



**Certificate Courses
2017-2022**

2017-18				
Sr. No.	Name of the Certificate	Agency Name	Days	Contact Person
1.	Certificate Course in I.T. Fundamental	ATS Infotech Pvt. Ltd. L-107, I Floor, Lajpatnagar II, New Delhi 110024	40 hrs.	Mr. K.G. Ratwani Director, 011-29819291/ 41600366
2.	Certificate Course in Microsoft Office		40 hrs.	
3.	Certificate Course in C Programming		40 hrs.	
4.	Certificate Course in E Banking		40 hrs.	
5.	IT Application in Business - III	Telly Soft Service Pvt. Ltd Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Nutan Colony, Aurangabad	60 hrs.	Mr. Sachin Kathar 9049401886
6.	IT Application in Business - IV		60 hrs.	
7.	Basic photography	—	180 hrs.	Mr. Kiran Tamboli 9767531775
8.	Tally ACE	Telly Soft Service Pvt. Ltd Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Nutan Colony, Aurangabad	60 hrs.	Mr. Sachin Kathar 9049401886
9.	Tally ERP 9		30 hrs.	
2018-19				
10.	Computer Application in Business-I (MS-Office)	ATS Infotech Pvt. Ltd. L-107, I Floor, Lajpatnagar II, New Delhi 110024	40 hrs.	Mr. K.G. Ratwani Director, 011-29819291/ 41600366
11.	Information & Communication Technology-I (C Programming Introduction)		40 hrs.	
12.	Information & Communication Technology-II (E Commerce)		40 hrs.	
13.	IT Application in Business- III	Telly Soft Service Pvt. Ltd Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Nutan Colony,	60 hrs.	Mr. Sachin Kathar 9049401886
14.	IT Application in Business - IV		60 hrs.	



		Aurangabad		
15.	Certificate Programme in Banking, Finance, and Insurance	Bajaj Finserv Ltd. Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411035	120 hrs.	Mr. V. Rajgopalan President (Legal and Taxation)
16.	Basic photography	—	180 hrs.	Mr. Kiran Tamboli 9767531775
2019-20				
17.	Certificate Course in Computer Application in Business- I (MS-Office)	ATS Infotech Pvt. Ltd. L-107, I Floor, Lajpatnagar II, New Delhi 110024	40 hrs.	Mr. K.G. Ratwani Director, 011-29819291/ 41600366
18.	Certificate Course in Business Communication and IT Application		40 hrs.	
19.	Certificate Course in IT Application in Business- I (C-Programming Introduction)		40 hrs.	
20.	Certificate Course in IT Application in Business II (E-Commerce)		40 hrs.	
21.	Certificate Course in Information and Communication Technology -I (C Programming)		40 hrs.	
22.	Certificate Course in Information and Communication Technology -II (E-Banking)		40 hrs.	
23.	Certificate Programme in Banking, Finance, and Insurance	Bajaj Finserv Ltd. Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411035	120 hrs.	Mr. V. Rajgopalan President (Legal and Taxation)
24.	Basic photography	—	180 hrs.	Mr. Kiran Tamboli 9767531775
2021-22				
25.	Certificate Course in Tally Prime	M/s Betsy Infotech	60 days	Mr. Bin Mathew 9822598578
26.	Certificate Course in Basic Accounting	—	30 days	Mr. Nilesh Upadhye 9922651989
27.	Certificate Course in Advance Accounting	—	30 days	Mr. Nilesh Upadhye 9922651989
28.	Certificate Course in Spoken English (Basic)	—	30 days	Dr. Ninad Vitekar 9975528805
29.	Certificate Course in Spoken English (Intermediate)	—	30 days	Dr. Ninad Vitekar 9975528805
30.	Certificate Course in FA1 Basic in French (Intermediate)	—	50 hrs.	Mr. Amit Polkam 8766414465




Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegiac@yahoo.com


Principal
SBES College of Arts & Commerce
Aurangabad.

31.	'B' Certificate - National Cadet Corps	NCC	24 Months	Mr. Shahu Patil
32.	'C' Certificate - National Cadet Corps	NCC	36 Months	Mr. Shahu Patil




 I/C Principal
 SBES College of Arts & Commerce
 Aurangabad.



**Certificate Courses
2017-18**

Sr. No.	Name of the Certificate	Agency Name	Days	Contact Person
1.	Certificate Course in I.T. Fundamental	ATS Infotech Pvt. Ltd. L-107, I Floor, Lajpatnagar II, New Delhi 110024	40 hrs.	Mr. K.G. Ratwani Director, 011-29819291/ 41600366
2.	Certificate Course in Microsoft Office		40 hrs.	
3.	Certificate Course in C Programming		40 hrs.	
4.	Certificate Course in E. Banking		40 hrs.	
5.	IT Application in Business - III	Telly Soft Service Pvt. Ltd Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Nutan Colony, Aurangabad	60 hrs.	Mr. Sachin Kathar 9049401886
6.	IT Application in Business - IV		60 hrs.	
7.	Basic photography	--	180 hrs.	Mr. Kiran Tamboli 9767531775
8.	Tally ACE	Telly Soft Service Pvt. Ltd Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Nutan Colony, Aurangabad	60 hrs.	Mr. Sachin Kathar 9049401886
9.	Tally ERP 9		30 hrs.	



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in I.T. Fundamental

Title of the Programme: Certificate Course in I.T. Fundamental

Programme Level: 40 hrs.

Eligibility: All Students of B. Com I Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 4 units focusing on different computer codes & languages, number system, word processing, presentations, & Operating System

Programme Objectives:

- 1] To create awareness about different computer codes, languages and number systems used in computers.
- 2] To understand the concept of preparing impactful presentations by using different templates, variety of tools like animations, transitions, design media etc.
- 3] To make student aware about word processing concept.
- 4] To make student aware about usability of Operating System and its application.
- 5] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages	10
Unit II	Word Processing	10
Unit III	Preparing Presentations	10
Unit IV	Operating System	10




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages: Source Code, Machine / Binary Code, Mnemonic Op code, Byte / Object Code, BCD, EBCDIC, ASCII, Language, Translator – Interpreter & Compiler, High Level, Low Level, Assembly language, different number system, Binary, Octal, Hexadecimal, Decimal, Conversion from one base to another base.	10
Unit II	Word Processing: Introduction to word processing, word processing concepts, use of Templates, Working with word document, Editing text, Find and replace text, Formatting Spell check, Autocorrect, Auto text, Bullets and numbering, Tabs, Paragraph, Formatting, Indent, Page Formatting, Header and footer, Tables, Inserting, Filling and formatting a table, Inserting Pictures and Video, Mail Merge, Including linking with Database, Printing documents, Creating Business Documents using the above facilities.	10
Unit III	Preparing Presentations: Basics of presentations, slides, fonts, Drawing, Editing, Inserting, Tables, Images, texts, Symbols, Media, Design, Transition, Animation and Slideshow, Creating Business Presentations using above facilities	10
Unit IV	OS: Operating System; Concept, its role in computing, functions of OS, Components of Operating System, Types- Single user and Multiuser, Popular Operating systems, MSDOS, Internal and External Commands, Concept of GUI, Windows, Utilities in Windows through Control Panel, My Computer, Notepad, Paint brush etc.,	10
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Certificate of Completion

This is to certify that **GAIKWAD RITESH DINKAR** has successfully
completed the Training Program on
I.T.FUNDAMENTAL

at

**S.B.E.S COLLEGE OF ARTS AND
COMMERCE, AURANGABAD**

Date of issue:- July 18, 2018

Signature.....

S.B.E.S College of Arts & Commerce
Aurangabad
H.C. Principal



**ATS Infotech - Learning
Solutions**

L- 107 Lajpat Nagar 2nd New Delhi 110024

Website: www.atsi.com



S.B.E.S College of Arts and Commerce
Aurangabad
SPECIMEN COPY

CloudWorkshop

**Network Security
Training**

ANDROID®



Microsoft
Authorized
Education Reseller

CERTiPORT
AUTHENTICITY TRAINING CENTER

**Digital
Marketing**





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Microsoft Office

Title of the Programme: Certificate Course in Microsoft Office

Programme Level: 40 hrs.

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has a total of 4 units focusing on Spreadsheet & its application in business. Practical use of Microsoft word and Power point

Programme Objectives:

- 1] To create awareness about spreadsheets.
- 2] To understand the basics of MS Word.
- 3] To make students aware about power point presentations.
- 4] To provide Computer skills and knowledge for commerce students

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Spreadsheet & Its Business Application	10
Unit II	Creating Business Spreadsheet	10
Unit III	MS Word	10
Unit IV	Power Point Presentation	10

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Spreadsheet and its Business Application: Spreadsheet concepts, managing worksheets, Formatting, Entering data, Editing and Printing a Worksheet, Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs, Generally used Spreadsheet	10



[Signature]
I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	functions, Mathematical, Statistical, Financial, Logical, Date and time, Lookup and reference, Database and Text functions.	
Unit II	<p>Creating Business Spreadsheet:</p> <p>Creating spreadsheet in the area of: Loan and Lease statement, Ratio Analysis, Payroll statements, Capital Budgeting, Depreciation Accounting, Graphical representation of data, Frequency distribution and its statistical parameters.</p>	10
Unit III	<p>MS Word:</p> <p>Introduction, Merge of file, Insert of Table, Picture, Shapes, Icons, Insert of Header, Footer & Page no., Inserting Symbol, Highlighting the text, Margin Setting, Page Orientation, Addition or removal of column, Insert Footnote, Captions, Mail Merge, Envelop, Spell Check, Print Layout, Web Layout, Split Window, Switch Windows, View Gridlines, Insert or remove row or column, Split cell, Split Table</p>	10
Unit IV	<p>Power Point Presentation:</p> <p>Insert Slide, Layout, Inserting Shapes, Arranging Objects, Shape Fill, Shape Outline, Shape Effects, Insert Table, Picture, Photo Album, Header, Footer, Equation, Symbol, Insert Designs, Insert Transition & giving effect to it, Making Animation, Making Slide Show, Making Record, Check accessibility, Normal View, Outline View, Reading view, Slide Master, Handout Master, Notes Master</p>	10
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Certificate of Completion

This is to certify that **AAHER GAURI BHARATH** has successfully
completed the Training Program on
MICROSOFT OFFICE

at

**S.B.E.S COLLEGE OF ARTS AND
COMMERCE, AURANGABAD**

Date of issue:- 18/7/2018

Signature.....

Principal
S.B.E.S College of Arts & Commerce
Aurangabad



**ATS Infotech - Learning
Solutions**

L- 107 Lajpat Nagar 2nd New Delhi 110024

Website: www.atsinfo.com



S.B.E.S College of Arts and Commerce
Aurangabad
SPECIMEN COPY

 **CloudWorkshop**

**Network Security
Training**

ANDROID[®]



Microsoft
Authorized
Education Reseller



**Digital
Marketing**





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in C Programming

Title of the Programme: Certificate Course in C Programming

Programme Level: 40 hrs.

Eligibility: All Students of B. Com III Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on C Language, Control, Branching and Decision Making in C, Operations Expression and decision making, Introduction of Loop, Arrays and Strings.

Programme Objectives:

- 1] To create awareness about C language.
- 2] To understand the Control, Branching and Decision Making in C.
- 3] To make student aware about Loop, Arrays and Strings.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	C- Language	08
Unit II	Operators, Expressions and Decision Making	08
Unit III	Control, Branching and Decision Making in C	08
Unit IV	Loop	08
Unit V	Arrays and Strings	08

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	C Language:	08



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	Introduction, Types of Languages, History of C Language, Basic Structure, Creating, Compiling, Linking and Executing the C Program, Pre-Processors in C, Token, Constants, Keywords & Identifiers, Variables, Data types, declaration and assignment of variables defining symbolic constants	
Unit II	Operators, Expressions and Decision Making: Operator, Types of Operators, Arithmetic, Relational and Logical Operators, Assignment, Increment and Decrement of operators, Conditional, bitwise and special operator, arithmetic expression and its evaluation, hierarchy of arithmetic operations, evaluations	08
Unit III	Control, Branching and Decision Making in C: Decision Making in C, Introduction, if statement, if-else statement, Nested if statement, if else if Ladder switch case, GOTO Statement.	08
Unit IV	Loop: Loop Introduction in C, While Loop, do while Loop, for Loop with variation, Nested Loops, Loop Interruption Statement – Break and continue	08
Unit V	Arrays and Strings: Arrays, Introduction, defining an array, Initializing an array, One dimensional array, Two-dimensional array, Dynamic array. Strings: Introduction, Declaring and initializing string variables, Reading and Writing strings, String handling functions.	08
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Certificate of Completion

This is to certify that **ABHYANKAR VAIBHAVI MILIND** has
successfully completed the Training Program on
C PROGRAMMING

at

**S.B.E.S COLLEGE OF ARTS AND
COMMERCE, AURANGABAD**

Date of issue:- 18/7/2018

Signature.....

S.B.E.S College of Arts & Commerce
Aurangabad



**ATS Infotech - Learning
Solutions**

L- 107 Lajpat Nagar 2nd New Delhi 110024

Website: www.atsinfo.com



S.B.E.S College of Arts & Commerce
Aurangabad
SPECIMEN COPY

 **CloudWorkshop**

**Network Security
Training**

ANDROID[®]



Microsoft
Authorized
Education Reseller

CERTIPORT[®]
CERTIFICATION SERVICE PROVIDER

**Digital
Marketing**





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in E Banking

Title of the Programme: Certificate Course in E Banking

Programme Level: 40 hrs.

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has a total of 4 units focusing on E Commerce, E Market, E Business.

Programme Objectives:

- 1] To create awareness about E Commerce.
- 2] To understand the Concept of E Market
- 3] To make student aware E Business

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	E Commerce & Internet	10
Unit II	Electronic Market	10
Unit III	Electronic Business	10
Unit IV	Business to Business E Commerce	10

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	E-Commerce and Internet: Introduction, Main Activities of Electronic Commerce - Definition of Electronic Commerce Broad Goals of E-Commerce- Electronic Commerce Technical Components- Functions of E Commerce- Advantages and Disadvantages of E-Commerce- Scope of E-Commerce- Progress of E Commerce in India- Two faces of E-Commerce- Electronic Commerce essentials-ecommerce's	10



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	applications- Electronic Commerce and Electronic Business- Electronic Commerce and Internet.	
Unit II	Electronic Market: Online Shopping – Online Purchasing- Electronic Market- Three Models of Electronic Market, Market Category- Interactive Marketing-One –to – One Marketing- Pull and Push TechnologiesB2B Hubs- B2B Market Places.	10
Unit III	Electronic Business: Introduction-Definition- Application of E-Business- Emerging Application – Electronic Business Architecture- Electronic Business Initiatives- Dotcom Companies-Opening the doors of Virtual Business- Success of Electronic Business.	10
Unit IV	Business to Business Ecommerce: Business to Business Applications- B2B Electronic Commerce- B2C Electronic Commerce- B2B Implementation problems- Future Trends in B2B Market Places.	10
	Total No. of Hours	40


I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that **ADKINE VIVEK PANDURANG** has
successfully completed the Training Program on
E-BANKING

at

**S.B.E.S COLLEGE OF ARTS AND
COMMERCE, AURANGABAD**

Date of issue:- 18/7/2018

Signature.....

Principal
S.B.E.S College of Arts & Commerce
Aurangabad.



S.B.E.S College of Arts and Commerce
Aurangabad
SPECIMEN COPY

**Network Security
Training**

**ATS Infotech - Learning
Solutions**

L- 107 Lajpat Nagar 2nd New Delhi 110024

Website:- www.atsinfo.com



Microsoft
Authorized
Education Reseller

CERTIPORT
Authorized Training Partner

 **CloudWorkshop**

ANDROID[®]

**Digital
Marketing**





5. As per the agreement Delivery Partner will provide training on Microsoft Technologies in college for a maximum period of one year. Based on the response and mutual understanding it will be renewed further.
6. The purchase would be conducted for as mutual agreed by ATS Infotech Pvt. Ltd. and SBES College of Arts and Commerce and availability of Trainer.
7. College has committed to provide a Total Strength of min 1000 students of B. Com and allow to promote and generate course introduced by Microsoft useful for BA, B Com, students for which college share may be decided at the time of introduction.
8. PER

Software Details				
1	1st Sem	Introduction to Computing	Introduction to computers (Certificate by ATS), Operating System (Certificate by ATS Infotech)	40 hrs
2	2nd Sem	MS Office	MS Word, MS Excel, MS PowerPoint (Certificate by ATS Infotech)	40 hrs
3	3rd Sem	Computer Graphics	Certificate by ATS	40 hrs
4	4th Sem	B.Commerce	Certificate by ATS	40 hrs

Sandeep Jaiswal
DIRECTOR
 ATS Infotech Pvt. Ltd.
 L-107, Lajpat Nagar-II
 New Delhi-110 024



[Signature]
I/C Principal
 SBES College of Arts & Commerce
 Aurangabad.

- ... (to be reviewed & revised every academic year as per the cost components prevailing at the time).
10. Once the Program completed the certificate would be provided to the all students.
 11. College will be liable for collecting the fee from students and submitting the same to the Delivery Partner "ATS Infotech Pvt. Ltd" through Cash/ DDCheque (as per) immediately.
 12. College must pay 25% of the total amount fee to the Delivery Partner (ATS Infotech) at the beginning of the first term, 25% after completion of first term, 25% after start of second term and final 25% after receipt of certificate.
 13. Delivery Partner will deploy its college, Microsoft Certified Professionals for the support and training to be conducted on Microsoft technologies as part of the bundle offer.
 14. Delivery Partner may offer from time to time other professional training programs in the college based on industry requirements and as per the demand from the College students undergraduate level.
 15. College will take initiative and participate along with Delivery Partner to conduct awareness about Microsoft technology training organized in the campus & shall also grant permission to display materials related to the same.
 16. College will help Delivery Partner to get the required accreditation for professional training programs offered as part of the bundle offer.
 17. College will provide the Delivery Partner with database of students for orientation programs.
 18. A minimum time of 7-15 days will be required to start the training from the date of signing of the agreement.
 19. For students that are irregular in the program training / projects will not be repeated again.
 20. Hence, if the students after attending the first 2-3 lectures don't turn up for the training then the fees for same will not be refunded back.
 21. College / Delivery Partner will have to follow from time to time rules / regulation & operational protocols laid down by our vendors.
 22. In case of any legal issue arising between any of the parties the same would be subject to the jurisdiction of Delhi court.
 23. In case of any dispute or difference whatsoever arising between the parties out of or relating to the execution, training, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.
 24. College cannot file any recourse petition / suit / complaint of the delivery partner either directly or indirectly for any full time or part time engagement without the permission of the delivery partner for a minimum period of one year from the date of the contract with the college has expired.



SBES College of Arts & Commerce
Aurangabad - 431001 (M.S.)

