcome, course specific outcome and course outcome are explicitly stated and posted on the college website. It is tabulated by ad-hoc committee constituted for the same purpose. Based on the course and course specific outcome senior faculty members along with the Principal formulated the Program outcome for this various references were referred. The Course outcome and the course specific outcome are prepared by the respective faculty members who are teaching it. Apart from their own expertise they refer to the course outcomes mentioned by the board of studies of the university where it is mentioned in some of the curriculum which university publish. In college meetings it is communicated to the college teachers and teachers also explain it to the students at the beginning of the course so it becomes easier for students to comprehend what they will be learning in that particular course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.sbaccollege.in/agar/20-21/C-2/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The ultimate judgment of the attainment of the outcomes is the performance evaluation of the students. In the university pattern it is done by the university assessment and partially by the internal assessment. In our college it is undertaken through the result analysis of the marks scored by the students in university assessment and internal assessment. In this summative assessment the attainment of the course outcome is assessed by the paper wise

result analysis; the course specific outcome attainment are assessed by discipline specific result analysis for BA and year wise result analysis for BCom, BBA, BCA, MCom; and the attainment of the program outcome is evaluated by undertaking the final result analysis of the program. This evaluation in our college comes under the purview of ISO audit and undertaken biannually. These evaluations are tabulated and graphically represented by every department in their records.

Apart from this summative method of evaluating the attainment of outcomes some formative non-structured methods used are Practical examinations, Viva-voce, classroom performance and participation in various activities and programs organized in the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sbaccollege.in/agar/20-21/C-2/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

673

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.sbaccollege.in/agar/20-21/C-2/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

200000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

15

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College offers programs in the faculty of humanities and commerce. The ecosystem for innovations and initiatives for creation and transfer of knowledge includes programs on IPR, for entrepreneurship development we organize entrepreneurship awareness camp, dialogue with entrepreneur, meet the first generation entrepreneur program, exposure visits, page to stage a script writing initiative for drama festival, musical concert, workshop on Indian classical music, workshop on research methodology, etc. Apart from this college houses well equipped knowledge resource center. A cell consisting digitization and conservation of the primary resource of the contemporary history of Marathwada division of Maharashtra funded by National Archives of India. Computing facilities required for research. Cultural activities and publication of Magazine for creative manifestation of latent talents of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

63

File Description	Documents
URL to the research page on HEI website	http://www.sbacollege.in/agar/20-21/C-3/3.3.1.1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

51

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The activities carried during this year includes International yoga day celebration, Leadership development camp, personality development program, constitution day celebration, National voter day, gender awareness week, yoga for unity, guest lectures, etc. were the programs organized. Being covid year most of the activities were organized online with the objective to create awareness and sensitize students on social issues. Covid contribution was made by the staff. Covid duty was undertaken by staff member. Covid survey was undertaken by staff members with Aurangabad Municipal Corporation.

File Description	Documents
Paste link for additional information	http://www.sbaccollege.in/aqar/20-21/C-3/3.4.3&3.4.4.1.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

137

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

05

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is spread over 5.60 Sq. Mtrs of land. The college has augmented infrastructure facilities consistently over the years. To ensure its optimal utilization of classrooms besides conducting regular classes the classrooms are used for remedial coaching, certificate courses and semester examination. The total classrooms in the college are 52 of which 37 are ICT enabled. All the classrooms

are equipped with green, white and blackboards and also with roof mounted digital laser projector some of them also have public address system. The classrooms of music department are arranged in 'bhartiya baithak style' where riyaz can be comfortably undertaken. College is having two computer laboratories, one language laboratory and a theatre that serves as drama laboratory. The college has 190 computers 26 laptops with 10 MBPS OFC lease line Internet facility available. The music department also has tabla, harmonium, sitar, sarod, sarangi, flute, tambora, etc. Power generator facility is available for uninterrupted electricity supply. In this pandemic year college has made available 31 licenses of CISCO Webex for online teaching learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is having conference hall of 960 sqft with a seating capacity for 100 people since its establishment and a Mini theatre was established in year 2002 which is of 3200sqft with a seating capacity for 200 people for cultural activities, gymnasium with three wooden badminton courts, table tennis facility and a multi gym was established in year 2000 and there is outdoor playground ample for outdoor sports since inception. College is having instruments and equipments of Drama, Music, Trekking, Photography and Sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

785520

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software : Soul
- Nature of automation (fully or partially) : Fully
- Version : 2.0
- Year of Automation : 2017

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has undertaken website development, repairs and maintenance of IT and also updated internet broadband and lease line. Institution has also purchased the cisco webex licences, G-suite for online educational transactions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

238

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1192

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /

non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	http://www.sbaccollege.in/agar/20-21/C-5/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

247

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

824

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

268

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Though the Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017) dated 11/01/2017 provides for students council vide its article 99 (1) clause (b) of sub-section (4) and also provides for president and secretary of the college students' council as member of college development committee, but it has not been implemented in the state. College has student's representation on committees like gathering, cultural, sports, hostel, SB trophy, etc.

Student representative from the BA, BCom, MCom, BBA and BCA are nominated on various committees. Student members take part in organizing number of programs of the college. They are represented in various administrative, co-curricular and extracurricular activities. They are on annual student magazine, library advisory board, debate competition, cultural committee, NSS, NCC, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has registered Alumni Association formed under u/s 8 of the Companies Act 2013 as nonprofit Company on 7th January 2016 (Pursuant to sub-section (2) of section 7 of the Companies Act, 2013 and Rule 8 of the Companies (Incorporation) Rule, 2014) with Reg. No. U74120MH2016NPL 271830 and its registered office at SBES College of Arts and Commerce, Aurangabad. The share capital of the foundation is Rs.5, 00,000/-. The Association aims at uniting and gathering past students; to provides platform for ex-students to keep in touch with the college; to organizes a number of activities for the benefit and betterment of the present students; to organize jointly with college workshops, guest lectures and other educational and entertainment program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

People from all the domains of public life who values education are members of Saraswati Bhuvan Education Society. They are outstanding professionals, successful businessman, legal luminaries, and scholarly academicians. The governance of our institution is truly democratic, participative and decentralized that follows committee pattern of governance. The de jure working of our institution in letter and spirit is reflected in all our educational transactions. Teachers are represented on the highest executive body namely governing council. College Development Committee is the decision making body for the college which is constituted as per Maharashtra University Act. Apart from Management members in this committee three professors are elected, one senior faculty member, coordinator of IQAC are nominated, One member of non teaching staff is elected and Vice- Principals are invitee members. College follows departmental pattern for academic transactions, committee pattern for co-curricular and extracurricular activities and administration is hierarchical from junior clerk to registrar. Principal has two Vice-Principals to aid and assist.

In pursuance of its vision and mission college is dedicated to provide programs that offer fundamental knowledge, wisdom and spirit of rational inquiry apart from developing skill set requirements of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is practiced in the

college in almost every domain of educational transaction. The college development committee is a apex body having participative nature and representative character. College is having academic departments that offer courses required for completion of various programs available in the college. The teachers of the department prepare academic planning of the curriculum and teaching-learning. The head of the department along with the teachers plan the evaluation schedule and activities to be organized in the year. Departmental plan is prepared and submitted to the IQAC of our college. Committee pattern of administration is followed for co-curricular and extracurricular activities.

Budget making process of any institution reflects the intentions and values for which it stands. Budget is most potent tool of management that determines effectiveness, efficiency and economy in the organization. Demands for grants are solicited from various units, department, cells and centers by the accounts office of our college to be incorporated in the annual budget which is tabled in college development committee for its approval is a classical case of decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Plans and strategies are adopted towards growth and progress of the college. College is established in year 1963 and hence to suite the contemporary requirements renovation, maintenance and creation of new infrastructure is undertaken. In order to maintain the quality education the aspects included are development of ICT enabled classroom for effective teaching learning; Collaboration for strengthening the skills and knowledge of the students; Upgrading library; Installation of RO water purifiers; college canteen; Water and energy conservation; garden beautification; Installation of CCTV cameras for the campus surveillance; etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is assisted by Vice principal to oversee and coordinate all the academic, co-curricular, extracurricular activities and the administration of the college. One Vice-Principal is also coordinator of IQAC who works with criterion wise committees.

Academic: Head of the departments of various disciplines looks after the academics. The academic planning of the curriculum, teaching, learning, evaluation, and research are the thrust areas of academic working. Principal, Vice-Principal, HOD's and Professors are responsible

Co and Extra Curricular: Committee pattern is followed for the co-curricular and extracurricular activities. The statutory objectives are accomplished by the standing committees that the Principal constitutes for a fixed tenure. The ad-hoc committee's works for the achievement of the program and project specific objectives and are not for fixed tenure. Conveners/Coordinators of the committees are responsible

Cells/ Centre's: The UGC and other add-on, job centric, professional coaching, learning resource, computing facilities, sports facilities are made available to students through cells and centre's. They have their separate working pattern. Librarian, Director Sports, In charge of cell/centers are responsible

Administration: The admissions, fees, applications, scholarship, forms, concessions, issue, store, records, etc that covers the establishment, a/c finance and government compliances required by various authorities is taken care of by the administrative office headed by Registrar assisted by Office Superintendent, Head Clerk, Senior Clerks and Junior Clerks.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.sbaccollege.in/aqar/20-21/C-6/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Personal loan facility

Educational loan for ward

Loan insurance

Group Scheme -LIC

Medical Reimbursement

Canteen

Sports facility

Non teaching

Personal loan facility

Educational loan for ward

Loan insurance

Group Scheme -LIC

Medical Reimbursement

Canteen

Sports facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance based appraisal system is as per UGC Regulation 2018 and GOM GR 2019. PBAS is based on academic performance indicators. The assessment criteria and methodology for college determined in the above GR is followed. The research and academic contribution of the teachers are mentioned in it. The teachers in the end of each academic year submit the PBAS forms with supporting documents. The

committees consisting of IQAC member evaluates the forms and verifies the score of the teachers and submits the report of the scores claimed by the teachers and the scores of teachers validated by the committee to the Principal. Chance is given to the teachers to rectify the discrepancy if any. The supporting documents are then submitted to the IQAC where classification and record of it is maintained. The forms are maintained in college office. For non teaching staff self appraisal and confidential reports are to be submitted annually. The self appraisal report are submitted by non teaching staff which are evaluated by the registrar on fourteen parameters on five point scale by making the recommendation then it is submitted to the Principal for final review. The record of it is maintained in office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducts statutory audit regularly on yearly basis. It is done in first phase for the period of April to December and finally for January to March. The appointment of auditor is made by the management of the Saraswati Bhuvan Education Society in its annual general meeting. The audit of all income and receipts; vouchers related to expenditure; transactions related to assets and liabilities; and purchases made during the year are undertaken. All irregularities are marked and reported. It is ensured that the accounting procedures and practices are followed. Audit report with remarks is submitted to the institution for its perusal.