Responsible Partner

(Signature)
(Dr. Jagdishchandra S. Khatkar)
Principal
SBES College of Arts & Commerce
Aurangabad

for ATS Infotech Pvt Ltd,
New Delhi

Delivery Partner

(Mr. Sandeep Jethani)
(Director)

(Signature)
DIRECTOR
ATS Infotech Pvt. Ltd.
L-107, Lajpat Nagar-II
New Delhi - 110 024



(Signature)
I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in IT Application in Business - III

Title of the Programme: IT Application in Business - III

Programme Level: 60 hrs. /4 Credits

Eligibility: All Students of B. Com III Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has a total of 4 units focusing on Introduction to Computerized Accounting, Basic Concepts of Computerized Accounting, Creation of Company, Ledger, Groups, Vouchers, Inventory Management, making of Accounting Reports & VAT Application in Tally.

Programme Objectives:

- 1] To create awareness about Computerized Accounting.
- 2] To understand the concept of Tally.
- 3] Use different vouchers to make students aware of Company Creation, Ledger, Group Creation, and Passing of Journal Entries.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the student's understanding of the usefulness of information technology tools for business operations.

Pedagogy: Classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction to Tally	15
Unit II	Accounting with Tally	15
Unit III	Tally Inventory Management	15
Unit IV	VAT application in Tally	15

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction to Tally:	15



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	Fundamentals of Computerized Accounting, Computerized Accounting Vs. Manual Accounting, Architecture and Customization of Tally, Features of Tally, Configuration of Tally-Accounting groups.	
Unit II	Accounting with Tally: Creation of new Company, Creation of groups, Ledger, Vouchers, Voucher entry, Payment voucher, Receipt voucher, Sales voucher, Purchase voucher, Contra voucher, Journal voucher, Editing and deleting vouchers, Bank reconciliations, Bill wise details, Order processing, accounting reports, Export and import of data, Printing of vouchers, bills and reports, web-enabled reporting and online support.	15
Unit III	Tally Inventory Management: Introduction to inventory, Creation of stock category, Creation of stock group, Creation of stock items, Editing and deletion of stock items, Usage of stock in voucher entry, Stock vouchers or purchase orders, Purchase and sales orders, stock valuation methods, Inventory reports.	15
Unit IV	Tax application in Tally: Introduction to VAT, VAT activation and classification, VAT computation, Composite VAT input VAT on capital goods, Central Excise Tax, Service tax.	15
	Total No. of Hours	60


 I/C Principal
 SBES College of Arts & Commerce
 Aurangabad.



Saraswatinagar, Aurangpura, Aurangabad
 Telephone: 02402332040 Email: sbescollegeac@yahoo.com

CERTIFICATE

This Certificate is awarded to

Patil Sagar Vishwas

For Successfully Completing
IT Application In Business - III

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Place of Issue : **Aurangabad**

Certified On : **2017-2018**


Director
Betsy Infotech

Name of College
SBES College of Arts & Commerce, Aurangabad.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in IT Application in Business - IV

Title of the Programme: IT Application in Business - IV

Programme Level: 60 hrs. /4 Credits

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has a total of 4 units focusing on E-Commerce, E Market, and E-Business.

Programme Objectives:

- 1] To create awareness about E-Commerce.
- 2] To understand the Concept of E Market
- 3] To make students aware of E-Business

Pedagogy: Classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	E Commerce & Internet	15
Unit II	Electronic Market	15
Unit III	Electronic Business	15
Unit IV	Business to Business E-Commerce	15

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	E-Commerce and Internet: Introduction, Main Activities of Electronic Commerce - Definition of Electronic Commerce Broad Goals of E-Commerce- Electronic Commerce Technical Components- Functions of E Commerce- Advantages and Disadvantages of E-Commerce- Scope of E-	15



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	Commerce- Progress of E-Commerce in India- Two Faces of E-Commerce- Electronic Commerce essentials-ecommerce's applications- Electronic Commerce and Electronic Business- Electronic Commerce and Internet.	
Unit II	Electronic Market: Online Shopping, Online Purchasing, Electronic Market, Three Models of Electronic Market, Market Category, Interactive Marketing, one –to – One Marketing- Pull and Push Technologies B 2 B Hubs, B 2 B Market Places.	15
Unit III	Electronic Business: Introduction, Definition, Application of E-Business, Emerging Application, Electronic Business Architecture, Electronic Business Initiatives, Dotcom Companies, Opening the doors of Virtual Business, Success of Electronic Business.	15
Unit IV	Business-to-Business E-commerce: Business to Business Applications, B 2 B Electronic Commerce, B 2 C Electronic Commerce, B 2 B Implementation problems, Future Trends in B 2 B Market Places.	15



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com


I/C Principal
SBES College of Arts & Commerce
Aurangabad.

CERTIFICATE

This Certificate is awarded to

More Diksha Panjabrao

For Successfully Completing
IT Application In Business - IV




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Place of Issue : **Aurangabad**

Certified On : **2017-2018**


Director
Betsy Infotech

Name of College
SBES College of Arts & Commerce, Aurangabad.



Date: 05 Aug 2017

To,
The Principal,
SBES Arts & Commerce College,
Aurangabad.

Sub: Proposal for College Tie-up for B.Com (S.Y.)

Greetings!

At the onset we would like to thank you for giving us your valuable time to engage with you on empowering students towards a rich future, please find below the details of our proposal.

Tally - The Company

Tally started operations in the year 1986. A pioneering company, Tally was the first to introduce codeless software, a natural language interface greatly enhancing the user experience. Its services continue to transform the ownership experience. Today, Tally remains the preferred 'Accounting-to-ERP' business management solution having 90% market share. There are 20 lakh users in 94 countries, creating a huge demand for Tally trained professionals.

Betsy Infotech

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability. The challenge for any academic institution remains how to make their students "job ready" on graduation. To address this issue Tally has come up with a unique proposition wherein we train the students at the college premises, thereby making quality training available without any intervention, at your place at your pace. The training is also subsidized to make it more inclusive to the mainstream education.

Commercials:

Course Title: **IT Applications in Business III** (B.Com Second Year, third sem.)

Duration: as per semester pattern

- Training Fees for Theory & Practical Rs. 25000/-
- Student Category: **B.Com second year III semester**


I/C Principal
SBES College of Arts & Commerce
Aurangabad.


Shri. Nagesh
Principal
SBES



INWARD NO.: 200
Date: 28/8/17
SBES College of Arts & Comm. Aurangabad.

Invoice

(ORIGINAL FOR RECIPIENT)

BETSY INFOTECH

Plot No. 16, Deogiri Colony,
Kranti Chowk Police Station Road,
Nutan Colony, Aurangabad.
State Name : , Code :

Invoice No.

358

Dated

4-Dec-2017

Delivery Note

Mode/Terms of Payment

Supplier's Ref.

358

Other Reference(s)

QT NO 106 DT 4.12.17

Buyer's Order No.

Dated

Buyer-

S. B. E. S. Arts & Commerce College

Aurangabad

State Name : Maharashtra, Code : 27

Despatch Document No.

Delivery Note Date

Despatched through

Destination

Order by
PRAMOD

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Training Charges Training Fees for B. Com II Year III Sem. IT Application in Business						25,000.00
Total							₹ 25,000.00

Amount Chargeable (in words)

Indian Rupees Twenty Five Thousand Only

E. & O.E

HSN/SAC

Taxable
Value

25,000.00

Total 25,000.00

Tax Amount (in words) : NIL



Company's NSIC No.

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for BETSY INFOTECH

Authorized Signatory

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

This is a Computer Generated Invoice

₹. 22500/-

Passed For Payment

Ch.No. 060257 DL 05/12/17

TDS

₹. 2500/-

Passed For Payment

Ch.No. 060258 DL 05/12/17

DRIST

No. 1
Date

19-18

S.B.E.S. COLLEGE OF ARTS & COMMERCE, AURANGABAD



SECTION UG/PG/NG DEBIT VOUCHER Date 08/12/2017

Head of A/c: Tally ERP Accounting Exp.

Receivers Name: M/S. Betsy Infotech (Mr. Sachin Kathera)

Received Rupees (in words): Twenty two thousand five hundred only.

Particulars: Payment against Training
Charges of B.Com II Students vide
Ch. No 060257/05.12.17

Receivers Signature

Rs. 22500/-

Principal

Registrar

O.S.

Head Clerk

Cashier



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

To,
The Principal,
SBES Arts & Commerce College,
Aurangabad.

Sub: Proposal for College Tie-up for B.Com (S.Y.)

Greetings from Telly Soft Service Private Limited!

At the onset we would like to thank you for giving us your valuable time to engage with you on empowering students towards a rich future, please find below the details of our proposal.

Tally - The Company

Tally started operations in the year 1986. A pioneering company, Tally was the first to introduce codeless software, a natural language interface greatly enhancing the user experience. Its services continue to transform the ownership experience. Today, Tally remains the preferred 'Accounting-to-ERP' business management solution having 90% market share. There are 20 lakh users in 94 countries, creating a huge demand for Tally trained professionals.

Telly Soft Service Pvt. Ltd. and

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability. The challenge for any academic institution remains how to make their students "job ready" on graduation. To address this issue Tally has come up with a unique proposition wherein we train the students at the college premises, thereby making quality training available without any intervention, at your place at your pace. The training is also subsidized to make it more inclusive to the mainstream education.

Commercials:

Course Title: **IT Applications in Business IV (B.Com Second Year, fourth sem.)**

Duration: as per semester pattern

- Training Fees for Theory & Practical Rs. 25000/-
- Student Category: B.Com second year IV semester




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Terms and Conditions:

1. Telly Soft Service Pvt. Ltd. to provide authorized courseware (student have to pay extra charges for books, if required)
2. Training shall be imparted at college campus, using college infrastructure.
3. The schedule of training to be worked out with college.

Please feel free to contact undersigned for any other information or clarification required.

Thanking you,

Yours truly,

For Betsy Infotech.



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Invoice

(ORIGINAL FOR RECIPIENT)

BETSY INFOTECH

Plot No. 16, Deeghi Colony,
Krantichowk Police Station Road,
Nutan Colony, Aurangabad,
State Name : Code :

Invoice No.

405

Dated

12-Mar-2018

Delivery Note

Mode/Terms of Payment

Supplier's Ref.

405

Other Reference(s)

QT NO 1420/ DT 10-3-18

Buyer's Order No.

Dated

Buyer

S. B. E. S. Arts & Commerce College

Aurangabad

State Name : Maharashtra, Code : 27

Despatch Document No.

Delivery Note Date

Despatched through

Destination

Terms of Delivery

ORDER BY SACHIN SIR

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc %	Amount
1	Training Charges Training Fee for B. Com II Year IV Sem. (IT Application in Business (E-Commerce))						25,000.00
TDS 10%.							
₹. 22500/-							
Passed For Payment							
Ch.No. 064269 Dt. 31/3/18							
Acctt. O.S. Registrar Principal							
₹. 2500/-							
Passed For Payment							
Ch.No. 064257 Dt. 31/3/18							
Acctt. O.S. Registrar Principal							
Total							₹ 25,000.00

Amount Chargeable (in words)

Indian Rupees Twenty Five Thousand



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Remarks

QT NO 1420 DT 10-3-18 ORDER BY SACHIN SIR

Company's NSIC No.

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



Authorized Signatory

This is a Computer Generated Invoice



Receipt
S.B.E.S. COLLEGE OF ARTS & COMMERCE, AURANGABAD

SECTION	UG/PG	DEBIT VOUCHER	Date: 31/03/2018
Head of A/c: Tally ERP Academy e/p. a/c			

Receivers Name: Betsy Infotech (Mr. Kathar Sachin)

Received Rupees (in words): Twenty two thousand five hundred only

Particulars: Training charges paid vide
cheque No- 064269 / 31.3.18



Receivers Signature

Rs. 22500/-

Principal

Registrar

O.S.

Head Clerk

Cashier



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Basic Photography

Title of the Programme: Certificate Course in Basic Photography

Programme Level: 180 hrs. /12 Credits

Eligibility: All Students

Fees: Rs. 4000 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: The programme aims to make students professional photographers. After completion of the program, a student can do his professional work separately or he can join any industry.

Programme Objectives:

- 1] To enhance the skills of students.
- 2] To impart the knowledge of photography
- 3] To enhance the creative skills of the students.
- 4] To provide guidance to students about the use of technology in photography.

Pedagogy: Hybrid classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Wedding Photography	30 Hours
Unit II	Tabletop Photography	30 Hours
Unit III	Wildlife Photography	30 Hours
Unit IV	Glamour Photography	30 Hours
Unit V	Drone Photography	30 Hours
Unit VI	Landscape Photography & other	30 Hours




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com



UNIVERSITY GRANTS COMMISSION
35-FEROZSHAH ROAD
NEW DELHI-110 001

F. No. 4- 135/2011(COC)

December, 2011

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

27 DEC 2011

Sub: - Release of Grant-in-aid to Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 under the UGC scheme of Career Oriented Courses-reg.


Sir,

With reference to the proposal submitted by Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 under the UGC scheme of Career Oriented Courses, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2011-12.

Courses Approved	Seed Money approved (Rs. in lakh)	Grant released (90%)
<u>Arts/Social Science</u>		
1.Certificate Course in Basic Photography	Rs. 7.00	Rs. 6,30,000/-
<u>Commerce</u>		
1.Certificate Course in Personnel Administration System and Procedures	Rs. 7.00	Rs. 6,30,000/-
Total	Rs. 14.00	Rs. 12,60,000/-

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 12,60,000/- (Rupees Twelve Lakh and Sixty thousand only) to the Principal, Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 as 90% grant (Seed Money) under the scheme of Career Oriented Courses.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

9. The University/ College shall implement the programme from the academic year 2011-12 positively and UGC to be informed in this regard.
10. The University/Institute/College is strictly following the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
11. The interest earned by the University/College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
12. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
13. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for officially purpose of the Union) Rules, 1976 etc.
14. The Sanction issues in exercise of the delegation of powers vide Commission office order No. 25/92 dated May.01, 1992.
15. The Universities/ Colleges shall submit Annual Progress Report to the UGC office.
16. The Universities/ Colleges already running the Career Oriented Courses and completed 5 years would submit the audited utilization certificate/ statement of expenditure immediately to the UGC for settlement the accounts.
17. The funds to the extent are available under the scheme and have been noted in BCR for the year 2011-12 at S. No. _____ Page No. _____.

Yours faithfully,

(Sunita Chugh)
Under Secretary

Copy forwarded for information and necessary action to:

1. The Principal, Shri Saraswati Bhuvan Education Societys Art and Commēce College, Aurangabad, M.S.-431001 to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Maharashtra, Deptt. of Education, Mumbai.
3. The Registrar, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad-431004.
4. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.
5. Guard File, UGC, New Delhi.



(Usha Naidu)
Section Officer
T/C Principal
SBES College of Arts & Commerce
Aurangabad.

SBES COLLEGE OF ARTS & COMMERCE, AURANGABAD (MS)



Certificate



This is to certify that, Mr. / Ms. _____ has successfully completed
Six month course in **Basic Photography** on the 11 Day of February in the year 2019-2020.

Grade: _____

Date : 11.02.2020


Mr. Kiran Tamboli
Faculty



SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Dr. Maharand A Palthankar
I/C Principal

SBES College of Arts & Commerce
I/C Principal



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Tally ACE

Title of the Programme: Tally ACE

Programme Level: 60 hrs.

Eligibility: All Students of B. Com

Fees: Rs. 1,300 + GST (Rs. One Thousand Three Hundred and GST)

Faculty: Professionals

Overview: This course has a total of 5 units focusing on Introduction of Computerized Accounting, Basic concepts of Computerized Accounting, Creation of Company, Ledger, Groups, Vouchers, making of Accounting Reports & GST Function ability.

Programme Objectives:

- 1] To create awareness about Computerized Accounting.
- 2] To understand the concept of Tally.
- 3] To make students aware about Company Creation, Ledger, Group Creation, Passing of Journal Entries into by using different vouchers, MIS Report preparation, GST introduction & its accounting.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the students understanding of usefulness of information technology tools for business operations.

Pedagogy: Classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment & Online examination will be conducted at the end of the course.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction of Computerized Accounting	12
Unit II	Maintaining Stock keeping	12
Unit III	Recording day to day transactions in Tally ERP 9	12
Unit IV	Management Information Report	12
Unit V	GST Functionality	12

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction of Computerized Accounting: Computerized Accounting, Need & Significance, Evolution from Manual to Computerized Accounting System, Benefits of Computerized Accounts (E.g., Tally. ERP9), Evolution of Accounting Software, Different Versions of tally, silent features, Technological Advantages of Computerized Accounting, Start-up & Quit, Screen Components, setting up a new company, Select, Alter, & Delete a company, Maintaining Accounting Masters, Groups, Ledgers, Maintaining Inventory Masters, Stock Group, Stock Item, Units of Measure, Stock Categories, Godown, F11 Features, F12 Configuration.	12
Unit II	Maintaining Stock Keeping: Introduction to Inventory Masters in Tally ERP 9, Creating Inventory Masters, Creation of Stock Group, Creation of Units of Measure, Creation of Stock Item, Creation of Godown, Defining of Stock Opening Balance in Tally ERP 9, Stock Category, Reports, Key Takeaways	12
Unit III	Recording day to day transaction in Tally ERP 9: Accounting Vouchers, Contra, Payment, Receipt, Journal, Purchase, Sales, Debit Note and Credit Note. Inventory Vouchers: Purchase order, Sales order, Receipt Note & Delivery Note, Stock Journal, Rejection in, Rejection Out.	12
Unit IV	MIS Reports: Introduction, Advantages of Management Information Systems, MIS Reports in Tally ERP 9, Trial Balance, Balance Sheet, Profit	12



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.co.in

H/C Principal
SBES College of Arts & Commerce
Aurangabad.

	and Loss Account, Cash Flow Statement, Ratio Analysis, Books and Reports, Day Book, Receipts and Payments, Purchase Register, Sales Register, Bills Receivable and Bills Payable, Key Takeaways	
Unit V	GST Functionality: Activating GST in tally, setting up GST, Company Level, Ledger Level or Inventory Level, Creating GST Masters, CGST, SGST, IGST. Recording GST Transactions: Purchase, Sales, Printing GST Tax invoice, GST Returns, Payment of GST.	12
	Total No. of Hours	60

I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Merit

This certificate is awarded to

Ishwari Atul Pathak


for successfully completing

TallyACE

and securing Grade A⁺

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Place of Issue: Bengaluru
Date Certified: 24-Dec-2018


Manish Chowdhary
Chief Executive Officer
Tally Education Pvt. Ltd.



Certificate No: 907112826
Institute Name
Tally Soft Services Pvt. Ltd.


I/C Principal
SBES College of Arts & Commerce
Aurangabad

Tally Education Pvt. Ltd., a group company of Tally Solutions Pvt. Ltd., is the only entity authorized to issue certificates in India.
This certificate can be verified at www.tallyeducation.com
Grades: A+: >=75%, A: >=60%<75%, B: >=36%<60% & Not Pass: <36%

Memorandum of Understanding

**The MOU Sign Between
SBES Arts and Commerce College,
Aurangabad
And
Telly Soft Service Pvt. Ltd.
Devigiri Colony, Aurangabad.**

Object :

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common Goal College and Tally Education would collaborate on the following frame-work to execute the students training.

Academic year: 2017-2018 Syllabus: TallyACE Fee: Rs.1300/- + GST

Role of SBES Arts & Commerce College:


1. The schedule and details of training to be shared with Telly Soft Service Pvt. Ltd.
2. To provide the required infrastructure for conducting in campus training.

Role of Telly Soft Service Pvt. Ltd.:

1. To provide competent faculty for delivery of training
2. To conduct online assessments for the students enrolled in the training as per the details shared by College.
3. To issue Tally Course Completion Certificate for all students who successfully qualify the online assessments
4. To print and dispatch the student's certificates

Witness

Signature

1) Sachin Kathar 

2) Pramod Kamade 

SBES Arts and Commerce College



Principal
Principal
S.B.E.S. Arts & Comm.
College, Aurangabad.

Telly Soft Service Pvt. Ltd.


Director



Telly Soft Service Pvt Ltd, Aurangabad
Plot No. 16, Devigiri Colony, Near Chowk Police Station Road, Nandan Colony, Aurangabad - 431 001 (M.S.)
T: 0210 666600 M: +91 98225 98578 Email: himanurkathar@tellysoft.net


I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Tally ERP 9

Title of the Programme: Tally ERP 9

Programme Level: 30 hrs. / 2 Credits

Eligibility: All Students of B. Com

Fees: Rs. 1800 (Rs. One Thousand Eight Hundred Only)

Faculty: Professionals

Overview: This Course has been designed to focus on Advance Computerized Accounting, Advance Inventory, Advance GST Transactions, TDS, and Technological Features in Accounting Software.

Programme Objectives:

- 1] To create awareness about Computerized Accounting.
- 2] To understand the concept of Tally.
- 3] To make students aware about maintaining Bill by bill details, Batch wise details, TDS Concepts taking backup and restoring it etc.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the student's understanding of the usefulness of information technology tools for business operations.

Pedagogy: Classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Getting Started with Tally. ERP 9 & Elemental Features	2
Unit II	Creating masters in Tally. ERP 9	4
Unit III	Voucher Entry & Invoicing	4
Unit IV	Cost Centres and Cost Categories	4
Unit V	Order Processing & Pre-closure of Orders	3
Unit VI	Banking	2
Unit VII	Reports in Tally. ERP 9	3
Unit VIII	Tax Deducted at Source (TDS)	4
Unit IX	Advance Features in Tally. ERP 9	4



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

Tally

POWER OF SIMPLICITY



CERTIFICATE OF MERIT

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

is awarded to

Kajal Umesh Kusale

for successfully completing the
Learn Tally.ERP 9 Course
and securing Grade A⁺



[Signature]
I/C Principal
SBES College of Arts & Commerce
Aurangabad.

[Signature]

Place: Bengaluru
Date: December 24, 2016
Certificate No.: 907026111

Authorised Signatory
Tally Education Pvt. Ltd.

Date: 16/06/201

To,
The Principal,
S.B. E.S. Arts & Commerce College,
Aurangabad

Sub: Memorandum of Understanding

Academic year: 2016-2017

Syllabus: Business Accounting with Tally ERP-9 for B.Com Second Year Students

Services:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing the employability.

To achieve our common goal Tally Education and Collegewould collaborate on the following frame-work to execute th students training.

Role of Telly Soft Service Pvt. Ltd.:


1. To provide the training as per University syllabus during the academic time table of college
2. To provide competent faculty for delivery of training
3. To conduct online assessments for the students registered for Business Accounting Course
4. To issue Tally Course Completion Certificate (minimum 70% attendance needed) for all students who successfull qualify the online assessments
5. To print and dispatch the student's certificates
6. To Provide Course Material

Role of College:

1. The schedule and details of training to be shared with Telly Soft
2. To provide the required infrastructure for conducting online assessment.

Fees for Course Material & Certificate: Rs. 600/- per student




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Thanking you
Yours truly
Binu Mathew

Telly Soft Service Pvt Ltd, Aurangabad

Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Natan Colony, Aurangabad - 431 001 (M.S.)
T: 0240 6656600 M: +91 98225 98578 Email: binu.mathew@tellysoft.net



**Certificate Courses
2018-19**

Sr. No.	Name of the Certificate	Agency Name	Days/ hrs.	Contact Person
1.	Computer Application in Business-I (MS-Office)	ATS Infotech Pvt. Ltd. L-107, I Floor, Lajpatnagar II, New Delhi 110024	40 hrs.	Mr. K.G. Ratwani Director, 011-29819291/ 41600366
2.	Information & Communication Technology-I (C Programming Introduction)		40 hrs.	
3.	Information & Communication Technology-II (E. Commerce)		40 hrs.	
4.	IT Application in Business- III	Telly Soft Service Pvt. Ltd Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Nutan Colony, Aurangabad	60 hrs.	Mr. Sachin Kathar 9049401886
5.	IT Application in Business - IV		60 hrs.	
6.	Certificate Programme in Banking, Finance, and Insurance	Bajaj Finserv Ltd. Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411035	120 hrs.	Mr. V. Rajgopalan President (Legal and Taxation)
7.	Basic photography	—	180 hrs.	Mr. Kiran Tamboli 9767531775



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Computer Application in Business - I

Title of the Programme: Certificate Course in Computer Application in Business - I

Programme Level: 40 hrs.

Eligibility: All Students of B. Com I Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on different computer codes & languages, number system, word processing, presentations, & spreadsheets

Programme Objectives:

- 1] To create awareness about different computer codes, languages and number systems used in computer.
- 2] To understand the concept of preparing impactful presentations by using different templates, variety of tools like animations, transitions, design media etc.
- 3] To make student aware about word processing concept.
- 4] To make student aware about usability of spreadsheets and its application.
- 5] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages	08
Unit II	Word Processing	08
Unit III	Preparing Presentations	08
Unit IV	Spreadsheets & its Business Applications	08




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Unit V	Creating Business Spreadsheet	08
--------	-------------------------------	----

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages: Source Code, Machine / Binary Code, Mnemonic Op code, Byte / Object Code, BCD, EBCDIC, ASCII, Language, Translator – Interpreter & Compiler, High Level, Low Level, Assembly language, different number system, Binary, Octal, Hexadecimal, Decimal, Conversion from one base to another base.	08
Unit II	Word Processing: Introduction to word processing, word processing concepts, use of Templates, Working with word document, Editing text, Find and replace text, Formatting Spell check, Autocorrect, Auto text, Bullets and numbering, Tabs, Paragraph, Formatting, Indent, Page Formatting, Header and footer, Tables, Inserting, Filling and formatting a table, Inserting Pictures and Video, Mail Merge, Including linking with Database, Printing documents, Creating Business Documents using the above facilities.	08
Unit III	Preparing Presentations: Basics of presentations, slides, fonts, Drawing, Editing, Inserting, Tables, Images, texts, Symbols, Media, Design, Transition, Animation and Slideshow, Creating Business Presentations using above facilities	08
Unit IV	Spreadsheet and its Business Application: Spreadsheet concepts, Managing worksheets, Formatting, Entering data, Editing and Printing a Worksheet, Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs, Generally used Spreadsheet functions, Mathematical, Statistical, Financial, Logical, Date and time, Lookup and reference, Database and Text functions.	08



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Unit V	Creating Business Spreadsheet: Creating spreadsheet in the area of: Loan and Lease statement, Ratio Analysis, Payroll statements, Capital Budgeting, Depreciation Accounting, Graphical representation of data, Frequency distribution and its statistical parameters, Correlation and Regression	08
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

AAGJALE SHIVANI KAILAS

Reg# **B1-SBES-2019-1** has successfully completed the workshop on
COMPUTER APPLICATION IN BUSINESS-I



ATS Learning Solutions



MR. P.C. Mirani

Date of Issue 05/8/2019





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Information & Communication Technology I

Title of the Programme: Certificate Course in Information & Communication Technology I

Programme Level: 40 hrs.

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on C Language, Control, Branching and Decision Making in C, Operations Expression and decision making, Introduction of Loop, Arrays and Strings.

Programme Objectives:

- 1] To create awareness about C language.
- 2] To understand the Control, Branching and Decision Making in C.
- 3] To make student aware about Loop, Arrays and Strings.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	C- Language	08
Unit II	Operators, Expressions and Decision Making	08
Unit III	Control, Branching and Decision Making in C	08
Unit IV	Loop	08
Unit V	Arrays and Strings	08




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	C- Language: Introduction, Types of Languages, History of C Language, Basic Structure, Creating, Compiling, Linking and Executing the C Program, Pre-Processors in C, Token, Constants, Keywords & Identifiers, Variables, Data types, declaration and assignment of variables defining symbolic constants	08
Unit II	Operators, Expressions and Decision Making: Operator, Types of Operators, Arithmetic, Relational and Logical Operators, Assignment, Increment and Decrement of operators, Conditional, bitwise and special operator, arithmetic expression and its evaluation, hierarchy of arithmetic operations, evaluations	08
Unit III	Control, Branching and Decision Making in C: Decision Making in C, Introduction, if statement, if-else statement, Nested if statement, if else if Ladder switch case, GOTO Statement.	08
Unit IV	Loop: Loop Introduction in C, While Loop, do while Loop, for Loop with variation, Nested Loops, Loop Interruption Statement – Break and continue	08
Unit V	Arrays and Strings: Arrays, Introduction, defining an array, Initializing an array, One dimensional array, Two-dimensional array, Dynamic array. Strings: Introduction, Declaring and initializing string variables, Reading and Writing strings, String handling functions.	08
	Total No. of Hours	40



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

AAHER CHANCHAL BHARAT

Reg# **B2-SBES-2019-342** has successfully completed the workshop on

INFORMATION & COMMUNICATION TECHNOLOGY - I



ATS Learning Solutions

MR. P.C. Mirani

Date of issue 05/8/2019





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Information & Communication Technology II

Title of the Programme: Certificate Course in Information & Communication Technology II

Programme Level: 40 hrs.

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 4 units focusing on E Banking, Security in E Banking, ERP, and BPO.

Programme Objectives:

- 1] To create awareness about E Commerce.
- 2] To understand the Concept of E Market
- 3] To make student aware E Business

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.


Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	E Banking	10
Unit II	Security in E Banking	10
Unit III	Enterprise Resource Planning	10
Unit IV	Business Process Outsourcing	10

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	E Banking: Electronic banking, Internet Banking in India, Inter-bank transaction, Electronic Payment, Payment Gateway, ATM, Automated Clearing	10




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	House Transfer, Credit Card, Debit Card, NEFT, RTGS, Net Banking	
Unit II	Security in E Banking: Security Precaution, Secure Socket Layers, SSL Working, Firewalls, Digital Signature, ATM Security, Tips, & Steps for debit card lost, electronic payment safeguards	10
Unit III	Enterprise Resource Planning: Introduction, Features, Advantages, Disadvantages of ERP, ERP Modules, SAP, BAAN, AVLON, MFG/PRO	10
Unit IV	Business Process Outsourcing: Introduction, advantages, disadvantages of BPO, Call centre & its dynamics	10



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

AAHER CHANCHAL BHARAT

Reg# **B3-SBES-2019-342** has successfully completed the workshop on
INFORMATION & COMMUNICATION TECHNOLOGY - II



SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

ATS Learning Solutions

MR. P.C. Mirani

Date of Issue 18/7/2019



Agreement No ITA/2018/ATS/1504

1. This Agreement is being executed on 07th December 2018 between M/s **ATS InfoTech Pvt. Ltd.** a Microsoft -AER (Authorize Education Reseller) having its Registered office at L-107 Lajpat Nagar- II, New Delhi-110024 and Represented by Mr. Sandeep Jethani hence known as "Delivery Partner" (DP) and SBES College of Arts and Commerce situated at Aurangabad, represented by Dr. Jagdishchandra Shrikrishna Khairnar (Principal) hence known as "Resource Partner."
2. College (Resource Partner) will provide the necessary infrastructure like labs with computer, LCD projector(s), internet etc. in proper working condition required for the Microsoft Technology training.
3. Resource partner would allocate appropriate time slots within the "Academic Schedule" for the various training programs offered by the delivery partner on different technologies.
4. The tenure of the contract is for one year from 07th December 2018 to 06th December 2019. And the terms of the contract will be abiding to both sides for the contract period.
5. As per the agreement Delivery Partner will provide training on Microsoft Technologies in college for a minimum period of one year. Based on the response and mutual understanding it will be renewed further.
6. The batches would be conducted for as mutual agreed by ATS Infotech Pvt. Ltd. and SBES College of Arts and Commerce and availability of Trainer.
7. College has committed to provide a Total Strength of min 1000 students of B. Com and allow to promote and conduct courses introduced by Microsoft useful for BA, B Com, students for which college share may be decided at the time of introduction.
8. **FEE**

Sr. No.	Semester	Course	Content	Duration	Fee
1	B.Com. 1 st Sem	MS Office	MS Word, MS Excel, MS PowerPoint (E-Certificate by Microsoft Virtual Academy)	40hrs	Rs.200 + GST (18%) per student per semester
2	2 nd Sem	C-Programming Introduction	E-Certificate by ATS	40hrs	Rs.200 + GST (18%) per student per semester
3	3 rd Sem	E-Commerce	E-Certificate by ATS	40hrs	Rs.200 + GST (18%) per student per semester



For ATS Infotech Pvt. Ltd.

 Sandeep Jethani
 Director

Sandeep Jethani


 H/C Principal
 SBES College of Arts & Commerce
 Aurangabad.

9. Prices of the training module(s) to be reviewed & revised every academic year as per the cost components prevailing at the time.
10. Once the Program completed the e-certificate would be provided to the all students.
11. College will be liable for collecting the fee from students and submitting the same to the Delivery Partner "ATS InfoTech Pvt Ltd" through Cash/ DD/Cheque (at par) immediately.
12. College must pay 25% of the total amount fees to the Delivery Partner (ATS InfoTech) at the beginning of the first term, 25% after completion of first term, 25% after start of second term and final 25% after receipt of certificates.
13. Delivery Partner will depute in college, Microsoft Certified Professionals for the support and training to be conducted on Microsoft technologies as part of the bundled offer.
14. Delivery Partner may offer from time to time other professional training programs in the college based on industry requirements and as per the demand from the College /students on chargeable basis.
15. College will take initiative and participate along with Delivery Partner to conduct awareness about Microsoft technology training organized in the campus & shall also grant permission to display materials related to the same.
16. College will help Delivery Partner to get the required enrollments for professional training programs offered as part of the bundle offer.
17. College will provide the Delivery Partner with database of students for orientation programs.
18. A min lead time of 7-15 days will be required to start the training from the date of signing of the agreement.
19. For students that are irregular in the program training /projects will not be repeated again.
20. Incase, if the students after attending the first 2-3 lectures don't turn up for the training then the fees for same will not be refunded back.
21. College /Resource Partner will have to follow from time to time rules / regulation & operational protocols laid down by our vendors.
22. In case of any legal issue arising between any of the parties the same would be subject to the jurisdiction of Delhi courts.
23. In case of any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.
24. College cannot hire any resource parttime/fulltime/consultant of the delivery partner either directly or indirectly for any full time or part time assignment without the permission of the delivery partner for a min period of one year that also after the contract with the college has expired.

For SBES College of Arts and Commerce
Aurangabad

Resource Partner

Dr. Jagdishchandra S. Khairnar **Principal**
(Principal) SBES College of Arts & Comm.
Aurangabad.



for ATS Infotech Pvt Ltd.

New Delhi
Signature of Sandeep Jethani
Delivery Partner

Mr. Sandeep Jethani
(Director)



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in IT Application in Business - III

Title of the Programme: IT Application in Business - III

Programme Level: 60 hrs. /4 Credits

Eligibility: All Students of B. Com III Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has a total of 4 units focusing on Introduction to Computerized Accounting, Basic Concepts of Computerized Accounting, Creation of Company, Ledger, Groups, Vouchers, Inventory Management, making of Accounting Reports & VAT Application in Tally.

Programme Objectives:

- 1] To create awareness about Computerized Accounting.
- 2] To understand the concept of Tally.
- 3] Use different vouchers to make students aware of Company Creation, Ledger, Group Creation, and Passing of Journal Entries.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the student's understanding of the usefulness of information technology tools for business operations.

Pedagogy: Classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction to Tally	15
Unit II	Accounting with Tally	15
Unit III	Tally Inventory Management	15
Unit IV	VAT application in Tally	15

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction to Tally:	15



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	Fundamentals of Computerized Accounting, Computerized Accounting Vs. Manual Accounting, Architecture and Customization of Tally, Features of Tally, Configuration of Tally-Accounting groups.	
Unit II	Accounting with Tally: Creation of new Company, Creation of groups, Ledger, Vouchers, Voucher entry, Payment voucher, Receipt voucher, Sales voucher, Purchase voucher, Contra voucher, Journal voucher, Editing and deleting vouchers, Bank reconciliations, Bill wise details, Order processing, accounting reports, Export and import of data, Printing of vouchers, bills and reports, web-enabled reporting and online support.	15
Unit III	Tally Inventory Management: Introduction to inventory, Creation of stock category, Creation of stock group, Creation of stock items, Editing and deletion of stock items, Usage of stock in voucher entry, Stock vouchers or purchase orders, Purchase and sales orders, stock valuation methods, Inventory reports.	15
Unit IV	Tax application in Tally: Introduction to VAT, VAT activation and classification, VAT computation, Composite VAT input VAT on capital goods, Central Excise Tax, Service tax.	15
	Total No. of Hours	60




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

CERTIFICATE

This Certificate is awarded to

Gutte Bhagyashree Shivram

For Successfully Completing
IT Application In Business - III

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Place of Issue : **Aurangabad**

Certified On : **2018-2019**



Name of College

SBES College of Arts & Commerce, Aurangabad.

Shethar

Director

Telly Soft Service Pvt. Ltd.

[Signature]

I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in IT Application in Business - IV

Title of the Programme: IT Application in Business - IV

Programme Level: 60 hrs. /4 Credits

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has a total of 4 units focusing on E-Commerce, E Market, and E-Business.

Programme Objectives:

- 1] To create awareness about E-Commerce.
- 2] To understand the Concept of E Market
- 3] To make students aware of E-Business

Pedagogy: Classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	E Commerce & Internet	15
Unit II	Electronic Market	15
Unit III	Electronic Business	15
Unit IV	Business to Business E-Commerce	15

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	E-Commerce and Internet: Introduction, Main Activities of Electronic Commerce - Definition of Electronic Commerce Broad Goals of E-Commerce- Electronic Commerce Technical Components- Functions of E Commerce- Advantages and Disadvantages of E-Commerce- Scope of E-	15



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	Commerce- Progress of E-Commerce in India- Two Faces of E-Commerce- Electronic Commerce essentials-ecommerce's applications- Electronic Commerce and Electronic Business- Electronic Commerce and Internet.	
Unit II	Electronic Market: Online Shopping, Online Purchasing, Electronic Market, Three Models of Electronic Market, Market Category, Interactive Marketing, one –to – One Marketing- Pull and Push Technologies B 2 B Hubs, B 2 B Market Places.	15
Unit III	Electronic Business: Introduction, Definition, Application of E-Business, Emerging Application, Electronic Business Architecture, Electronic Business Initiatives, Dotcom Companies, Opening the doors of Virtual Business, Success of Electronic Business.	15
Unit IV	Business-to-Business E-commerce: Business to Business Applications, B 2 B Electronic Commerce, B 2 C Electronic Commerce, B 2 B Implementation problems, Future Trends in B 2 B Market Places.	15




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

CERTIFICATE

This Certificate is awarded to

Patil Komal Surendra

For Successfully Completing
IT Application In Business - IV

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Place of Issue : **Aurangabad**

Certified On : **2018-2019**



Name of College

SBES College of Arts & Commerce, Aurangabad.