Apart from this there is grants assessment and government audit conducted by Joint Director and Senior Auditor, Higher Education, Aurangabad and final audit is conducted by the office of Accountant General, Nagpur.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College is an aided institution the main source of funds are students fees and grant in aid from state government. To meet the growing expenses the self financing non grant programs are started. To meet the research requirements faculty members are promoted to take up research projects from UGC, ICSSR, and University. Specific fees are levied to meet the value addition like SB Sports festival, SB Music Festival, SB Debating Competition, IT Certification fees, etc. Institution receives donations from alumni and philanthropist. Institution lease out the infrastructure facilities to bank, for hoardings. Funds are also generated through use of the auditorium, gymnasium and building to examinations. College gets salary grant and government also pays for teachers on clock hour basis. Budget is prepared by incorporating requirements from the departments and centers. Perspective plan is also considered while preparing budget. Optimum utilization is achieved by keeping budgetary control over the expenses. Judicious allocation by prioritizing the infrastructure development is made. Prudent allocation for housekeeping, maintenance, repairs is made. Computerizations, developing the IT infrastructure, augmentation of library facilities

are taken on priority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in acquiring the ISO Certifications and the data management of academic work, teachers output, center/cells activities is undertaken. For this IQAC has devised the quality manual and procedures as per ISO that suite the educational transactions that happens in the college. Care is taken to avoid repeatedly sourcing of the information. All this exercise is done and records are digitally maintained. College has not only sought the certification but internalized it in the educational endeavor that takes place in the college.

It is during the pandemic that IQAC has started taking online feedback. Total five feedbacks are taken. It was done on G-Suite by making use of goggle forms. Curriculum feedback by students; curriculum feedback by teachers, alumni, parents; teacher's feedback by students; feedback on activity, program, project; and student's feedback on institutional performance is undertaken. Feedback is analysed and action taken report is presented in the college development committee and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In our college all the teachers maintains a teaching diary in which the teaching plan of all the courses they teach to are recorded. The lectures allotted to course units and subunits are also mentioned

the teaching methodology adopted is also spelt out in the diary. The daily class teaching learning records are maintained. IQAC is looking forward to create a digital diary for the recording of the teaching learning process. It is reviewed by the HOD'S, Vice-Principal/ Principal of the college. It is also subject to ISO audit undertaken biannually. Review of outcomes is also undertaken. Comprehensive result analysis is undertaken for the paper, course, year/discipline and program.

In order to complement the conventional methods of classroom teaching IQAC has initiated the process of ICT enabled teaching for it 36 out of the 47 classrooms are converted into ICT enabled classroom. All this rooms are equipped with roof mounted digital laser projector and internet facility with cables for laptop attachments. In pursuit of this IQAC has promoted teachers to convert the lectures on ppt now major part of the curriculum is available on it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College offers programs in humanities and commerce and hence the courses are anthropocentric. Gender issues and areas are very much there in the curriculum of almost all the programs. Gender sensitization is a basic requirement of study. Apart from this a special committee undertakes various programs on gender issues that sensitize the students and staff. Counseling by women's cell of Police is undertaken. Girl students of our college excel in academics, cultural and sports activities. Almost fifty percent of student strength is of girl's only shows the sound gender equality that college practices.

The facilities that are available include hostel facility, ladies room, washrooms with sanitary napkins vending and disposal machines, government scholarships, Shalini. M. Pargaokar scholarship, CCTV surveillance, ladies security guards, token system/ separate queue, grievances harassment complaint redressal committee

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sbaccollege.in/agar/20-21/C-7/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College offers education in humanities and commerce and hence biomedical waste and hazardous chemicals and radioactive waste is not generated. For solid waste management the waste is categorized as wet and dry and stored in segregated form and then it is disposed through the municipal corporations waste collection system. The vehicle of Aurangabad municipal corporation comes to college to take this segregated dry and wet waste. The e-waste generated is very limited but it is disposed to the scrap agency having government authorized license of e-waste disposal and due undertaking is taken from the concerned agency.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our college the students and faculty members come from varied and composite background. The inclusive environment of the institution is reflected from various activities, programs undertaken in the year. The syllabus of humanities depicts the constitutional, universal and rational values. The basic concepts like tolerance,

harmony, multiculturalism, regionalism, regional balanced development, secularism, equality, fraternity, rights, obligations, social problems, features of Indian Economy, Indian culture and heritage, importance of national language, significance of mother tongue is taught to students. Various activities that promote inclusive environment are organized by NSS, NCC, cultural committee, etc. Some of this activities are address by the Principal, collective reading of preamble of Indian constitution and India's pledge, trekking to Daultabad, Lokmanya Tilak/Anna Bhau Sathe elocution competition, August Kranti Din Rally, Independence Day, Hyderabad Mukti Sangram-SB Trophy State Level Debating Competition, Mahatma Gandhi Jayanti, Swachhata Abhiyan, Savitribai Phule Jayanti, Vidyapith Namvistar Din, Republic day , Ch. Shivaji Maharaj Jayanti, Mahatma Phule Jayanti, Dr. B.R. Ambedkar Jayanti, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The syllabus of humanities depicts the constitutional, universal and rational values. The course of constitution of India is compulsory for Political science and Public Administration students. The activities of NSS, NCC, Cultural committee inculcates values of democracy, secularism, equality, fraternity, Indian culture and heritage, importance of national language, significance of mother tongue, etc that are enshrined in the Indian constitution. Collective reading of preamble of Indian constitution and India's pledge, Lectures, Topics for debate/elocution, wallpapers, etc reflects the content of constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates the 28 commemorative days of freedom fighters and social reformers. Apart from this Martyr day, Yoga day, anti terrorism day, sadbhavana day, Kargil Vijay Din, National Unity Day, Constitution Day, August Kranti Din, Independence day, Republic day, Maharashtra Din, Hyderabad Mukti Sangram Day, University Foundation day, University name expansion day, Teachers day, International Women's Day, International Mother Tongue Day, National/International Hindi Day, Sports festival, music festival, drama festival, cultural festival, etc are celebrated. Due to covid some of the above could not take place.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to covid pandemic could not undertake the best practice this year. However the following best practices are hallmark of our college since more than last ten years.

- Annabhau Sathe- Lokmanya Tilak Elocution Competition
- V.V. Yardi English Elocution Competition
- Hindi Pakhwada
- SB Trophy- State Level
- SB Sports Festival
- Para Athletics Competition
- Annual Budget Analysis
- Page to Stage and Annual Drama Festival
- Govinbhai Shrof Annual Music Festival
- Workshop on Research Methodology for PG Students
- IT Certification for all BCom Students
- Anaemia reduction and supplement provision to girl students
- Trekking
- Medical check-up and Blood donation camp

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Use of online platform

In the academic year 2020-21, due to the Corona crisis, studies and teaching in the college were conducted through online medium for which we purchased licenses of cisco webex. In which 1000 participants can join. It facilitates vc and screen sharing. This system does not face limitations such as a fixed number of participants and permission to use up to a certain time. Webex can be used through desktop, web and mobile apps.

The online classes of our college were conducted as per the timetable. The link to join online classes were given in separate time table for students and faculty. They were directed to follow the instructions given in the time table. Whatsapp group of Commerce students were made class-wise and arts students subject-wise.

Co-curricular, extra-curricular activities and meetings in the college were undertaken through this system. The college used the Webex system to organize three national webinars. More than 300 participants from 10-12 states attended. The college completed the internal evaluation process through a Google Forms using G-Suite. More than 3000 students participated in this.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In our college we have adopted the Quality Management System for realization of vision, mission and objectives. The Quality Manual has been prepared that reflects the commitment of the college in establishing and implementing a Quality System as per the requirements of ISO 9001:2008 and 9001:2015 standard. Our college being an affiliated and grant-in-aid institution follows the norms of government, UGC and affiliating university.

- All heads of the departments prepares and allocates the departmental workload, paper allotment, and annual planning by giving due consideration to the aspects of curriculum.
- The time-table committee members prepare and display college time- table.
- Subject teachers undertake semester and unit wise curriculum planning, decides teaching methodology to be adopted, ensures adequate recommended readings and teaching aids to be used. All this is mentioned in teaching diaries.
- Respective teachers submits activity reports, teaching diaries, attendance registers, syllabus completion report and record for validation at the end of semester before proceeding for vacation.
- Whenever there are changes in curriculum or new curriculum is adopted then the teachers participate in the workshops to adapt to the changes.
- The process is monitored through internal audit of ISO by the teachers who are ISO auditors.

The feedback on curriculum is collected from the teachers, parents and alumni helps to understand the implications of curriculum from the point of its practical applicability and utility.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sr. No.

Particular

Dates

1

Opening Day (First Term)

15-06-2020

2

Period of First Term (Both days inclusive)

01-11-2020 to 26-03-2021

3

Admission of all UG and PG Courses (Second Year)

01-08-2020 to 31-10-2020

4

Commencement of Classes/ teaching (UG and PG)

01-11-2020 to 20-03-2021

5

Continuous Internal Evaluation

Any day of the Week

6

Term Examination

08-03-2021 to 26-03-2021

7

Period of Winter Vacation (Both days inclusive)

27-03-2021 to 04-04-2021

8

Opening Day (Second Term)

05-04-2021

9

Period of Second Term (Both days inclusive)

05-04-2021 to 21-08-2021

10

Commencement of Teaching (Second Term)

05-04-2021 to 21-08-2021

11

Continuous Internal Evaluation

Any day of the week

12

Term Examination

09-08-2021 to 21-08-2021

13

Period of Summer Vacation (Both days inclusive)

22-08-2021 to 29-08-2021

14

Opening day of Academic Year 2020-2021

30-08-2021

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College offers programs with humanities, commerce and management sciences disciplines. Issues and areas in Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated in the courses like Business Communication and Ethics, Business Environment, Organizational Behavior and Work Culture, Tax Planning, GST, Business Legislation, Entrepreneurship, Human Communication in Business, Environmental Awareness, Administrative Practices, Human Factor in Business, Business Laws, Taxation Laws, Auditing, Introduction to Sociology, Individual and Society, Indian Social Composition, Population in India, Sociology of Development, Sociological Tradition, Social Problems in Contemporary India, Sociological Theories, Basic concept of Political Science, Government and Politics, International relations, Political Thinkers, Political ideologies, Ancient, Medieval and Modern History, Women's Struggle in Modern India, Fields of History (Archaeology,

Musicology and Tourism) Glimpses of the History of Marathwada, Written and Spoken Communication in English, English for Entrepreneurs, Language through Context, Language through Skills, Literature in English, Indian Writing in English, Upannayas, Natak, Gadya Sahitya, Hindi Kavita, Sampreshanmulak Vyavsaik Hindi, Prayojanmulak Hindi, Pradeshik Bhash Sahitya, Hindi Sahitya Ka Itihas, Indian Economy, Development and Planning, Public Finance, International Economics, Agricultural Economics, History of Economic Thoughts, Industrial Economics, Economic Thinkers, etc. All the students of BA, BCA and BCom programs have to take a compulsory course in Environmental Studies.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

413

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.sbaccollege.in/agar/20-21/C-1/1.4.1&1.4.2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.sbaccollege.in/agar/20-21/C-1/1.4.1&1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1098

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

561

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mechanism to identify Slow and Advanced learners

- Performance at earlier examination

Institutional Efforts for Slow Learners

- Remedial Classes
- Academic problems are addressed in classes, assignments are evaluated, and suggestions for improvement are made.
- Before university examination, university question papers of previous examination are provided to the students. These question papers are studied by the students and difficult questions are addressed by the subject teachers.
- Mentors-Mentee is also being implemented in the institution. The progress in academic growth, sports, cultural activities, regularity, and active participation in co- curricular and extra-curricular activities have continuously been observed by the mentor provided to the mentee students.