Director

Telly Soft Service Pvt. Ltd.

I/C Principal
SBES College of Arts & Commerce
Aurangabad

SBES College of Arts & Commerce, Aurangabad

S.B. Colony, Aurangpura,
Aurangabad - 431001
(Maharashtra)
(NAAC Accredited & ISO Certified)
Centre No. 09 (Sr.College)

Ph.No. (0240) 2332040
Fax : (0240) 2344835
E-mail : sbescollegea@yaho.com
Website : www.sbscollege.com
Centre No. 0007 (Jr.College)

संकेतांक 56-01-015 U-Dise 27191103703



SBAC/2018-19/350



Date: 27-7-2018

To,

M/s. Telly Soft Service Pvt.Ltd.
Plot No.16, Deogiri Colony,
Kranti Chowk Police Station Road,
Nutan Colony,
Aurangabad.

Subject : Acceptance..

Ref : Your letter dated 9th July, 2018.

Sir,

With reference to above subject, we are submitting herewith an acceptance regarding the proposal for Tie-up for B.Com IInd year as follows.

Course Title : IT Application in Business III (B.Com Second year, third semester)

Duration : As per semester pattern.

Training fees for Theory & Practical: Rs. 25000/-

Student Category : B.Com second year III semester.

Terms and Conditions:

- 1 Telly Soft Service Pvt. Ltd. to provide authorized courseware (student have to pay extra charges for books, if required)
- 2 Training shall be imparted at college campus, using college infrastructure.
- 3 The schedule of training to be worked out with college.

Please accept and do the needful.

Thanking you,

Sk. K. K.



[Signature]
Principal
SBES College of Arts & Commerce
Aurangabad

[Signature]
I/C Principal
SBES College of Arts & Commerce
Aurangabad.

To,
The Principal,
SBES Arts & Commerce College,
Aurangabad.

Date: 9 July 2018

Sub: Proposal for College Tie-up for B.Com (S.Y.)

Greetings from **Telly Soft Service Private Limited!**

At the onset we would like to thank you for giving us your valuable time to engage with you on empowering students towards a rich future, please find below the details of our proposal.

Tally - The Company

Tally started operations in the year 1986. A pioneering company, Tally was the first to introduce codeless software, a natural language interface greatly enhancing the user experience. Its services continue to transform the ownership experience. Today, Tally remains the preferred 'Accounting-to-ERP' business management solution having 90% market share. There are 20 lakh users in 94 countries, creating a huge demand for Tally trained professionals.

Commercials:

Course Title: **IT Applications in Business III (B.Com Second Year, third sem.)**

Duration: as per semester pattern

- Training Fees for Theory & Practical Rs. 25000/-
- Student Category: **B.Com second year III semester**


Terms and Conditions:

1. Telly Soft Service Pvt. Ltd. to provide authorized courseware (student have to pay extra charges for books, if required)
2. **Training shall be imparted at college campus**, using college infrastructure.
3. The schedule of training to be worked out with college.

Please feel free to contact undersigned for any other information or clarification required.

Thanking you,

Yours truly,
For Telly Soft Service Pvt. Ltd.


Telly Soft Service Pvt Ltd, Aurangabad

Plot No. 16, Deogiri Colony, Kranti Chowk, Police Station Road, Italian Colony, Aurangabad - 431 001 (MS)
T: 0240 6656600 M: +91 98225 98570 Email: binu.mathew@tellysoft.net



acceptance letter
21/7
[Signature]
10/7/18


I/C Principal

SBES College of Arts & Commerce
Aurangabad.

Date: 15 Dec 2018

To,
The Principal,
SBES Arts & Commerce College,
Aurangabad.

Sub: Proposal for College Tie-up for B.Com (S.Y.)

Greetings from **Telly Soft Service Private Limited!**

At the onset we would like to thank you for giving us your valuable time to engage with you on empowering students towards a rich future, please find below the details of our proposal.

Tally - The Company

Tally started operations in the year 1986. A pioneering company, Tally was the first to introduce codeless software, a natural language interface greatly enhancing the user experience. Its services continue to transform the ownership experience. Today, Tally remains the preferred 'Accounting-to-ERP' business management solution having 90% market share. There are 20 lakh users in 94 countries, creating a huge demand for Tally trained professionals.

Telly Soft Service Pvt. Ltd. and

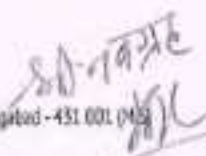
We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability. The challenge for any academic institution remains how to make their students "job ready" on graduation. To address this issue Tally has come up with a unique proposition wherein we train the students at the college premises, thereby making quality training available without any intervention, at your place at your pace. The training is also subsidized to make it more inclusive to the mainstream education.

Telly Soft Service Pvt Ltd, Aurangabad

PLOT No.16, Deegaji Colony, Khandi Chowk Police Station Road, Natta Colony, Aurangabad - 431 001 (MS)

T: 0240 665651 (Office) / 0240 665678 (Home) Email: info@tallysoft.net




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Commercials:

Course Title: IT Applications in Business IV (B.Com Second Year, fourth sem.)

Duration: as per semester pattern

- Training Fees for Theory & Practical Rs. 25000/-
- Student Category: B.Com second year IV semester

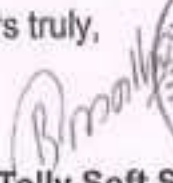
Terms and Conditions:

1. Telly Soft Service Pvt. Ltd. to provide authorized courseware (student have to pay extra charges for books, if required)
2. **Training shall be imparted at college campus**, using college infrastructure.
3. The schedule of training to be worked out with college.

Please feel free to contact undersigned for any other information or clarification required.

Thanking you

Yours truly,


For Telly Soft Service Pvt. Ltd.





I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Certificate Programme in Banking, Finance & Insurance

A practical, short and affordable certificate programme




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

FOREWORD

Various studies about the employability situation in India are unanimous that employability is a major challenge for the country with most reporting that over 60% of the graduates are not employable. This is ascribed to various reasons from quality of education to socio-economic factors, however the fact remains that there is a significant gap between what industry is looking for and what graduates have in them and in spite of various planned structural reforms the gap will persist for many years ahead.

As employers of over 20,000 employees, our group companies are keenly aware of the skill gaps experienced by recruiters on one side and lack of employment opportunities experienced by the graduates on the other side. To give a perspective, only about 10 to 15 graduates get recruited for every 100 that we evaluate and the situation is similar across financial services sector.

When we meet colleges, their principals and professors express their anguish that in spite of their best efforts very few graduates can get placed at the end of their graduation. When we meet recruiters from the industry, they share their exasperation and struggle to hire, deploy and retain graduates. A bridge between campuses and corporates is what is needed and CPBFI, our customized Certificate Programme in Banking, Finance and Insurance, is designed to act as that bridge.

In a short span of 40 days, the students can benefit from relevant knowledge, essential skills and the resulting improvement in their confidence. Over a period of time, your institute will benefit from this employability initiative in the way of better students, placements and improved NAAC ratings.



**SBES College of Arts & Commerce
Aurangabad.**



MESSAGE FROM MD, BAJAJ FINSERV

With half the population younger than 25 years of age and more than 60% population in working age, India is in a unique position to re-define its growth path. Young Indians have high energy, are very optimistic about the future and willing to do whatever it takes to realize their dreams. It is a collective responsibility of the Government, private sector and civil society to ensure that this energy of the youth is channelized for productive purposes. For this, students completing their education, be it graduation or post-graduation should have the requisite knowledge and skills that provide them gainful employment.

We are looking for partners, such as your institute, that care for the future of its graduates, especially those who need to start earning immediately on graduation. Our partnership will help such students and alumni of your institute benefit from CPBFI, which is designed as a short, practical and affordable program focused on making these able individuals work-ready.

Let us join hands to make students ready for work!

- Sanjiv Bajaj



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

ABOUT CPBFI

Developed by Bajaj Finserv, in collaboration with one of the leading management schools in the India, CPBFI is a customised programme for graduates that aims to upgrade their knowledge and skills to prepare for a career in Banking, Financial Services and Insurance industry (BFSI).

CPBFI provides relevant knowledge and essential skills to enhance the employability of the participants. The curriculum covers four subjects viz. Banking, Insurance, Communications Skills and Computer Skills.

After completing the programme, candidates can apply to private banks, non-banking finance companies, life insurance and general insurance companies for entry-level positions in sales, operations, customer service or related roles.

CPBFI creates a talent pool for the industry with a focus on experiential learning. The programme prepares the students to work in the professional space, through interactive classroom sessions, continuous evaluation, and HR workshops.

Unique Features: Practical, Short And Affordable

Designed by the industry, for the industry - a combination of practical knowledge, essential skills and personality development

Short duration - 120 hours in 40 days

Nominal fee payable by students, balance subsidized by Bajaj Finserv - excellent education for an affordable fee

End to end experience of the recruitment process - interview practice and guidance through HR workshops

HR Workshop:

The HR teams from Bajaj Finserv companies take the participants through a simulation of the end to end recruitment process. The workshop covers the entire recruitment journey from selecting the job advertisement to the job interview. Each participant gets an individual feedback after the interview. The workshop concludes with the HR teams sharing overall feedback and guidance for job search and interview preparations.

Financial Support From Bajaj Finserv:

Bajaj Finserv funds a major part of the fee or the faculty cost from its Corporate Social Responsibility (CSR) funds. As a result, the students have to pay only a nominal fee.

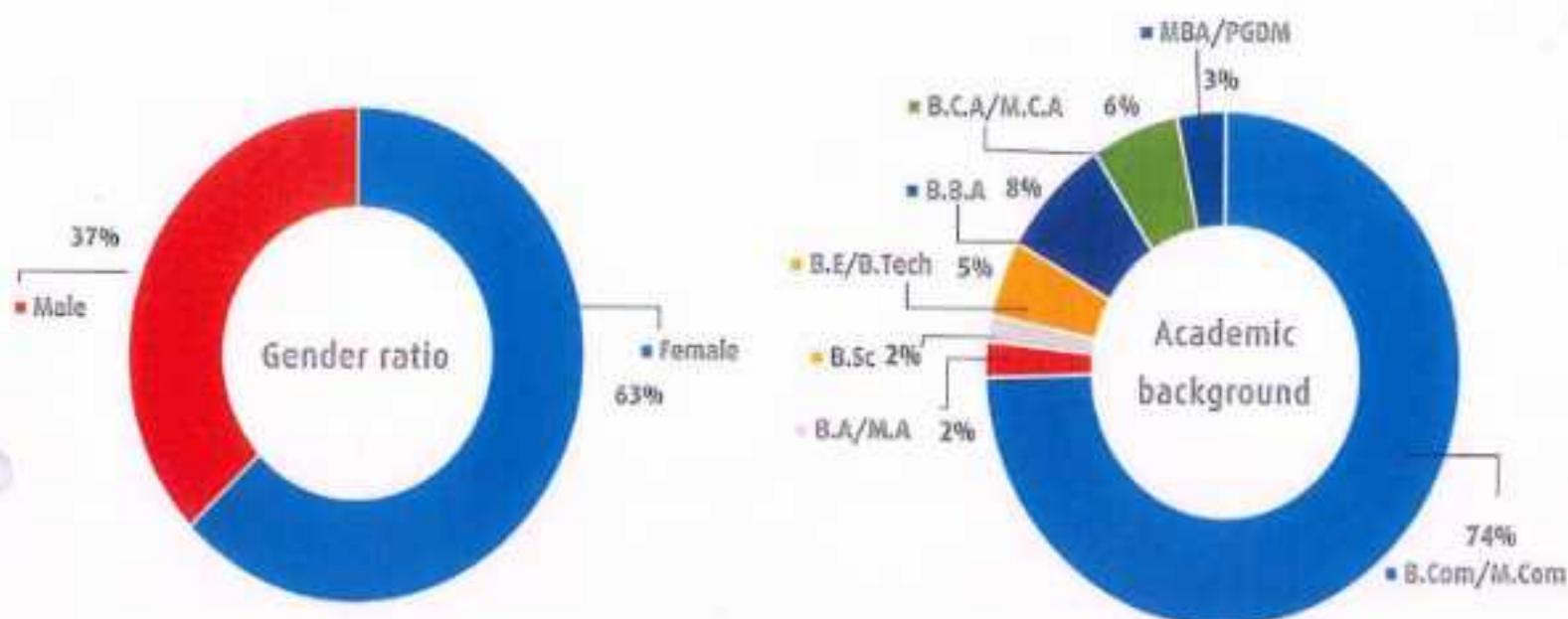
Note: Bajaj Finserv does not get any share of the fee paid by the participants. In fact, it pays a fee subsidy per student to partner colleges to meet the cost of conducting the programme.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

PROFILE OF STUDENTS

(Up to Dec 2017)



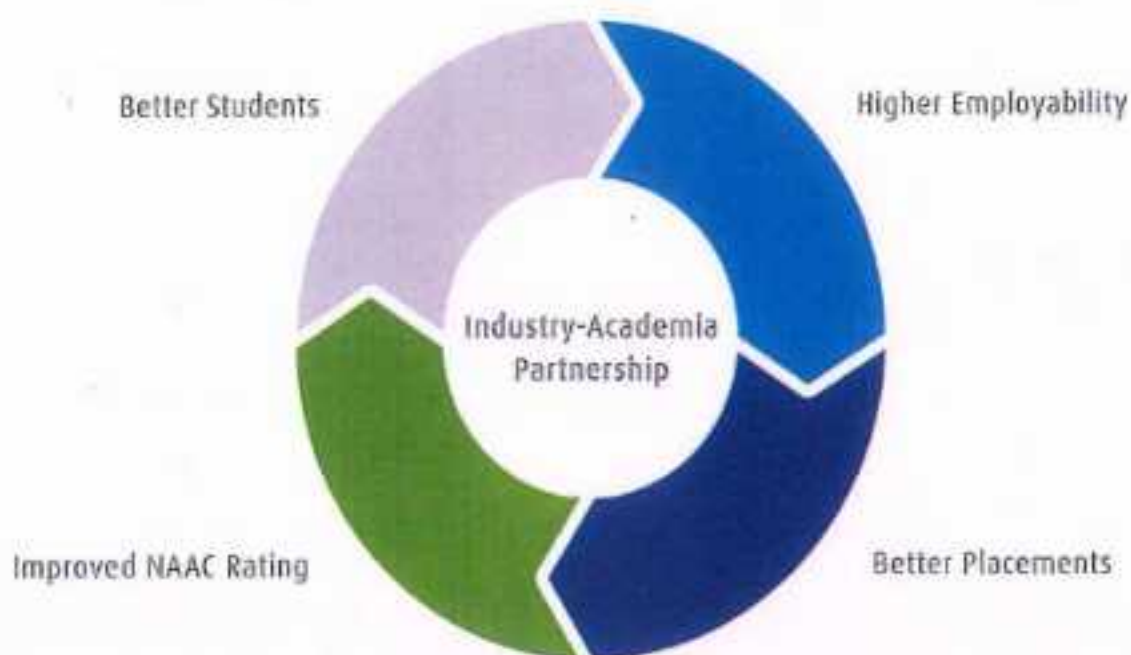
SOME COMPANIES OUR STUDENTS WORK FOR

The programme is currently conducted in Pune, Nagpur, Wardha, Ahmednagar, Devrukh and Nashik. As of December 2017, over 500 students in twenty batches have successfully completed the programme. Our students have found opportunities with some of the top companies listed below:




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

BENEFITS FOR OUR PARTNERS



TESTIMONIALS

"Our parent organisation, Shiksha Mandal, had in its centenary year in 2014 set 100% placement of its students as a key objective and we had been working in that direction. Bajaj Finserv's CPBF program was like a god sent opportunity to meet our objectives."

Dr. Narendra Khandait
GS College of Commerce & Economics, Nagpur

"Our experience and that of our students was so positive in the first year, in terms of employment to those who attended it and their clearly enhanced capabilities and confidence, that we have had difficulty in meeting the demand for it from students this year."

Dr. Abdul Bari,
Principal, GS College of Commerce Wardha

"Building a partnership with Bajaj Finserv ensures our students' professional guidance, national level exposure and more employment opportunities. It is an opportunity for us to create a nexus between our educational institute with a corporate industry."

Narendra Tendolkar
Principal, ASP College Devrukh

"Our attempt would be to promote the programme in a manner that large number of students take benefit and get jobs and the frustration that students face today would be minimized."

Dr. Sharad Kolte
Ramesh Phirodia Educational Trust, Ahmednagar

OUR PARTNERS



Symbiosis School of Banking
and Finance, Pune



SBES College of Arts & Commerce,
Aurangabad



Ramesh Phirodia Educational
Trust, Ahmednagar



Govindram Seksaria College of
Commerce, Wardha



Govindram Seksaria College
of Commerce and Economics,
Nagpur



Athalye Sapre Pitre Arts,
Commerce & Science
College, Devrukh

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

ABOUT BAJAJ FINSERV

Bajaj Finserv Limited is the holding company of the businesses dealing with financial services of the Bajaj Group. Its insurance joint ventures with Allianz SE, Germany, namely Bajaj Allianz Life Insurance Company Limited and Bajaj Allianz General Insurance Company Limited are engaged in life and general insurance business respectively. Its subsidiary Bajaj Finance Limited is a deposit taking Non-Banking Finance Company engaged in consumer finance, SME finance and commercial lending and wealth management.

For the financial year 2016-17, the Consolidated Gross Revenue of Bajaj Finserv and its subsidiaries was Rs. 27,313 cr. and Consolidated Profit After Tax was Rs. 2,262 cr. Together, the companies have more than 24,000 employees.



U/C Principal
SBES College of Arts & Commerce
Aurangabad.



For more information and enquiries, please visit www.bajajfinserv.in/cpbfi
or contact us at: 020-30405702

Bajaj Finserv, 6th floor, Bajaj Finserv Corporate Office, Off Pune Ahmednagar Road,
Viman Nagar, Pune - 411014



Certificate of Completion

This is to certify that

Ghode Yogesh Mansub

has participated and successfully completed

Certificate Programme in Banking, Finance and Insurance (August, 2018)

conducted by SBES College of Arts and Commerce, Aurangabad
in collaboration with Bajaj Finserv Limited


I/C Principal
SBES College of Arts & Commerce
Aurangabad.