Institutional Efforts for Advanced Learners

- These students are encouraged for various competitive examinations like MPSC, UPSC, Banking and so on.
- The advanced learner students of each department are awarded prizes who has won a gold medal or stood first in the University examination.
- Lectures of experts
- Extra library facilities or additional books other than text books are provided to these students.
- Queue free access to get administrative work done.
- Special Identity card
- Participation in various committees of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2886	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Participative learning:** The students get participates in the learning process through group discussion, question answers, seminar presentation in the classroom. Students are also involved in participative learning through faculty-guided projects at their UG and PG level.
- Students are encouraged to contribute in the college annual magazine by motivating them to write on various topics. They are also motivated to write book review on various subjects.
- Departmental level Educational trips, Industry visits, Page to stage, Surveys, Essay writing competition etc. are

organized to develop, nurture and expand students interest in the subject.

- The students are guided and motivated for writing research paper. College organizes workshop for the students to increase their participation or to enhance their knowledge in various subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College is having good IT infrastructure for teaching learning process. Roof mounted digital laser projectors are installed in 36 out of the 47 classrooms. Faculty members make use of power point presentation, Audio-Visual Resources for classroom teaching. College is having 23 laptops which we lend it to those faculty members who need it. Power point presentation of the important areas of the curriculum is available. Teachers made a swift transition from classroom to online teaching during the lockdown due to COVID-19 pandemic. SBES has purchased 31 licenses of CISCO WebEx to make available hassle free online teaching to students. Teachers conducted all the classes through online mode as per the online timetable during pandemic. Teachers also effectively made use of whatsapp and telegram groups of students for effective communication. College made use of G-Suite for internal assessment. Tests were conducted by using goggle forms. College is having a library housed in a separate building where e-resources are available. Apart from this printers, scanners, reprography and internet facility are available in college.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors**29**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****29**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****21**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the internal examination we follow 80 marks (Evaluation by University) + 20 marks (Internal Evaluation) pattern of examination of each paper. College has adopted tutorials for 5 marks, seminars for 10 marks and tests for 5 marks for First year of BCom, BBA and BCA. For IT papers of BCom the weightage for internal marks is 50% for this practical exam of 10 marks, oral of 20 marks and practical files submission of 20 marks. For MCom we conduct two tests of 10 marks each. For BA, BBA, BCA, MCom University also conducts 100 marks project for the students. Internal examiners are appointed by the university to evaluate these projects. The marks of internal assessment are sent to the university after taking signature of the students on the attendance sheet. College has conducted internal assessment by making use of Goggle forms in this pandemic year weightage were given to the questions which are computerized evaluated and the mark sheets were downloaded in excel format and then uploaded on the university portal. Time frame of eight days is given to students. In terms of frequency students are given a chance to retest and the mode used is online.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

The internal assessment is compulsory for students. The scheme of Internal is determined by the university. If students have any grievances they may apply through the form available on the college website or they can also apply in writing to the principal/HOD stating their problem then depending upon the problem the issue is addressed. If the problem is with university than correspondence from the college is done to sort the issue. A separate clerk is deputed to look into the matters of internal assessment which needs to be rectified by the university whereas if the issue is related to the college than the concerned HOD is entrusted to redress the grievance by taking appropriate measures.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers four undergraduate and one post graduate program. The program outcome, course specific outcome and course outcome are explicitly stated and posted on the college website. It is tabulated by ad-hoc committee constituted for the same purpose. Based on the course and course specific outcome senior faculty members along with the Principal formulated the Program outcome for this various references were referred. The Course outcome and the course specific outcome are prepared by the respective faculty members who are teaching it. Apart from their own expertise they refer to the course outcomes mentioned by the board of studies of the university where it is mentioned in some of the curriculum which university publish. In college meetings it is communicated to the college teachers and teachers also explain it to the students at the beginning of the course so it becomes easier for students to comprehend what they will be learning in that particular course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.sbaccollege.in/aqar/20-21/C-2/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The ultimate judgment of the attainment of the outcomes is the performance evaluation of the students. In the university pattern it is done by the university assessment and partially by the internal assessment. In our college it is undertaken through the result analysis of the marks scored by the students in university assessment and internal assessment. In this summative assessment the attainment of the course outcome is assessed by the paper wise result analysis; the course specific outcome attainment are assessed by discipline specific result analysis for BA and year wise result analysis for BCom, BBA, BCA, MCom; and the attainment of the program outcome is evaluated by undertaking the final result analysis of the program. This evaluation in our college comes under the purview of ISO audit and undertaken biannually. These evaluations are tabulated and graphically represented by every department in their records.

Apart from this summative method of evaluating the attainment of outcomes some formative non-structured methods used are Practical examinations, Viva-voce, classroom performance and participation in various activities and programs organized in the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sbaccollege.in/aqar/20-21/C-2/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

673

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.sbaccollege.in/agar/20-21/C-2/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

200000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

15

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College offers programs in the faculty of humanities and commerce. The ecosystem for innovations and initiatives for creation and transfer of knowledge includes programs on IPR, for entrepreneurship development we organize entrepreneurship awareness camp, dialogue with entrepreneur, meet the first generation entrepreneur program, exposure visits, page to stage a script writing initiative for drama festival, musical concert, workshop on Indian classical music, workshop on research methodology, etc. Apart from this college houses well equipped knowledge resource center. A cell consisting digitization and conservation of the primary resource of the contemporary history of Marathwada division of Maharashtra funded by National Archives of India. Computing facilities required for research. Cultural activities and publication of Magazine for creative manifestation of latent talents of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

63

File Description	Documents
URL to the research page on HEI website	http://www.sbaccollege.in/aqar/20-21/C-3/3.3.1.1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

51

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The activities carried during this year includes International yoga day celebration, Leadership development camp, personality development program, constitution day celebration, National voter day, gender awareness week, yoga for unity, guest lectures, etc. were the programs organized. Being covid year most of the activities were organized online with the objective to create awareness and sensitize students on social issues. Covid contribution was made by the staff. Covid duty was undertaken by staff member. Covid survey was undertaken by staff members with Aurangabad Municipal Corporation.

File Description	Documents
Paste link for additional information	http://www.sbaccollege.in/aqar/20-21/C-3/3.4.3&3.4.4.1.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

05

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

137

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

05

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is spread over 5.60 Sq. Mtrs of land. The college has augmented infrastructure facilities consistently over the years. To ensure its optimal utilization of classrooms besides conducting regular classes the classrooms are used for remedial coaching, certificate courses and semester examination. The total classrooms in the college are 52 of which 37 are ICT enabled. All the classrooms are equipped with green, white and blackboards and also with roof mounted digital laser projector some of them also have public address system. The classrooms of music department are arranged in 'bhartiya baithak style' where riyaz can be comfortably undertaken. College is having two computer laboratories, one language laboratory and a theatre that serves as drama laboratory. The college has 190 computers 26 laptops with 10 MBPS OFC lease line Internet facility available. The music department also has tabla, harmonium, sitar, sarod, sarangi, flute, tambora, etc. Power generator facility is available for uninterrupted electricity supply. In this pandemic year college has made available 31 licenses of CISCO Webex for online teaching learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is having conference hall of 960 sqft with a seating capacity for 100 people since its establishment and a Mini theatre was established in year 2002 which is of 3200sqft with a seating capacity for 200 people for cultural activities, gymnasium with three wooden badminton courts, table tennis facility and a multi gym was established in year 2000 and there is outdoor playground ample for outdoor sports since inception. College is having instruments and equipments of Drama, Music, Trekking, Photography and Sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

39

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

785520

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software : Soul
- Nature of automation (fully or partially) : Fully

- **Version : 2.0**
- **Year of Automation : 2017**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year**4**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

College has undertaken website development, repairs and maintenance of IT and also updated internet broadband and lease line. Institution has also purchased the cisco webex licences, G-suite for online educational transactions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**238**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1192

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.sbaccollege.in/agar/20-21/C-5/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**247****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****824**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

268

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Though the Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017) dated 11/01/2017 provides for students council vide its article 99 (1) clause (b) of sub-section (4) and also provides for president and secretary of the college students' council as member of college development committee, but it has not been implemented in the state. College has student's representation on committees like gathering, cultural, sports, hostel, SB trophy, etc.

Student representative from the BA, BCom, MCom, BBA and BCA are nominated on various committees. Student members take part in organizing number of programs of the college. They are represented in various administrative, co-curricular and extracurricular activities. They are on annual student magazine, library advisory board, debate competition, cultural committee, NSS, NCC, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has registered Alumni Association formed under u/s 8 of the Companies Act 2013 as nonprofit Company on 7th January 2016 (Pursuant to sub-section (2) of section 7 of the Companies Act, 2013 and Rule 8 of the Companies (Incorporation) Rule, 2014) with Reg. No. U74120MH2016NPL 271830 and its registered office at SBES College of Arts and Commerce, Aurangabad. The share capital of the foundation is Rs.5, 00,000/-. The Association aims at uniting and gathering past students; to provides platform for ex-students to keep in touch with the college; to organizes a number of activities for the benefit and betterment of the present students; to organize jointly with college workshops, guest lectures and other educational and entertainment program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

People from all the domains of public life who values education are members of Saraswati Bhuvan Education Society. They are outstanding professionals, successful businessman, legal luminaries, and scholarly academicians. The governance of our institution is truly democratic, participative and decentralized that follows committee pattern of governance. The de jure working of our institution in letter and spirit is reflected in all our educational transactions. Teachers are represented on the highest executive body namely governing council. College Development Committee is the decision making body for the college which is constituted as per Maharashtra University Act. Apart from Management members in this committee three professors are elected, one senior faculty member, coordinator of IQAC are nominated, One member of non teaching staff is elected and Vice-Principals are invitee members. College follows departmental pattern for academic transactions, committee pattern for co-curricular and extracurricular activities and administration is hierarchical from junior clerk to registrar. Principal has two Vice-Principals to aid and assist.

In pursuance of its vision and mission college is dedicated to provide programs that offer fundamental knowledge, wisdom and spirit of rational inquiry apart from developing skill set requirements of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is practiced in the college in almost every domain of educational transaction. The college development committee is a apex body having participative nature and representative character. College is having academic departments that offer courses required for completion of various programs available in the college. The teachers of the department prepare academic planning of the curriculum and teaching-learning. The head of the department along with the teachers plan the evaluation schedule and activities to be organized in the year. Departmental plan is prepared and submitted to the IQAC of our college. Committee pattern of administration is followed for co-curricular and extracurricular activities.

Budget making process of any institution reflects the intentions and values for which it stands. Budget is most potent tool of management that determines effectiveness, efficiency and economy in the organization. Demands for grants are solicited from various units, department, cells and centers by the accounts office of our college to be incorporated in the annual budget which is tabled in college development committee for its approval is a classical case of decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Plans and strategies are adopted towards growth and progress of the college. College is established in year 1963 and hence to

suite the contemporary requirements renovation, maintenance and creation of new infrastructure is undertaken. In order to maintain the quality education the aspects included are development of ICT enabled classroom for effective teaching learning; Collaboration for strengthening the skills and knowledge of the students; Upgrading library; Installation of RO water purifiers; college canteen; Water and energy conservation; garden beautification; Installation of CCTV cameras for the campus surveillance; etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is assisted by Vice principal to oversee and coordinate all the academic, co-curricular, extracurricular activities and the administration of the college. One Vice-Principal is also coordinator of IQAC who works with criterion wise committees.