CPBFI



For
SBES College of Arts and
Commerce, Aurangabad



For
Bajaj Finserv Limited

Training Partner



CICL
CENTRE FOR INVESTMENT
EDUCATION & LEARNING

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

30th November 2018

To

Dr. Jagdishchandra Khairnar
The Principal,
SBES College of Arts & Commerce,
Saraswati Colony, Aurangapura,
Aurangabad- 431 001.

Dear Sir/Madam,

Refer the Memorandum of Understanding dated May 10, 2018 between SBES College of Arts & Commerce and Bajaj Finserv Limited, in respect of conducting the Certificate Programme in Banking, Finance and Insurance (CPBFI).

Bajaj Finance Limited, a subsidiary of Bajaj Finserv Limited, shall partner with Bajaj Finserv Limited in this project. We therefore propose to amend the aforesaid MoU as under.

The wording:

"BAJAJ FINSERV LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Limited Complex, Mumbai-Pune Road, Pune 411 035

Through its President (Legal and Taxation),
(hereinafter referred to as "FINSERV")"

Would be replaced with:

"BAJAJ FINSERV LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411 035

AND

"BAJAJ FINANCE LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Akurdi, Pune, 411035.

Through President (Legal and Taxation) – Bajaj Finserv Limited

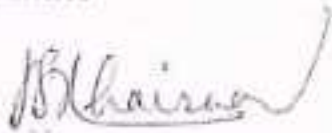
(Bajaj Finserv Limited and Bajaj Finance Limited together shall hereinafter be referred to as "FINSERV")"




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Kindly confirm your acceptance for the above amendment of the MoU by signing this letter in counterparts.

For SBES College of Arts &
Commerce



Name: Dr. Jagdishchandra Khairnar
Designation: Principal



Witness 1
Full Name:

Designation:

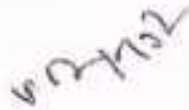


Witness 2
Full Name:

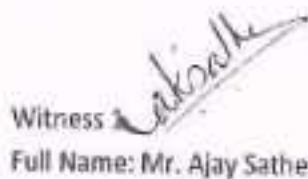
Principal
BES College of Arts & Comm.
Aurangabad.



For Bajaj Finance Limited



Name: Mr. V. Rajagopalan
Designation: President (Legal and
Taxation)



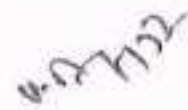
Witness 1
Full Name: Mr. Ajay Sathe

Designation: Head-Group Risk
Mgt.

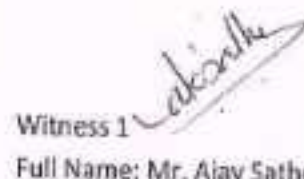
Witness 2
Full Name:



For Bajaj Finserv Limited



Name: Mr. V. Rajagopalan
Designation: President (Legal and
Taxation)



Witness 1
Full Name: Mr. Ajay Sathe

Designation: Head- Group Risk
Mgt.

Witness 2
Full Name:



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter referred to as the "MOU") is made and executed on this 10th day of May 2018 at Pune.

BETWEEN

SBES College of Arts & Commerce, a college/institute recognized under Section 2(f) and 12 (B) of the UGC Act 1956 and having address at: Saraswati Colony, Aurangpura, Aurangabad, 431001, Maharashtra, India

Through its Principal

(hereinafter referred to as "PARTNER INSTITUTE")

AND

BAJAJ FINSERV LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411 035

Through its President - Legal and Taxation

(hereinafter referred to as "FINSERV")

The expressions "PARTNER INSTITUTE" and "FINSERV" shall, collectively be referred to as "Parties" and individually as "Party".



1

I/C Principal
SBES College of Arts & Commerce
Aurangabad.



WHEREAS:


- A. PARTNER INSTITUTE, established in 1963 by Saraswati Bhuvan Education Society, Aurangabad, is a premier degree college in Marathwada region, affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
- B. Bajaj Finserv Limited (FINSERV) is the holding company for financial services businesses of the Bajaj Group;
- C. FINSERV, as part of its Corporate Social Responsibility (CSR) activities, desires to create employment opportunities for educated youth in the Banking, Finance and Insurance Sector through a customized training programme encompassing product knowledge, communication and other soft skills & computer proficiency, which is expected to benefit fresh graduates, especially those belonging to economically weaker sections of the society;
- D. FINSERV, in partnership with a leading management school in India, has designed and developed a customized programme viz. Certificate Programme in Banking, Finance and Insurance (hereinafter referred to as CPBFI).
- E. The PARTNER INSTITUTE has expressed its willingness to partner with FINSERV to conduct CPBFI for its students and alumni, on terms and conditions set out herein below;
- F. FINSERV has accepted the offer of the PARTNER INSTITUTE and agreed to partner with the PARTNER INSTITUTE for conducting CPBFI, on terms and conditions set out below.

NOW THIS AGREEMENT WITNESSETH AND IT IS AGREED BY AND BETWEEN THE PARTIES AS UNDER:

1. Purpose/Objective of CPBFI:

The objective of CPBFI is to impart practical knowledge and essential skills to final year graduation students and fresh graduates, especially those belonging to economically weaker sections of the society, with a view to create employment opportunities for them in the Banking, Finance and Insurance Companies.



2

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

2. Scope of CPBFI:

- i. FINSERV has appointed different training institutes as Official Training Partners for conducting CPBFI (hereinafter referred to as CPBFI Official Training Partners).
- ii. FINSERV, through one of its CPBFI Official Training Partners, shall conduct, for the eligible students and alumni of the PARTNER INSTITUTE, a Certificate Programme in Banking, Finance and Insurance viz. CPBFI, covering industry overview and product knowledge about Banking, Financial Services and Insurance (BFSI) industry, communication skills and computer proficiency.
- iii. CPBFI shall be conducted for the eligible students and alumni of the PARTNER INSTITUTE.

3. Responsibilities of the Parties:

- i. The PARTNER INSTITUTE shall be responsible for mobilizing participants for the CPBFI Programme by spreading awareness about CPBFI and its potential benefits for the prospective participants. FINSERV shall support the awareness campaigns by participating in the student meetings, parent meetings and design of publicity material such as posters, leaflets etc.
- ii. The PARTNER INSTITUTE shall be responsible for providing necessary infrastructure facilities for conducting CPBFI, specifically a class room, equipped with projector and a white-board and a computer room, both with a seating capacity for minimum 40 participants. PARTNER INSTITUTE shall also provide basic stationery required for training purposes such as marker pens, chart sheets, chalks etc.
- iii. The PARTNER INSTITUTE shall appoint a Coordinator for every CPBFI batch, with a specific responsibility to ensure that the classes are conducted as per pre-defined schedule and the participants are regularly attending the classes. The Coordinator shall be the single point of contact for the CPBFI Official Training Partner.
- iv. FINSERV shall be responsible to arrange faculty, with requisite expertise and experience, through any of its CPBFI Official Training Partners. FINSERV shall provide necessary details of the concerned CPBFI Official Training Partner to the PARTNER INSTITUTE at least 2 weeks before start of every batch.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



- v. FINSERV and the PARTNER INSTITUTE, shall be responsible for award of "Certificate of Completion" at the completion of CPBFI to all successful candidates who meet eligibility criteria viz. requisite attendance and credits in the examinations conducted during the course of CPBFI.
- vi. FINSERV, as part of its CSR, shall bear the full cost of faculty deployed by its CPBFI Official Training Partner, to ensure that CPBFI is affordable to students belonging to economically weaker sections of the society.
- vii. FINSERV along with its chosen academic partner/s, may decide to conduct an external examination at the end of CPBFI. Only students who pass this examination shall be eligible to receive the "Certificate of Completion". This examination shall be in addition to the other examinations that may be conducted by the CPBFI Official Training Partner during CPBFI.
- viii. The PARTNER INSTITUTE shall display the FINSERV name and logo prominently in all marketing and publicity material, notices for students and all other internal and external communications, in paper form or otherwise, relating to CPBFI.
- ix. Any other use of FINSERV brand names by the PARTNER INSTITUTE shall require prior written consent from FINSERV.
- x. The PARTNER INSTITUTE shall provide to FINSERV, necessary information about all the students of CPBFI, in the format specified by FINSERV. FINSERV shall be free to contact the students directly for the purpose of monitoring the impact of CPBFI and the career progression of students.
- xi. The PARTNER INSTITUTE shall not conduct CPBFI or a programme with same course structure except in partnership with FINSERV.
- xii. The PARTNER INSTITUTE shall be solely responsible to comply with regulations of University Grants Commission or any other authority regulating educational activities in India. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability including monetary or otherwise, in the event of any regulatory action taken against the PARTNER INSTITUTE in respect of conducting this programme. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case an action is taken against FINSERV by any such regulatory authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MoU.



- iii. The PARTNER INSTITUTE shall be solely responsible for payment of GST or any other taxes that may be applicable, in respect of fees collected for CPBFI and FINSERV shall not have any liability towards the same. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability including monetary or otherwise, in the event of any action is taken against the PARTNER INSTITUTE by any tax authorities. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case any action is taken against FINSERV by any such tax authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MoU.

4. Batch Strength

The parties agree that, each batch shall consist of minimum 25 and maximum 40 participants. FINSERV and the PARTNER INSTITUTE may mutually decide to start a batch with less than 25 students.

5. Term of the Agreement:

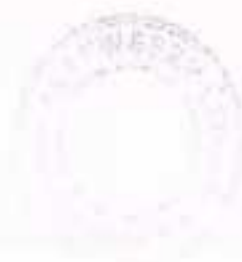
The term of this MOU is for 3(Three) years commencing from April 1, 2018, except Clause 3(ii) and Clause 14, which shall continue to be in force for a further period of 5 years from the date of termination of this MoU. The parties may decide to further extend the term of this MOU by mutual consent on such terms and conditions as may be agreed between them.

6. Course fees:

- i. PARTNER INSTITUTE shall charge a fee of Rs. 1,000/- (Rupees One Thousand only) to each of the participants of CPBFI towards the course fees inclusive of GST and other taxes. The fees specified here shall be valid for two years from signing of this MoU. The fees shall be reviewed on completion of this period and parties may mutually agree to revise the same from time to time.
- ii. FINSERV shall pay an amount of Rs. 500 (Rupees Five Hundred only) per student to PARTNER COLLEGE as fee subsidy. The fee subsidy shall be paid by FINSERV within 2 weeks from completion of every batch, provided the PARTNER INSTITUTE submits weekly attendance reports in prescribed format for every batch and the overall attendance of the students is in excess of 75%.
- iii. The PARTNER INSTITUTE shall ensure that no student shall be allowed to attend CPBFI without paying the full fees.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



- iv. The PARTNER INSTITUTE shall submit to FINSERV, before commencement of any batch, extracts of bank statement or copies of cash receipts or a letter from the Principal or Vice-Principal confirming collection of fee from every participant.

7. Duration and contents of CPBFI:

- i. CPBFI shall commence from July 2018. The said Programme will be of about 8-week duration and will involve class room teaching of about 120 hours.
- ii. The PARTNER INSTITUTE has agreed to mobilize at least 40 students in first academic year and at least 80 students from second academic year onwards. The PARTNER INSTITUTE shall decide the batch schedule and timings and inform the schedule to FINSERV at least 45 days before commencement of the batch.
- iii. FINSERV shall arrange to make the faculty available as per the schedule informed by the PARTNER INSTITUTE.
- iv. Detailed schedule of the lectures and practical shall be given in advance to students before commencement of CPBFI.

8. Place of teaching:

- i. The class room teaching and practical shall be conducted at SBES College of Arts and Commerce, Aurangabad by the CPBFI Official Training Partner, for up to four hours a day on such days, dates and at such timings as may be mutually decided between the parties.

9. Eligibility for CPBFI:

- i. Any student who is studying in the final year of Graduation Programme or pursuing any post-graduation programme shall be eligible to apply for admission to CPBFI.
- ii. Additionally, any fresh graduate i.e. a graduate with less than 2 years of work experience or no work experience, shall also be eligible to apply for admission to CPBFI.
- iii. Only candidates who have scored 50% or more marks in their final year graduation examination shall be eligible. In case of final year students, the marks scored by them in the second-year examination shall be considered to decide their eligibility.



iv. Only candidates who are less than 27 years old, on the date of application, are eligible to apply for admission to CPBFI.

v. The PARTNER INSTITUTE shall select the final list of candidates for admission based on criteria mutually agreed upon by the PARTNER INSTITUTE and FINSERV.

10. Discipline and right to expel:

- i. The participants of CPBFI shall be subject to rules of discipline/code of conduct of the PARTNER INSTITUTE during course period.
- ii. If the concerned CPBFI Official Training Partner observes a breach of code of conduct by any student, it shall immediately report the same to the CPBFI Coordinator for necessary action.
- iii. If any participant commits breach of code of conduct of the PARTNER INSTITUTE shall have full authority to expel such student for the remaining duration of CPBFI.

11. Faculty:

- i. FINSERV shall be solely responsible for arranging, through a CPBFI Official Training Partner, faculty, with requisite industry and teaching experience, and conducting CPBFI efficiently and effectively. The PARTNER INSTITUTE shall not be responsible for making any payments to the faculty of the CPBFI Official Training Partner.
- ii. Some of the lectures of CPBFI may be conducted by the experts from FINSERV as per the understanding between the parties. However, the PARTNER INSTITUTE shall not be liable to pay any amounts to FINSERV towards the said lectures and no amounts shall be deducted from the amounts payable to the PARTNER INSTITUTE.

12. Certification:

FINSERV and the PARTNER INSTITUTE shall issue a "Certificate of Completion" in "Certificate Programme in Banking, Finance and Insurance" to the eligible participants. The certificate shall carry the logos of FINSERV, the PARTNER INSTITUTE and the concerned CPBFI Training Partner.



7

I/C Principal
SBES College of Arts & Commerce
Aurangabad.



13. Further Agreements:

The parties agree that, they may mutually discuss and enter into further agreements, if needed.

14. Confidentiality

- i. The Parties agree to maintain strict secrecy and confidentiality regarding any and all Confidential Information exchanged or to be exchanged between them in relation to this Agreement.
- ii. The PARTNER INSTITUTE agrees that all the course material provided by FINSERV or the CPBFI Official Training Partner, including but not limited to CPBFI structure, curriculum, lesson plans and evaluation methods, shall be deemed to be Confidential Information.
- iii. The PARTNER INSTITUTE agrees that any of FINSERV's technical or business or other information including information given for development of any case studies / development of any program modules / contents, made available by FINSERV or its personnel to the PARTNER INSTITUTE shall be deemed to be Confidential Information.
- iv. The PARTNER INSTITUTE agrees to restrict access and disclosure of Confidential Information to such of their employees, agents, vendors, and contractors strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to it in accordance with this clause.
- v. Information and material disclosed and provided by each party to the other party in pursuance of or in connection with performance of its obligation under this agreement shall at all times remain the sole and exclusive property of the disclosing Party.

15. Intimation about cancellation/postponement of CPBFI:

- i. If due to any cogent reasons, it appears to the PARTNER INSTITUTE that it is unable to arrange any batch as per schedule, the PARTNER INSTITUTE shall intimate about its inability to FINSERV at least 30 days in advance and the parties shall decide further schedule of CPBFI by mutual consent.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



- ii. However, if such postponement or cancellation is necessitated due to any last minute unforeseen and unavoidable circumstances like Act of God, civil commotion, strike, bandh, disruption of traffic, epidemic, war, aggression, change in Government Policy or any other similar circumstances, the PARTNER INSTITUTE shall intimate the change in schedule as early as possible after such circumstances as stated above have arisen. In such circumstances, the PARTNER INSTITUTE shall not be held liable for payment towards any loss or damages caused to FINSERV due to delay in its schedule.
- iii. If for any reason, FINSERV, decides to discontinue support for CPBFI, it shall give a written notice to the PARTNER INSTITUTE, 30 days in advance. Such notice shall not impact any batch which is already in progress on the date of notice and the terms of this agreement shall continue to apply to the running batches.

16. Amendment/Termination:

- i. Any amendment to the terms of this agreement can only be made by mutual consent of the parties.
- ii. This agreement may be terminated by either party, for breach of terms and conditions of the present agreement or otherwise, by a written notice of at least one (1) month in advance. Such notice of termination shall not interfere with the batches underway at the relevant time. Such batches shall be allowed to continue until their conclusion.

17. Applicable Law and Dispute Settlement:

- i. This agreement shall be governed by the Laws of India.
- ii. Any dispute arising between the parties in connection with or arising out of the performance of mutual obligations under this MOU shall be resolved by mutual discussion and consultation. If the dispute remained unresolved even after 30 days, then the dispute shall be referred to Dr. Jagdishchandra Khairnar, Principal, SBES College of Arts and Commerce and Mr. V. Rajagopalan, President (Legal and Taxation), Bajaj Finserv Limited. The decision of Dr. Khairnar and Mr. Rajagopalan shall be final and binding on both parties.



18. Originals:

This Agreement is executed in counterparts, each of which shall be deemed to be original and retained by each of the Parties but together they shall constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties hereto have put their hands the day, month and the year first hereinabove mentioned.

For SBES College of Arts and Commerce

For Bajaj Finserv Limited



Name: Dr. Jagdishchandra Khairnar

Designation: Principal

Name: Mr. V. Rajagopalan

Designation: President (Legal and Taxation)

Witness 1

Full Name

Designation

Witness 1

Full Name: Mr. Ajay Sathe

Designation: Head - Group Risk Management

Witness 2

Full Name

Witness 2

Full Name:



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

UMA SAINATH KHURSANE

has participated and successfully completed

Certificate Programme in Banking, Finance and Insurance (May 2019)

conducted by SBES College of Arts and Commerce, Aurangabad
in collaboration with Bajaj Finserv Limited.

U.C. Principal
SBES College of Arts & Commerce
Aurangabad.

CPBFI


Principal
SBES College of Arts & Comm.
Aurangabad.

SBES College of Arts and Commerce,
Aurangabad



For
Bajaj Finserv Limited

SBES College of Arts and Commerce,
Aurangabad
SPECIMEN COPY

Training Partner



CENTRE FOR INVESTMENT
EDUCATION & LEARNING



UNIVERSITY GRANTS COMMISSION
35-FEROZSHAH ROAD
NEW DELHI-110 001

F. No. 4- 135/2011(COC)

December, 2011

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

27 DEC 2011

Sub: - Release of Grant-in-aid to Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 under the UGC scheme of Career Oriented Courses-reg.

Sir,

With reference to the proposal submitted by Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 under the UGC scheme of Career Oriented Courses, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2011-12.

Courses Approved	Seed Money approved (Rs. in lakh)	Grant released (90%)
<u>Arts/Social Science</u>		
1.Certificate Course in Basic Photography	Rs. 7.00	Rs. 6,30,000/-
<u>Commerce</u>		
1.Certificate Course in Personnel Administration System and Procedures	Rs. 7.00	Rs. 6,30,000/-
Total	Rs. 14.00	Rs. 12,60,000/-

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 12,60,000/- (Rupees Twelve Lakh and Sixty thousand only) to the Principal, Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 as 90% grant (Seed Money) under the scheme of Career Oriented Courses.



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

9. The University/ College shall implement the programme from the academic year 2011-12 positively and UGC to be informed in this regard.
10. The University/Institute/College is strictly following the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
11. The interest earned by the University/College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
12. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
13. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for officially purpose of the Union) Rules, 1976 etc.
14. The Sanction issues in exercise of the delegation of powers vide Commission office order No. 25/92 dated May.01, 1992.
15. The Universities/ Colleges shall submit Annual Progress Report to the UGC office.
16. The Universities/ Colleges already running the Career Oriented Courses and completed 5 years would submit the audited utilization certificate/ statement of expenditure immediately to the UGC for settlement the accounts.
17. The funds to the extent are available under the scheme and have been noted in BCR for the year 2011-12 at S. No. _____ Page No. _____.

Yours faithfully,

(Sunita Chugh)
Under Secretary

Copy forwarded for information and necessary action to:

1. The Principal, Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Maharashtra, Deptt. of Education, Mumbai.
3. The Registrar, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad-431004.
4. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.
5. Guard File, UGC, New Delhi.




(Usha Naidu)
Section Officer

I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Basic Photography

Title of the Programme: Certificate Course in Basic Photography

Programme Level: 180 hrs. /12 Credits

Eligibility: All Students

Fees: Rs. 4000 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: The programme aims to make students professional photographers. After completion of the program, a student can do his professional work separately or he can join any industry.

Programme Objectives:

- 1] To enhance the skills of students.
- 2] To impart the knowledge of photography
- 3] To enhance the creative skills of the students.
- 4] To provide guidance to students about the use of technology in photography.

Pedagogy: Hybrid classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Wedding Photography	30 Hours
Unit II	Tabletop Photography	30 Hours
Unit III	Wildlife Photography	30 Hours
Unit IV	Glamour Photography	30 Hours
Unit V	Drone Photography	30 Hours
Unit VI	Landscape Photography & other	30 Hours




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

SBES COLLEGE OF ARTS & COMMERCE, AURANGABAD (MS)



Certificate



This is to certify that, Mr. / Ms. _____ has successfully completed
Six month course in **Basic Photography** on the 11 Day of February in the year 2019-2020.

Grade: _____

Date : 11.02.2020

Mr. Kiran Tamboli
Faculty

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Dr. Makarand A Patilhanekar
VC Principal



**Certificate Courses
2019-20**

Sr. No.	Name of the Certificate	Agency Name	Days	Contact Person
1.	Certificate Course in Computer Application in Business- I (MS-Office)	ATS Infotech Pvt. Ltd.	40 hrs.	Mr. K.G. Ratwani Director, 011-29819291/ 41600366
2.	Certificate Course in Business Communication and IT Application	L-107, I Floor, Lajpatnagar II, New Delhi 110024	40 hrs.	
3.	Certificate Course in IT Application in Business- I (C-Programming Introduction)	--	40 hrs.	
4.	Certificate Course in IT Application in Business II (E-Commerce)	--	40 hrs.	
5.	Certificate Course in Information and Communication Technology -I (C Programming)	--	40 hrs.	
6.	Certificate Course in Information and Communication Technology -II (E-Banking)	--	40 hrs.	
7.	Certificate Programme in Banking, Finance, and Insurance	Bajaj Finserv Ltd. Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411035	120 hrs.	Mr. V. Rajgopalan President (Legal and Taxation)
8.	Basic photography	—	180 hrs.	Mr. Kiran Tamboli 9767531775



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Computer Application in Business I

Title of the Programme: Certificate Course in Computer Application in Business I

Programme Level: 40 hrs.

Eligibility: All Students of B. Com I Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on different computer codes & languages, number system, word processing, presentations, & spreadsheets

Programme Objectives:

- 1] To create awareness about different computer codes, languages and number systems used in computer.
- 2] To understand the concept of preparing impactful presentations by using different templates, variety of tools like animations, transitions, design media etc.
- 3] To make student aware about word processing concept.
- 4] To make student aware about usability of spreadsheets and its application.
- 5] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages	08
Unit II	Word Processing	08




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Unit III	Preparing Presentations	08
Unit IV	Spreadsheets & its Business Applications	08
Unit V	Creating Business Spreadsheet	08

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages: Source Code, Machine / Binary Code, Mnemonic Op code, Byte / Object Code, BCD, EBCDIC, ASCII, Language, Translator – Interpreter & Compiler, High Level, Low Level, Assembly language, different number system, Binary, Octal, Hexadecimal, Decimal, Conversion from one base to another base.	08
Unit II	Word Processing: Introduction to word processing, word processing concepts, use of Templates, Working with word document, Editing text, Find and replace text, Formatting Spell check, Autocorrect, Auto text, Bullets and numbering, Tabs, Paragraph, Formatting, Indent, Page Formatting, Header and footer, Tables, Inserting, Filling and formatting a table, Inserting Pictures and Video, Mail Merge, Including linking with Database, Printing documents, Creating Business Documents using the above facilities.	08
Unit III	Preparing Presentations: Basics of presentations, slides, fonts, Drawing, Editing, Inserting, Tables, Images, texts, Symbols, Media, Design, Transition, Animation and Slideshow, Creating Business Presentations using above facilities	08
Unit IV	Spreadsheet and its Business Application: Spreadsheet concepts, Managing worksheets, Formatting, Entering data, Editing and Printing a Worksheet, Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs, Generally used Spreadsheet	08





I/C Principal
 SBES College of Arts & Commerce
 Aurangabad.

	functions, Mathematical, Statistical, Financial, Logical, Date and time, Lookup and reference, Database and Text functions.	
Unit V	Creating Business Spreadsheet: Creating spreadsheet in the area of: Loan and Lease statement, Ratio Analysis, Payroll statements, Capital Budgeting, Depreciation Accounting, Graphical representation of data, Frequency distribution and its statistical parameters, Correlation and Regression	08
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

AAGAM ISHUKANT SHYAM

Reg# **B8-SBES-2020-473** has successfully completed the workshop on

COMPUTER APPLICATION IN BUSINESS - I



ATS Learning Solutions



MR. P.C. Mirani

Date of issue: 18/7/2020





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Business Communication & IT Application

Title of the Programme: Certificate Course in Business Communication & IT Application

Programme Level: 40 hrs.

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has a total of 4 units focusing on Business Communication, Business Correspondence, & its application in business. Practical use of Microsoft word and Power point

Programme Objectives:

- 1] To create awareness about Business Communication
- 2] To understand the basics of MS Word.
- 3] To make students aware about power point presentations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Communication & Its Nature	10
Unit II	Business Correspondence	10
Unit III	MS Word	10
Unit IV	Power Point Presentation	10

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Communication & Its Nature:	10





I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	Meaning, Types, Importance of Communication, Forms of Communication, Barriers to Communication	
Unit II	Business Correspondence: Letter Writing, Presentation, Invitation & Sending of quotations, Invitations of tenders, placing an order, Notice, agenda, minutes preparation	10
Unit III	MS Word: Introduction, Merge of file, Insert of Table, Picture, Shapes, Icons, Insert of Header, Footer & Page no., Inserting Symbol, Highlighting the text, Margin Setting, Page Orientation, Addition or removal of column, Insert Footnote, Captions, Mail Merge, Envelop, Spell Check, Print Layout, Web Layout, Split Window, Switch Windows, View Gridlines, Insert or remove row or column, Split cell, Split Table	10
Unit IV	Power Point Presentation: Insert Slide, Layout, Inserting Shapes, Arranging Objects, Shape Fill, Shape Outline, Shape Effects, Insert Table, Picture, Photo Album, Header, Footer, Equation, Symbol, Insert Designs, Insert Transition & giving effect to it, Making Animation, Making Slide Show, Making Record, Check accessibility, Normal View, Outline View, Reading view, Slide Master, Handout Master, Notes Master	10
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

ABUJ ASHVINI BABASAHEB

Reg# **B9-SBES-2020-109** has successfully completed the workshop on
BUSINESS COMMUNICATION & IT APPLICATION



SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

ATS Learning Solutions

MR. P.C. Mirani

Date of issue 18/7/2020





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in IT Application in Business - I

Title of the Programme: Certificate Course in IT Application in Business - I

Programme Level: 40 hrs.

Eligibility: All Students of B. Com I Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on different computer codes & languages, number system, word processing, presentations, & spreadsheets

Programme Objectives:

- 1] To create awareness about different computer codes, languages and number systems used in computer.
- 2] To understand the concept of preparing impactful presentations by using different templates, variety of tools like animations, transitions, design media etc.
- 3] To make student aware about word processing concept.
- 4] To make student aware about usability of spreadsheets and its application.
- 5] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages	08
Unit II	Word Processing	08




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Unit III	Preparing Presentations	08
Unit IV	Spreadsheets & its Business Applications	08
Unit V	Creating Business Spreadsheet	08

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Computer Codes & Languages: Source Code, Machine / Binary Code, Mnemonic Op code, Byte / Object Code, BCD, EBCDIC, ASCII, Language, Translator – Interpreter & Compiler, High Level, Low Level, Assembly language, different number system, Binary, Octal, Hexadecimal, Decimal, Conversion from one base to another base.	08
Unit II	Word Processing: Introduction to word processing, word processing concepts, use of Templates, Working with word document, Editing text, Find and replace text, Formatting Spell check, Autocorrect, Auto text, Bullets and numbering, Tabs, Paragraph, Formatting, Indent, Page Formatting, Header and footer, Tables, Inserting, Filling and formatting a table, Inserting Pictures and Video, Mail Merge, Including linking with Database, Printing documents, Creating Business Documents using the above facilities.	08
Unit III	Preparing Presentations: Basics of presentations, slides, fonts, Drawing, Editing, Inserting, Tables, Images, texts, Symbols, Media, Design, Transition, Animation and Slideshow, Creating Business Presentations using above facilities	08
Unit IV	Spreadsheet and its Business Application: Spreadsheet concepts, Managing worksheets, Formatting, Entering data, Editing and Printing a Worksheet, Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs, Generally used Spreadsheet	08





I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	functions, Mathematical, Statistical, Financial, Logical, Date and time, Lookup and reference, Database and Text functions.	
Unit V	<p>Creating Business Spreadsheet:</p> <p>Creating spreadsheet in the area of: Loan and Lease statement, Ratio Analysis, Payroll statements, Capital Budgeting, Depreciation Accounting, Graphical representation of data, Frequency distribution and its statistical parameters, Correlation and Regression</p>	08
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

ABHANG SHVETA SUBHASHRAO

Reg# **B4-SBES-2020-349** has successfully completed the workshop on

IT APPLICATION IN BUSINESS - I



ATS Learning Solutions



MR. P.C. Mirani

Date of issue 18/7/2020





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in IT Application in Business II

Title of the Programme: Certificate Course in IT Application in Business II

Programme Level: 40 hrs.

Eligibility: All Students of B. Com III Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on C Language, Control, Branching and Decision Making in C, Operations Expression and decision making, Introduction of Loop, Arrays and Strings.

Programme Objectives:

- 1] To create awareness about C language.
- 2] To understand the Control, Branching and Decision Making in C.
- 3] To make student aware about Loop, Arrays and Strings.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	C- Language	08
Unit II	Operators, Expressions and Decision Making	08
Unit III	Control, Branching and Decision Making in C	08
Unit IV	Loop	08
Unit V	Arrays and Strings	08




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	C- Language: Introduction, Types of Languages, History of C Language, Basic Structure, Creating, Compiling, Linking and Executing the C Program, Pre-Processors in C, Token, Constants, Keywords & Identifiers, Variables, Data types, declaration and assignment of variables defining symbolic constants	08
Unit II	Operators, Expressions and Decision Making: Operator, Types of Operators, Arithmetic, Relational and Logical Operators, Assignment, Increment and Decrement of operators, Conditional, bitwise and special operator, arithmetic expression and its evaluation, hierarchy of arithmetic operations, evaluations	08
Unit III	Control, Branching and Decision Making in C: Decision Making in C, Introduction, if statement, if-else statement, Nested if statement, if else if Ladder switch case, GOTO Statement.	08
Unit IV	Loop: Loop Introduction in C, While Loop, do while Loop, for Loop with variation, Nested Loops, Loop Interruption Statement – Break and continue	08
Unit V	Arrays and Strings: Arrays, Introduction, defining an array, Initializing an array, One dimensional array, Two-dimensional array, Dynamic array. Strings: Introduction, Declaring and initializing string variables, Reading and Writing strings, String handling functions.	08
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

AGRAWAL VAISHAVI NITIN

Reg# **B5-SBES-2020-353** has successfully completed the workshop on
IT APPLICATION IN BUSINESS - II



ATS Learning Solutions



MR. P.C. Mirani

Date of Issue: 18/7/2020





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Information & Communication Technology I

Title of the Programme: Certificate Course in Information & Communication Technology I

Programme Level: 40 hrs.

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on C Language, Control, Branching and Decision Making in C, Operations Expression and decision making, Introduction of Loop, Arrays and Strings.

Programme Objectives:

- 1] To create awareness about C language.
- 2] To understand the Control, Branching and Decision Making in C.
- 3] To make student aware about Loop, Arrays and Strings.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	C- Language	08
Unit II	Operators, Expressions and Decision Making	08
Unit III	Control, Branching and Decision Making in C	08
Unit IV	Loop	08
Unit V	Arrays and Strings	08





I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	C- Language: Introduction, Types of Languages, History of C Language, Basic Structure, Creating, Compiling, Linking and Executing the C Program, Pre-Processors in C, Token, Constants, Keywords & Identifiers, Variables, Data types, declaration and assignment of variables defining symbolic constants	08
Unit II	Operators, Expressions and Decision Making: Operator, Types of Operators, Arithmetic, Relational and Logical Operators, Assignment, Increment and Decrement of operators, Conditional, bitwise and special operator, arithmetic expression and its evaluation, hierarchy of arithmetic operations, evaluations	08
Unit III	Control, Branching and Decision Making in C: Decision Making in C, Introduction, if statement, if-else statement, Nested if statement, if else if Ladder switch case, GOTO Statement.	08
Unit IV	Loop: Loop Introduction in C, While Loop, do while Loop, for Loop with variation, Nested Loops, Loop Interruption Statement – Break and continue	08
Unit V	Arrays and Strings: Arrays, Introduction, defining an array, Initializing an array, One dimensional array, Two-dimensional array, Dynamic array. Strings: Introduction, Declaring and initializing string variables, Reading and Writing strings, String handling functions.	08
	Total No. of Hours	40




T/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that
AUTE GANESH SHARAD

Reg# **B6-SBES-2020-100** has successfully completed the workshop on
INFORMATION & COMMUNICATION TECHNOLOGY - I



ATS Learning Solutions

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

MR. P.C. Mirani
Date of issue: 18/7/2020





SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Information & Communication Technology II

Title of the Programme: Certificate Course in Information & Communication Technology II

Programme Level: 40 hrs.

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 4 units focusing on E Banking, Security in E Banking, ERP, and BPO.

Programme Objectives:

- 1] To create awareness about E Commerce.
- 2] To understand the Concept of E Market
- 3] To make student aware E Business

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	E Banking	10
Unit II	Security in E Banking	10
Unit III	Enterprise Resource Planning	10
Unit IV	Business Process Outsourcing	10

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	E Banking: Electronic banking, Internet Banking in India, Inter-bank	10




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	transaction, Electronic Payment, Payment Gateway, ATM, Automated Clearing House Transfer, Credit Card, Debit Card, NEFT, RTGS, Net Banking	
Unit II	Security in E Banking: Security Precaution, Secure Socket Layers, SSL Working, Firewalls, Digital Signature, ATM Security, Tips, & Steps for debit card lost, electronic payment safeguards	10
Unit III	Enterprise Resource Planning: Introduction, Features, Advantages, Disadvantages of ERP, ERP Modules, SAP, BAAN, AVLON, MFG/PRO	10
Unit IV	Business Process Outsourcing: Introduction, advantages, disadvantages of BPO, Call centre & its dynamics	10
	Total No. of Hours	40




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

BASSAIYE NEHA SUNIL

Reg# **B7-SBES-2020-349** has successfully completed the workshop on

INFORMATION & COMMUNICATION TECHNOLOGY - II



ATS Learning Solutions



MR. P.C. Mirani

Date of issue 18/7/2020



Agreement No ITA/2019/ATS/1504

1. This Agreement is being executed on 04th December 2019 between M/s **ATS InfoTech Pvt. Ltd.**, Microsoft -AEP (Authorize Education Partner) having its Registered office at L-107 Lajpat Nagar- II, New Delhi-110024 and Represented by Mr. K. G. Ratwani hence known as "Delivery Partner" (DP) and SBES College of Arts and Commerce situated at Aurangabad, represented by Dr. Jagdishchandra Shrikrishna Khairnar (Principal) hence known as "Resource Partner."
2. College (Resource Partner) will provide the necessary infrastructure like labs with computer, LCD projector(s), internet etc. in proper working condition required for the Microsoft Technology training.
3. Resource partner would allocate appropriate time slots within the "Academic Schedule" for the various training programs offered by the delivery partner on different technologies.
4. The tenure of the contract is for one year from **04th December 2019 to 30th April 2020** and the terms of the contract will be abiding to both sides for the contract period.
5. As per the agreement Delivery Partner will provide training on Microsoft Technologies in college for a minimum period of one year. Based on the response and mutual understanding it will be renewed further.
6. The batches would be conducted for as mutual agreed by ATS Infotech Pvt. Ltd. and SBES College of Arts and Commerce and availability of Trainer.
7. College has committed to provide a Total Strength of min 1500 students of B. Com and allow to promote and conduct courses introduced by Microsoft useful for BA, B Com, students for which college share may be decided at the time of introduction.