Academic: Head of the departments of various disciplines looks after the academics. The academic planning of the curriculum, teaching, learning, evaluation, and research are the thrust areas of academic working. Principal, Vice-Principal, HOD's and Professors are responsible

Co and Extra Curricular: Committee pattern is followed for the co-curricular and extracurricular activities. The statutory objectives are accomplished by the standing committees that the Principal constitutes for a fixed tenure. The ad-hoc committee's works for the achievement of the program and project specific objectives and are not for fixed tenure. Conveners/Coordinators of the committees are responsible

Cells/ Centre's: The UGC and other add- on, job centric, professional coaching, learning resource, computing facilities, sports facilities are made available to students through cells and centre's. They have their separate working pattern. Librarian, Director Sports, In charge of cell/centers are

responsible

Administration: The admissions, fees, applications, scholarship, forms, concessions, issue, store, records, etc that covers the establishment, a/c finance and government compliances required by various authorities is taken care of by the administrative office headed by Registrar assisted by Office Superintendent, Head Clerk, Senior Clerks and Junior Clerks.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.sbaccollege.in/agar/20-21/C-6/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination
A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff
Teaching
Personal loan facility
Educational loan for ward

Loan insurance**Group Scheme -LIC****Medical Reimbursement****Canteen****Sports facility****Non teaching****Personal loan facility****Educational loan for ward****Loan insurance****Group Scheme -LIC****Medical Reimbursement****Canteen****Sports facility**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****0**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance based appraisal system is as per UGC Regulation 2018 and GOM GR 2019. PBAS is based on academic performance indicators. The assessment criteria and methodology for college determined in the above GR is followed. The research and academic contribution of the teachers are mentioned in it. The teachers in the end of each academic year submit the PBAS forms with supporting documents. The committees consisting of IQAC member evaluates the forms and verifies the score of the teachers and submits the report of the scores claimed by the teachers and the scores of teachers validated by the committee to the Principal. Chance is given to the teachers to rectify the discrepancy if any. The supporting documents are then submitted to the IQAC where classification and record of it is maintained. The forms are maintained in college office. For non teaching staff self appraisal and confidential reports are to be submitted annually. The self appraisal report are submitted by non teaching staff which are evaluated by the registrar on fourteen parameters on five point scale by making the recommendation then it is submitted to the Principal for final review. The record of it is maintained in office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducts statutory audit regularly on yearly basis. It is done in first phase for the period of April to December and finally for January to March. The appointment of auditor is made by the management of the Saraswati Bhuvan Education Society in its annual general meeting. The audit of all income and receipts; vouchers related to expenditure; transactions related to assets and liabilities; and purchases made during the year are undertaken. All irregularities are marked and reported. It is ensured that the accounting procedures and practices are followed. Audit report with remarks is submitted to the institution for its perusal.

Apart from this there is grants assessment and government audit conducted by Joint Director and Senior Auditor, Higher Education, Aurangabad and final audit is conducted by the office of Accountant General, Nagpur.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College is an aided institution the main source of funds are students fees and grant in aid from state government. To meet the growing expenses the self financing non grant programs are started. To meet the research requirements faculty members are promoted to take up research projects from UGC, ICSSR, and University. Specific fees are levied to meet the value addition like SB Sports festival, SB Music Festival, SB Debating Competition, IT Certification fees, etc. Institution receives donations from alumni and philanthropist. Institution lease out the infrastructure facilities to bank, for hoardings. Funds are also generated through use of the auditorium, gymnasium and building to examinations. College gets salary grant and government also pays for teachers on clock hour basis. Budget is prepared by incorporating requirements from the departments and centers. Perspective plan is also considered while preparing budget. Optimum utilization is achieved by keeping budgetary control over the expenses. Judicious allocation by prioritizing the infrastructure development is made. Prudent allocation for housekeeping, maintenance, repairs is made. Computerizations, developing the IT infrastructure, augmentation of library facilities are taken on priority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in acquiring the ISO Certifications and the data management of academic work, teachers output, center/cells activities is undertaken. For this IQAC has devised the quality manual and procedures as per ISO that suite the educational transactions that happens in the college. Care is taken to avoid repeatedly sourcing of the information. All this exercise is done and records are digitally maintained. College has not only sought the certification but internalized it in the educational endeavor that takes place in the college.

It is during the pandemic that IQAC has started taking online

feedback. Total five feedbacks are taken. It was done on G-Suite by making use of goggle forms. Curriculum feedback by students; curriculum feedback by teachers, alumni, parents; teacher's feedback by students; feedback on activity, program, project; and student's feedback on institutional performance is undertaken. Feedback is analysed and action taken report is presented in the college development committee and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In our college all the teachers maintains a teaching diary in which the teaching plan of all the courses they teach to are recorded. The lectures allotted to course units and subunits are also mentioned the teaching methodology adopted is also spelt out in the diary. The daily class teaching learning records are maintained. IQAC is looking forward to create a digital diary for the recording of the teaching learning process. It is reviewed by the HOD'S, Vice-Principal/ Principal of the college. It is also subject to ISO audit undertaken biannually. Review of outcomes is also undertaken. Comprehensive result analysis is undertaken for the paper, course, year/discipline and program.

In order to complement the conventional methods of classroom teaching IQAC has initiated the process of ICT enabled teaching for it 36 out of the 47 classrooms are converted into ICT enabled classroom. All this rooms are equipped with roof mounted digital laser projector and internet facility with cables for laptop attachments. In pursuit of this IQAC has promoted teachers to convert the lectures on ppt now major part of the curriculum is available on it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College offers programs in humanities and commerce and hence the courses are anthropocentric. Gender issues and areas are very much there in the curriculum of almost all the programs. Gender sensitization is a basic requirement of study. Apart from this a special committee undertakes various programs on gender issues that sensitize the students and staff. Counseling by women's cell of Police is undertaken. Girl students of our college eel in academics, cultural and sports activities. Almost fifty percent of student strength is of girl's only shows the sound gender equality that college practices.