8. FEE

S. No.	Semester	Product	Curriculum	Duration / Total	Fees to be paid directly to (DP)
1	B.com: 1 st Sem	MS Office	MS Word, MS Excel, MS PowerPoint (E-Certificate ATS)	40hrs	Rs.200 + GST (18%) per student per semester
2	B.com: 2 nd Sem	Business Communication and IT Application	E-Certificate by ATS	40hrs	Rs.200 + GST (18%) per student per semester
3	3 rd Sem	C-Programming Introduction	E-Certificate by ATS	40hrs	Rs.200 + GST (18%) per student per semester
4	4 th Sem	IT Application in Business- II(E-Commerce)	E-Certificate by ATS	40hrs	Rs.200 + GST (18%) per student
5	5 th Sem	Information & Communication Technology- I(C Programming)	E-Certificate by ATS	40hrs	Rs.200 + GST (18%) per student per semester
6	6 th Sem	Information & Communication Technology- II(E-Banking)	E-Certificate by ATS	40hrs	Rs.200 + GST (18%) per student per semester



1
I/C Principal
SBES College of Arts & Commerce
Aurangabad.



9. Prices of the training module(s) to be reviewed & revised every academic year as per the cost components prevailing at the time.
10. Once the Program completed the e-certificate would be provided to the all students.
11. College will be liable for collecting the fee from students and submitting the same to the Delivery Partner "ATS InfoTech Pvt Ltd" through Cash/ DD/Cheque (at par) immediately.
12. College must pay 25% of the total amount fees to the Delivery Partner (ATS Infotech) at the beginning of the first term, 25% after completion of first term, 25% after start of second term and final 25% after receipt of certificates.
13. Delivery Partner will depute in college, Microsoft Certified Professionals for the support and training to be conducted on Microsoft technologies as part of the bundled offer.
14. Delivery Partner may offer from time to time other professional training programs in the college based on industry requirements and as per the demand from the College /students on chargeable basis.
15. College will take initiative and participate along with Delivery Partner to conduct awareness about Microsoft technology training organized in the campus & shall also grant permission to display materials related to the same.
16. College will help Delivery Partner to get the required enrollments for professional training programs offered as part of the bundle offer.
17. College will provide the Delivery Partner with database of students for orientation programs.
18. A min lead time of 7-15 days will be required to start the training from the date of signing of the agreement.
19. For students that are irregular in the program training /projects will not be repeated again.
20. Incase, if the students after attending the first 2-3 lectures don't turn up for the training then the fees for same will not be refunded back.
21. College /Resource Partner will have to follow from time to time rules / regulation & operational protocols laid down by our vendors.
22. In case of any legal issue arising between any of the parties the same would be subject to the jurisdiction of Delhi courts.
23. In case of any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.
24. College cannot hire any resource parttime/fulltime/consultant of the delivery partner either directly or indirectly for any full time or part time assignment without the permission of the delivery partner for a min period of one year that also after the contract with the college has expired.

For SBES College of Arts and Commerce
Aurangabad

Resource Partner

Dr. Jagdishchandra S. Khairnar
(Principal)

Principal

SBES College of Arts & Comm.
Aurangabad.

for ATS Infotech Pvt Ltd.
New Delhi

Delivery Partner

Mr. K.G. Ratwani
(Director)



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Certificate Programme in Banking, Finance & Insurance

A practical, short and affordable certificate programme



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

FOREWORD

Various studies about the employability situation in India are unanimous that employability is a major challenge for the country with most reporting that over 60% of the graduates are not employable. This is ascribed to various reasons from quality of education to socio-economic factors, however the fact remains that there is a significant gap between what industry is looking for and what graduates have in them and in spite of various planned structural reforms the gap will persist for many years ahead.

As employers of over 20,000 employees, our group companies are keenly aware of the skill gaps experienced by recruiters on one side and lack of employment opportunities experienced by the graduates on the other side. To give a perspective, only about 10 to 15 graduates get recruited for every 100 that we evaluate and the situation is similar across financial services sector.

When we meet colleges, their principals and professors express their anguish that in spite of their best efforts very few graduates can get placed at the end of their graduation. When we meet recruiters from the industry, they share their exasperation and struggle to hire, deploy and retain graduates. A bridge between campuses and corporates is what is needed and CPBFI, our customized Certificate Programme in Banking, Finance and Insurance, is designed to act as that bridge.

In a short span of 40 days, the students can benefit from relevant knowledge, essential skills and the resulting improvement in their confidence. Over a period of time, your institute will benefit from this employability initiative in the way of better students, placements and improved NAAC ratings.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.




MESSAGE FROM MD, BAJAJ FINSERV

With half the population younger than 25 years of age and more than 60% population in working age, India is in a unique position to re-define its growth path. Young Indians have high energy, are very optimistic about the future and willing to do whatever it takes to realize their dreams. It is a collective responsibility of the Government, private sector and civil society to ensure that this energy of the youth is channelized for productive purposes. For this, students completing their education, be it graduation or post-graduation should have the requisite knowledge and skills that provide them gainful employment.

We are looking for partners, such as your institute, that care for the future of its graduates, especially those who need to start earning immediately on graduation. Our partnership will help such students and alumni of your institute benefit from CPBFI, which is designed as a short, practical and affordable program focused on making these able individuals work-ready.

Let us join hands to make students ready for work!


I/C Principal
SBES College of Arts & Commerce
Aurangabad.

- Sanjiv Bajaj



ABOUT CPBFI

Developed by Bajaj Finserv, in collaboration with one of the leading management schools in the India, CPBFI is a customised programme for graduates that aims to upgrade their knowledge and skills to prepare for a career in Banking, Financial Services and Insurance industry (BFSI).

CPBFI provides relevant knowledge and essential skills to enhance the employability of the participants. The curriculum covers four subjects viz. Banking, Insurance, Communications Skills and Computer Skills.

After completing the programme, candidates can apply to private banks, non-banking finance companies, life insurance and general insurance companies for entry-level positions in sales, operations, customer service or related roles.

CPBFI creates a talent pool for the industry with a focus on experiential learning. The programme prepares the students to work in the professional space, through interactive classroom sessions, continuous evaluation, and HR workshops.

Unique Features: Practical, Short And Affordable

Designed by the industry, for the industry - a combination of practical knowledge, essential skills and personality development

Short duration - 120 hours in 40 days

Nominal fee payable by students, balance subsidized by Bajaj Finserv - excellent education for an affordable fee

End to end experience of the recruitment process - interview practice and guidance through HR workshops

HR Workshop:

The HR teams from Bajaj Finserv companies take the participants through a simulation of the end to end recruitment process. The workshop covers the entire recruitment journey from selecting the job advertisement to the job interview. Each participant gets an individual feedback after the interview. The workshop concludes with the HR teams sharing overall feedback and guidance for job search and interview preparations.

Financial Support From Bajaj Finserv:

Bajaj Finserv funds a major part of the fee or the faculty cost from its Corporate Social Responsibility (CSR) funds. As a result, the students have to pay only a nominal fee.

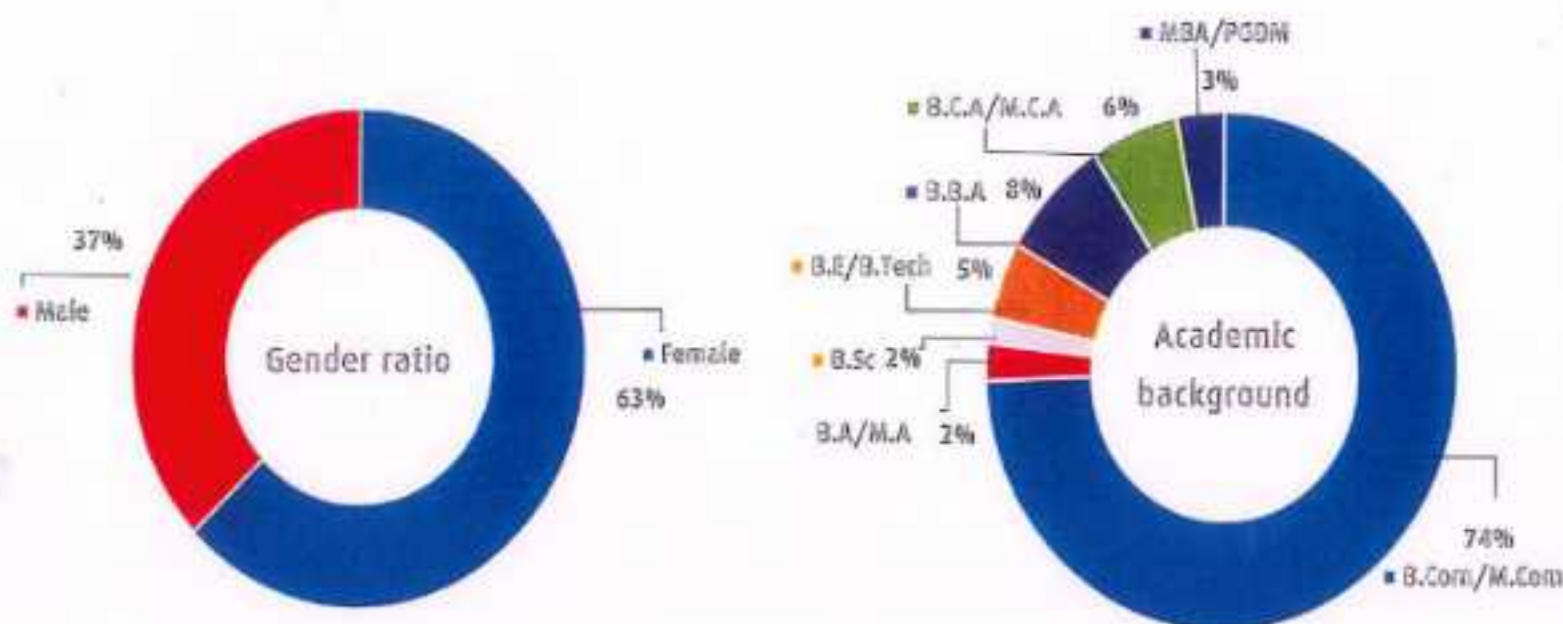
Note: Bajaj Finserv does not get any share of the fee paid by the participants. In fact, it pays a fee subsidy per student to partner colleges to meet the cost of conducting the programme.




I/C-Principal
SBES College of Arts & Commerce
Aurangabad.

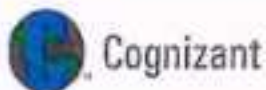
PROFILE OF STUDENTS

(Up to Dec 2017)



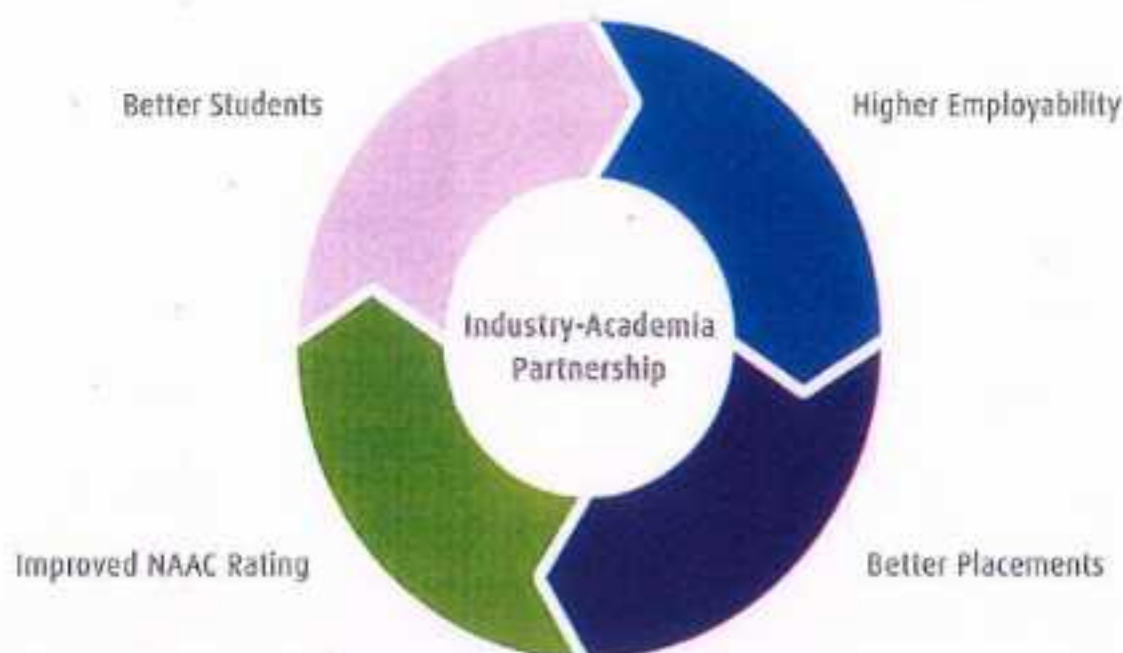
SOME COMPANIES OUR STUDENTS WORK FOR

The programme is currently conducted in Pune, Nagpur, Wardha, Ahmednagar, Devrukh and Nashik. As of December 2017, over 500 students in twenty batches have successfully completed the programme. Our students have found opportunities with some of the top companies listed below:



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

BENEFITS FOR OUR PARTNERS



TESTIMONIALS

"Our parent organisation, Shiksha Mandal, had in its centenary year in 2014 set 100% placement of its students as a key objective and we had been working in that direction. Bajaj Finserv's CPBFI program was like a god sent opportunity to meet our objectives."

Dr. Narendra Khandait
GS College of Commerce & Economics, Nagpur

"Our experience and that of our students was so positive in the first year, in terms of employment to those who attended it and their clearly enhanced capabilities and confidence, that we have had difficulty in meeting the demand for it from students this year."

Dr. Abdul Bari,
Principal, GS College of Commerce Wardha

"Building a partnership with Bajaj Finserv ensures our students' professional guidance, national level exposure and more employment opportunities. It is an opportunity for us to create a nexus between our educational institute with a corporate industry."

Narendra Tendolkar
Principal, ASP College Devrukh

"Our attempt would be to promote the programme in a manner that large number of students take benefit and get jobs and the frustration that students face today would be minimized."

Dr. Sharad Kolte
Ramesh Phirodia Educational Trust, Ahmednagar

OUR PARTNERS



Symbiosis School of Banking and Finance, Pune

Ramesh Phirodia Educational Trust, Ahmednagar

Govindram Seksaria College of Commerce, Wardha

Govindram Seksaria College of Commerce and Economics, Nagpur

Athalye Sapre Pitré Arts, Commerce & Science College, Devrukh




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

ABOUT BAJAJ FINSERV

Bajaj Finserv Limited is the holding company of the businesses dealing with financial services of the Bajaj Group. Its insurance joint ventures with Allianz SE, Germany, namely Bajaj Allianz Life Insurance Company Limited and Bajaj Allianz General Insurance Company Limited are engaged in life and general insurance business respectively. Its subsidiary Bajaj Finance Limited is a deposit taking Non-Banking Finance Company engaged in consumer finance, SME finance and commercial lending and wealth management.

For the financial year 2016-17, the Consolidated Gross Revenue of Bajaj Finserv and its subsidiaries was Rs. 27,313 cr. and Consolidated Profit After Tax was Rs. 2,262 cr. Together, the companies have more than 24,000 employees.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

100157



For more information and enquiries, please visit www.bajajfinserv.in/cpbfi
or contact us at 020-30405702

Bajaj Finserv, 6th floor, Bajaj Finserv Corporate Office, Off Pune Ahmednagar Road,
Viman Nagar, Pune - 411014



30th November 2018

To

Dr. Jagdishchandra Khairnar
The Principal,
SBES College of Arts & Commerce,
Saraswati Colony, Aurangapura,
Aurangabad- 431 001.

Dear Sir/Madam,

Refer the Memorandum of Understanding dated May 10, 2018 between SBES College of Arts & Commerce and Bajaj Finserv Limited, in respect of conducting the Certificate Programme in Banking, Finance and Insurance (CPBFI).

Bajaj Finance Limited, a subsidiary of Bajaj Finserv Limited, shall partner with Bajaj Finserv Limited in this project. We therefore propose to amend the aforesaid MoU as under,

The wording:

"BAJAJ FINSERV LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Limited Complex, Mumbai-Pune Road, Pune 411 035

Through its President (Legal and Taxation)
(hereinafter referred to as "FINSERV")"

Would be replaced with:

"BAJAJ FINSERV LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411 035

AND

"BAJAJ FINANCE LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Akurdi, Pune, 411035.

Through President (Legal and Taxation) – Bajaj Finserv Limited

(Bajaj Finserv Limited and Bajaj Finance Limited together shall hereinafter be referred to as "FINSERV")"




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Kindly confirm your acceptance for the above amendment of the MoU by signing this letter in counterparts.


For SBES College of Arts &
Commerce

For Bajaj Finance Limited

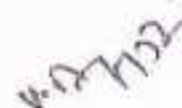
For Bajaj Finserv Limited



Name: Dr. Jagdishchandra Khairnar
Designation: Principal



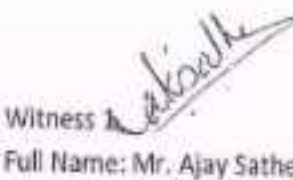
Name: Mr. V. Rajagopalan
Designation: President (Legal and
Taxation)



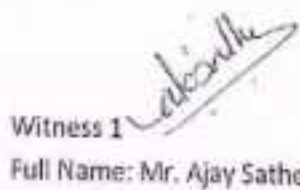
Name: Mr. V. Rajagopalan
Designation: President (Legal and
Taxation)

Witness 
Full Name:

Designation:

Witness 
Full Name: Mr. Ajay Sathe

Designation: Head-Group Risk
Mgt.

Witness 1 
Full Name: Mr. Ajay Sathe

Designation: Head- Group Risk
Mgt.

Witness 2 
Full Name:

Witness 2
Full Name:

Witness 2
Full Name:

Principal
BES College of Arts & Comm.
Aurangabad.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter referred to as the "MOU") is made and executed on this 10th day of May 2018 at Pune.

BETWEEN

SBES College of Arts & Commerce, a college/institute recognized under Section 2(f) and 12 (B) of the UGC Act 1956 and having address at: Saraswati Colony, Aurangpura, Aurangabad, 431001, Maharashtra, India

Through its Principal

(hereinafter referred to as "PARTNER INSTITUTE")

AND

BAJAJ FINSERV LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411 035

Through its President - Legal and Taxation

(hereinafter referred to as "FINSERV")

The expressions "PARTNER INSTITUTE" and "FINSERV" shall, collectively be referred to as "Parties" and individually as "Party".



1


I/C Principal
SBES College of Arts & Commerce
Aurangabad.



WHEREAS:

- A. PARTNER INSTITUTE, established in 1963 by Saraswati Bhuvan Education Society, Aurangabad, is a premier degree college in Marathwada region, affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
- B. Bajaj Finserv Limited (FINSERV) is the holding company for financial services businesses of the Bajaj Group;
- C. FINSERV, as part of its Corporate Social Responsibility (CSR) activities, desires to create employment opportunities for educated youth in the Banking, Finance and Insurance Sector through a customized training programme encompassing product knowledge, communication and other soft skills & computer proficiency, which is expected to benefit fresh graduates, especially those belonging to economically weaker sections of the society;
- D. FINSERV, in partnership with a leading management school in India, has designed and developed a customized programme viz. Certificate Programme in Banking, Finance and Insurance (hereinafter referred to as CPBFI).
- E. The PARTNER INSTITUTE has expressed its willingness to partner with FINSERV to conduct CPBFI for its students and alumni, on terms and conditions set out herein below;
- F. FINSERV has accepted the offer of the PARTNER INSTITUTE and agreed to partner with the PARTNER INSTITUTE for conducting CPBFI, on terms and conditions set out below.

NOW THIS AGREEMENT WITNESSETH AND IT IS AGREED BY AND BETWEEN THE PARTIES AS UNDER:

1. Purpose/Objective of CPBFI:

The objective of CPBFI is to impart practical knowledge and essential skills to final year graduation students and fresh graduates, especially those belonging to economically weaker sections of the society, with a view to create employment opportunities for them in the Banking, Finance and Insurance Companies.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

2. Scope of CPBFI:

- i. FINSERV has appointed different training institutes as Official Training Partners for conducting CPBFI (hereinafter referred to as CPBFI Official Training Partners).
- ii. FINSERV, through one of its CPBFI Official Training Partners, shall conduct, for the eligible students and alumni of the PARTNER INSTITUTE, a Certificate Programme in Banking, Finance and Insurance viz. CPBFI, covering industry overview and product knowledge about Banking, Financial Services and Insurance (BFSI) industry, communication skills and computer proficiency.
- iii. CPBFI shall be conducted for the eligible students and alumni of the PARTNER INSTITUTE.