The facilities that are available include hostel facility, ladies room, washrooms with sanitary napkins vending and disposal machines, government scholarships, Shalini. M. Pargaokar scholarship, CCTV surveillance, ladies security guards, token system/ separate queue, grievances harassment complaint redressal committee

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sbaccollege.in/aqar/20-21/C-7/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College offers education in humanities and commerce and hence biomedical waste and hazardous chemicals and radioactive waste is not generated. For solid waste management the waste is categorized as wet and dry and stored in segregated form and then it is disposed through the municipal corporations waste collection system. The vehicle of Aurangabad municipal corporation comes to college to take this segregated dry and wet waste. The e-waste generated is very limited but it is disposed to the scrap agency having government authorized license of e-waste disposal and due undertaking is taken from the concerned agency.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our college the students and faculty members come from varied and composite background. The inclusive environment of the institution is reflected from various activities, programs undertaken in the year. The syllabus of humanities depicts the constitutional, universal and rational values. The basic concepts like tolerance, harmony, multiculturalism, regionalism, regional balanced development, secularism, equality, fraternity, rights, obligations, social problems, features of Indian Economy, Indian culture and heritage, importance of national language, significance of mother tongue is taught to students. Various activities that promote inclusive environment are organized by NSS, NCC, cultural committee, etc. Some of this activities are address by the Principal, collective reading of preamble of Indian constitution and India's pledge, trekking to Daultabad, Lokmanya Tilak/Anna Bhau Sathe elocution competition, August Kranti Din Rally, Independence Day, Hyderabad Mukti Sangram-SB Trophy State Level Debating Competition, Mahatma Gandhi Jayanti, Swachhata Abhiyan, Savitribai Phule Jayanti, Vidyapith Namvistar Din, Republic day , Ch. Shivaji Maharaj Jayanti, Mahatma Phule Jayanti, Dr. B.R. Ambedkar Jayanti, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The syllabus of humanities depicts the constitutional, universal and rational values. The course of constitution of India is compulsory for Political science and Public Administration students. The activities of NSS, NCC, Cultural committee inculcates values of democracy, secularism, equality, fraternity, Indian culture and heritage, importance of national language, significance of mother tongue, etc that are enshrined in the Indian constitution. Collective reading of preamble of Indian constitution and India's pledge, Lectures, Topics for debate/elocution, wallpapers, etc reflects the content of constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates the 28 commemorative days of freedom fighters and social reformers. Apart from this Martyr day, Yoga day, anti terrorism day, sadbhavana day, Kargil Vijay Din, National Unity Day, Constitution Day, August Kranti Din, Independence day, Republic day, Maharashtra Din, Hyderabad Mukti Sangram Day, University Foundation day, University name expansion day, Teachers day, International Women's Day, International Mother Tongue Day, National/International Hindi Day, Sports festival, music festival, drama festival, cultural festival, etc are

celebrated. Due to covid some of the above could not take place.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to covid pandemic could not undertake the best practice this year. However the following best practices are hallmark of our college since more than last ten years.

- Annabhau Sathe- Lokmanya Tilak Elocution Competition
- V.V. Yardi English Elocution Competition
- Hindi Pakhwada
- SB Trophy- State Level
- SB Sports Festival
- Para Athletics Competition
- Annual Budget Analysis
- Page to Stage and Annual Drama Festival
- Govinbhai Shrof Annual Music Festival
- Workshop on Research Methodology for PG Students
- IT Certification for all BCom Students
- Anaemia reduction and supplement provision to girl students
- Trekking
- Medical check-up and Blood donation camp

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Use of online platform

In the academic year 2020-21, due to the Corona crisis, studies and teaching in the college were conducted through online medium for which we purchased licenses of cisco webex. In which 1000 participants can join. It facilitates vc and screen sharing. This system does not face limitations such as a fixed number of participants and permission to use up to a certain time. Webex can be used through desktop, web and mobile apps.

The online classes of our college were conducted as per the timetable. The link to join online classes were given in separate time table for students and faculty. They were directed to follow the instructions given in the time table. Whatsapp group of Commerce students were made class-wise and arts students subject-wise.

Co-curricular, extra-curricular activities and meetings in the college were undertaken through this system. The college used the Webex system to organize three national webinars. More than 300 participants from 10-12 states attended. The college completed the internal evaluation process through a Google Forms using G-Suite. More than 3000 students participated in this.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year**Sr.****No.****Annual Program****Dates****1****Teachers Day****05/09/2021**

2

V.V. Yardi Memorial Competition

11/09/2021

3

SB Trophy State Level Debating Competition

Second week of Sept. 2021

4

Hyderabad Mukti Sangram

18/09/2021

5

Mahatma Gandhi Jayanti

02/10/2021

6

ISO Internal Audit

Last week of November 2021

7

SB Sports Festival

Second week of Dec. 2021

8

Late. Prof. Dinkar Borikar State Level Research Paper Competition

28/12/2021

9

Page to Stage

First week of January 2022

10

Savitribai Phule Jayanti Lecture

03/01/2022

11

Savitri English Elocution Competition

Second week of January 2022

12

Vidyapith Namvistar Din (Lecture)

14/01/2022

13

Republic day

26/01/2022

14

Annual Gathering

Last week of January 2022

15

Ch. Shivaji Maharaj Jayanti(Lecture)

19/02/2022

16

Medical Checkup and Malnutrition Eradication Program

Last week of March, 2022

17

Mahatma Phule and

Dr. B.R. Ambedkar Jayanti(Lecture)

11/04/2022

18

Late Prabhakarrao Bhalerao Memorial Book Review Competition

26/04/2022

19

Annual Drama Festival

First week of May 2022

20

Farewell Programme

Second week of June 2022

21

International Yoga Day

21/06/2022

22

Trekking to Daultabad

24/06/2022

23

ISO Internal Audit

Second week of July 2022

Celebrating 75 Years of Indian Independence Program

1

Lecture of Eminent Person

2

National Webinar

NAAC