3. Responsibilities of the Parties:

- i. The PARTNER INSTITUTE shall be responsible for mobilizing participants for the CPBFI Programme by spreading awareness about CPBFI and its potential benefits for the prospective participants. FINSERV shall support the awareness campaigns by participating in the student meetings, parent meetings and design of publicity material such as posters, leaflets etc.
- ii. The PARTNER INSTITUTE shall be responsible for providing necessary infrastructure facilities for conducting CPBFI, specifically a class room, equipped with projector and a white-board and a computer room, both with a seating capacity for minimum 40 participants. PARTNER INSTITUTE shall also provide basic stationery required for training purposes such as marker pens, chart sheets, chalks etc.
- iii. The PARTNER INSTITUTE shall appoint a Coordinator for every CPBFI batch, with a specific responsibility to ensure that the classes are conducted as per pre-defined schedule and the participants are regularly attending the classes. The Coordinator shall be the single point of contact for the CPBFI Official Training Partner.
- iv. FINSERV shall be responsible to arrange faculty, with requisite expertise and experience, through any of its CPBFI Official Training Partners. FINSERV shall provide necessary details of the concerned CPBFI Official Training Partner to the PARTNER INSTITUTE at least 2 weeks before start of every batch.



- v. FINSERV and the PARTNER INSTITUTE, shall be responsible for award of "Certificate of Completion" at the completion of CPBFI to all successful candidates who meet eligibility criteria viz. requisite attendance and credits in the examinations conducted during the course of CPBFI.
- vi. FINSERV, as part of its CSR, shall bear the full cost of faculty deployed by its CPBFI Official Training Partner, to ensure that CPBFI is affordable to students belonging to economically weaker sections of the society.
- vii. FINSERV along with its chosen academic partner/s, may decide to conduct an external examination at the end of CPBFI. Only students who pass this examination shall be eligible to receive the "Certificate of Completion". This examination shall be in addition to the other examinations that may be conducted by the CPBFI Official Training Partner during CPBFI.
- viii. The PARTNER INSTITUTE shall display the FINSERV name and logo prominently in all marketing and publicity material, notices for students and all other internal and external communications, in paper form or otherwise, relating to CPBFI.
- ix. Any other use of FINSERV brand names by the PARTNER INSTITUTE shall require prior written consent from FINSERV.
- x. The PARTNER INSTITUTE shall provide to FINSERV, necessary information about all the students of CPBFI, in the format specified by FINSERV. FINSERV shall be free to contact the students directly for the purpose of monitoring the impact of CPBFI and the career progression of students.
- xi. The PARTNER INSTITUTE shall not conduct CPBFI or a programme with same course structure except in partnership with FINSERV.
- xii. The PARTNER INSTITUTE shall be solely responsible to comply with regulations of University Grants Commission or any other authority regulating educational activities in India. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability including monetary or otherwise, in the event of any regulatory action taken against the PARTNER INSTITUTE in respect of conducting this programme. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case an action is taken against FINSERV by any such regulatory authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MoU.



- iii. The PARTNER INSTITUTE shall be solely responsible for payment of GST or any other taxes that may be applicable, in respect of fees collected for CPBFI and FINSERV shall not have any liability towards the same. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability including monetary or otherwise, in the event of any action is taken against the PARTNER INSTITUTE by any tax authorities. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case any action is taken against FINSERV by any such tax authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MoU.

4. Batch Strength

The parties agree that, each batch shall consist of minimum 25 and maximum 40 participants. FINSERV and the PARTNER INSTITUTE may mutually decide to start a batch with less than 25 students.

5. Term of the Agreement

The term of this MoU is for 3(Three) years commencing from April 1, 2018, except Clause 4(xi) and Clause 14, which shall continue to be in force for a further period of 5 years from the date of termination of this MoU. The parties may decide to further extend the term of the MoU by mutual consent on such terms and conditions as may be agreed between them.

6. Course fees

- i. PARTNER INSTITUTE shall charge a fee of Rs. 1,000/- (Rupees One Thousand only) to each of the participants of CPBFI towards the course fees inclusive of GST and other taxes. The fees specified here shall be valid for two years from signing of this MoU. The fees shall be reviewed on completion of this period and parties may mutually agree to revise the same from time to time.
- ii. FINSERV shall pay an amount of Rs. 500 (Rupees Five Hundred only) per student to PARTNER COLLEGE as fee subsidy. The fee subsidy shall be paid by FINSERV within 2 weeks from completion of every batch, provided the PARTNER INSTITUTE submits weekly attendance reports in prescribed format for every batch and the overall attendance of the students is in excess of 75%.
- iii. The PARTNER INSTITUTE shall ensure that no student shall be allowed to attend CPBFI without paying the full fees.



iv) Only candidates who are less than 27 years old, on the date of application, are eligible to apply for admission to CPBFI.

v) The PARTNER INSTITUTE shall select the final list of candidates for admission based on criteria mutually agreed upon by the PARTNER INSTITUTE and FINSERV.

10. Discipline and right to expel:-

- i) The participants of CPBFI shall be subject to rules of discipline/code of conduct of the PARTNER INSTITUTE during course period.
- ii) If the concerned CPBFI Official Training Partner observes a breach of code of conduct by any student, it shall immediately report the same to the CPBFI Coordinator for necessary action.
- iii) If any participant commits breach of code of conduct of the PARTNER INSTITUTE shall have full authority to expel such student for the remaining duration of CPBFI.

11. Faculty:

- i) FINSERV shall be solely responsible for arranging, through a CPBFI Official Training Partner, faculty, with requisite industry and teaching experience, and conducting CPBFI efficiently and effectively. The PARTNER INSTITUTE shall not be responsible for making any payments to the faculty of the CPBFI Official Training Partner.
- ii) Some of the lectures of CPBFI may be conducted by the experts from FINSERV as per the understanding between the parties. However, the PARTNER INSTITUTE shall not be liable to pay any amounts to FINSERV towards the said lectures and no amounts shall be deducted from the amounts payable to the PARTNER INSTITUTE.

12. Certification:

FINSERV and the PARTNER INSTITUTE shall issue a "Certificate of Completion" in "Certificate Programme in Banking, Finance and Insurance" to the eligible participants. The certificate shall carry the logos of FINSERV, the PARTNER INSTITUTE and the concerned CPBFI Training Partner.



13. Further Agreements

The parties agree that, they may mutually discuss and enter into further agreements, if needed.

14. Confidentiality

- i. The Parties agree to maintain strict secrecy and confidentiality regarding any and all Confidential Information exchanged or to be exchanged between them in relation to this Agreement.
- ii. The PARTNER INSTITUTE agrees that all the course material provided by FINSERV or the CPBFI Official Training Partner, including but not limited to CPBFI structure, curriculum, lesson plans and evaluation methods, shall be deemed to be Confidential Information.
- iii. The PARTNER INSTITUTE agrees that any of FINSERV's technical or business or other information including information given for development of any case studies / development of any program modules / contents, made available by FINSERV or its personnel to the PARTNER INSTITUTE shall be deemed to be Confidential Information.
- iv. The PARTNER INSTITUTE agrees to restrict access and disclosure of Confidential Information to such of their employees, agents, vendors, and contractors strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to it in accordance with this clause.
- v. Information and material disclosed and provided by each party to the other party in pursuance of or in connection with performance of its obligation under this agreement shall at all times remain the sole and exclusive property of the disclosing Party.

15. Intimation about cancellation/postponement of CPBFI:

- i. If due to any cogent reasons, it appears to the PARTNER INSTITUTE that it is unable to arrange any batch as per schedule, the PARTNER INSTITUTE shall intimate about its inability to FINSERV at least 30 days in advance and the parties shall decide further schedule of CPBFI by mutual consent.



- ii. However, if such postponement or cancellation is necessitated due to any last minute unforeseen and unavoidable circumstances like Act of God, civil commotion, strike, bandh, disruption of traffic, epidemic, war, aggression, change in Government Policy or any other similar circumstances, the PARTNER INSTITUTE shall intimate the change in schedule as early as possible after such circumstances as stated above have arisen. In such circumstances, the PARTNER INSTITUTE shall not be held liable for payment towards any loss or damages caused to FINSERV due to delay in its schedule.
- iii. If for any reason, FINSERV, decides to discontinue support for CPBFI, it shall give a written notice to the PARTNER INSTITUTE, 30 days in advance. Such notice shall not impact any batch which is already in progress on the date of notice and the terms of this agreement shall continue to apply to the running batches.

16. Amendment/Termination:

- i. Any amendment to the terms of this agreement can only be made by mutual consent of the parties.
- ii. This agreement may be terminated by either party, for breach of terms and conditions of the present agreement or otherwise, by a written notice of at least one (1) month in advance. Such notice of termination shall not interfere with the batches underway at the relevant time. Such batches shall be allowed to continue until their conclusion.

17. Applicable Law and Dispute Settlement:

- i. This agreement shall be governed by the Laws of India.
- ii. Any dispute arising between the parties in connection with or arising out of the performance of mutual obligations under this MOU shall be resolved by mutual discussion and consultation. If the dispute remained unresolved even after 30 days, then the dispute shall be referred to Dr. Jagdishchandra Khairnar, Principal, SBES College of Arts and Commerce and Mr. V. Rajagopalan, President (Legal and Taxation), Bajaj Finserv Limited. The decision of Dr. Khairnar and Mr. Rajagopalan shall be final and binding on both parties.



18. Originals:

This Agreement is executed in counterparts, each of which shall be deemed to be original and retained by each of the Parties but together they shall constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties hereto have put their hands the day, month and the year first hereinabove mentioned.



For SBES College of Arts and Commerce

Name: Dr. Jyotsichandra Khairnar

Designation: Principal

For Bajaj Finserv Limited

Name: Mr. V. Rajagopalan

Designation: President (Legal and Taxation)

Witness 1

Full Name: Dr. Dilip S. Chavan

Designation: Asst. professor

Witness 1

Full Name: Mr. Ajay Sathe

Designation: Head - Group Risk Management

Witness 2

Full Name: (Signature) Sushil

Witness 2

Full Name:



(Signature)
I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Certificate of Completion

This is to certify that

Pallavi Arvind Borkar

has participated and successfully completed

Certificate Programme in Banking, Finance and Insurance (December, 2019)

conducted by SBES College of Arts and Commerce, Aurangabad

in collaboration with Bajaj Finserv Limited

SBES College of Arts & Commerce
Aurangabad
TIC Principal

For

SBES College of Arts and
Commerce, Aurangabad

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

For

Bajaj Finserv Limited

CPBFI

Training Partner



CENTRE FOR INVESTMENT
EDUCATION & LEARNING



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Basic Photography

Title of the Programme: Certificate Course in Basic Photography

Programme Level: 180 hrs. /12 Credits

Eligibility: All Students

Fees: Rs. 4000 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: The programme aims to make students professional photographers. After completion of the program, a student can do his professional work separately or he can join any industry.

Programme Objectives:

- 1] To enhance the skills of students.
- 2] To impart the knowledge of photography
- 3] To enhance the creative skills of the students.
- 4] To provide guidance to students about the use of technology in photography.

Pedagogy: Hybrid classroom teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and a final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Wedding Photography	30 Hours
Unit II	Tabletop Photography	30 Hours
Unit III	Wildlife Photography	30 Hours
Unit IV	Glamour Photography	30 Hours
Unit V	Drone Photography	30 Hours
Unit VI	Landscape Photography & other	30 Hours




T/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com



UNIVERSITY GRANTS COMMISSION
35-FEROZSHAH ROAD
NEW DELHI-110 001

F. No. 4- 135/2011(COC)

December, 2011

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

27 DEC 2011

Sub: - Release of Grant-in-aid to Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 under the UGC scheme of Career Oriented Courses-reg.


Sir,

With reference to the proposal submitted by Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 under the UGC scheme of Career Oriented Courses, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2011-12.

Courses Approved	Seed Money approved (Rs. in lakh)	Grant released (90%)
<u>Arts/Social Science</u>		
1.Certificate Course in Basic Photography	Rs. 7.00	Rs. 6,30,000/-
<u>Commerce</u>		
1.Certificate Course in Personnel Administration System and Procedures	Rs. 7.00	Rs. 6,30,000/-
Total	Rs. 14.00	Rs. 12,60,000/-

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 12,60,000/- (Rupees Twelve Lakh and Sixty thousand only) to the Principal, Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 as 90% grant (Seed Money) under the scheme of Career Oriented Courses.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

9. The University/ College shall implement the programme from the academic year 2011-12 positively and UGC to be informed in this regard.
10. The University/Institute/College is strictly following the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
11. The interest earned by the University/College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
12. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
13. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for official purpose of the Union) Rules, 1976 etc.
14. The Sanction issues in exercise of the delegation of powers vide Commission office order No. 25/92 dated May.01, 1992.
15. The Universities/ Colleges shall submit Annual Progress Report to the UGC office.
16. The Universities/ Colleges already running the Career Oriented Courses and completed 5 years would submit the audited utilization certificate/ statement of expenditure immediately to the UGC for settlement the accounts.
17. The funds to the extent are available under the scheme and have been noted in BCR for the year 2011-12 at S. No. _____ Page No. _____.

Yours faithfully,

(Sunita Chugh)
Under Secretary

Copy forwarded for information and necessary action to:

1. The Principal, Shri Saraswati Bhuvan Education Societys Art and Commerce College, Aurangabad, M.S.-431001 to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Maharashtra, Deptt. of Education, Mumbai.
3. The Registrar, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad-431004.
4. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.

5. Guard File, UGC, New Delhi.



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

(Usha Naidu)
Section Officer

SBES COLLEGE OF ARTS & COMMERCE, AURANGABAD (MS)




Certificate



This is to certify that, Mr. / Ms. _____ has successfully completed
six month course in **Basic Photography** on the 11 Day of February in the year 2019-2020.

Grade: _____

Date : 11.02.2020


Mr. Kiran Tamboli
Faculty



SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Dr. Makarand A. Patilkar
I/C Principal



Certificate Courses

2021-22

Sr. No	Name of the Certificate	Agency Name	Days	Contact Person
1.	Certificate Course in Tally Prime	M/s Betsy Infotech	60 Days	Mr. Bin Mathew 9822598578
2.	Certificate Course in Basic Accounting	--	30 Days	Mr. Nilesh Upadhye 9922651989
3.	Certificate Course in Advance Accounting	--	30 Days	Mr. Nilesh Upadhye 9922651989
4.	Certificate Course in Spoken English (Basic)	--	30 Days	Dr. Ninad Vittekar 9975528805
5.	Certificate Course in Spoken English (Intermediate)	--	30 Days	Dr. Ninad Vittekar 9975528805
6.	Certificate Course in FA1 Basic in French (Intermediate)	--	50 Hrs	Mr. Amit Polkam 8766414465
7.	'B' Certificate – National Cadet Corps	--	24 Months	Mr. Shahu Patil
8.	'C' Certificate – National Cadet Corps	--	48 Months	Mr. Shahu Patil




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course in Tally Prime

Title of the Programme: Tally Prime

Programme Level: 60 hrs. /4 Credits

Eligibility: All Students of B. Com VI Semester

Fees: Rs. 300 (Rs. Three Hundred Only)

Faculty: Professionals

Overview: This course has total 5 units focusing on Advance Computerized Accounting, Advance Inventory, Advance GST Transactions, Tax Deducted at Source, Technological Features in Accounting Software.

Programme Objectives:

- 1] To create awareness about Computerized Accounting.
- 2] To understand the concept of Tally.
- 3] To make student aware about maintaining Bill by bill details, Batch wise details, TDS concepts, taking backup and restoring it etc.
- 4] To provide Computer skills and knowledge for commerce students and to enhance the students understand of usefulness of information technology tools for business operations.

Pedagogy: Hybrid class room teaching, Practice Session.

Evaluation: Continuous assessment will be done through assignments & practicals. Weightage will be given for active participation and final assessment will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Advance Computerized Accounting Features	12
Unit II	Advance Inventory Features in Computerized Accounting	12
Unit III	Advanced GST Transactions	12
Unit IV	Tax Deducted at Source	12
Unit V	Technological Features in Accounting Software	12




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Advance Computerized Accounting Features: Maintaining Bill wise details: Activating Bill wise details, Credit Period, Maintain Balances bill by bill outstanding reports Cost Centres & Cost Categories: Activating cost centres, creating cost centres, cost centre report. Banking: Cheque book management, Denomination Details, Bank Reconciliation	12
Unit II	Advance Inventory Features in Computerized Accounting: Stock Transfer: Recoding Stock Journal, Godownwise Reports Bill of Materials: Set up for stock item, Manufacturing Journals Batch wise details: Activating Batch wise details, Batchwise reports	12
Unit III	Advanced GST Transactions: Recording Purchases: Nil rated, Exempted, Multiple tax rates, purchase returns. Recording Sales: Nil rated, Exempted, Multiple tax rates, sales returns. Recording Sales of Service, E-way Bill, GST Returns – GSTR 1, GSTR 2	12
Unit IV	Tax Deducted at Source: Concept of TDS, Activating TDS, Creating Masters, Recording, Transactions, TDS Reports	12
Unit V	Technological Features in Accounting Software: Backup & Restore, Import & Export Data, Setting Password to Company	12
	Total No. of Hours	60




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



महाराष्ट्र MAHARASHTRA

2021

12.11.2021

YV 950074

अ.क्र. 530 किंमत 100 दिनांक 12/11/2021

कोणाकरीता सतीश आर. शिंदे

हस्ताक्षर सतीश आर. शिंदे

मुद्रांक विक्रेता

सतीश आर. शिंदे

उद्योगपुरा, औरंगाबाद, फोन: 2349850

परवाना क्र. 3101069



MEMORANDUM OF UNDERSTANDING

A) PURPOSE

- To seek professional help and administer implementation methodology for Computerised Accounting II for B.com. IIIrd year student for the year 2021-22.
- To make teaching collaboration for Computerised Accounting subject.
- To make available intensive training and practice sessions/tests for the students of B.Com IIIrd Year student.

B) INVOLVED PARTIES

The agreement made at Aurangabad on between The Principal SBES College of Arts and Commerce, Aurangabad referred to as PARTY OF FIRST PART and will be called as PARTY OF FIRST PART.

AND

Telly Soft Service Pvt. Ltd., Aurangabad Office at 1st Floor, Sai Trade Center, Near Railway Station, Aurangabad. Hereinafter referred as PARTY OF SECOND PART which expression shall mean and includes their successors, etc



I/C Principal
SBES College of Arts & Commerce
Aurangabad

Hereinafter called PARTY OF SECOND PART

Both the parties have mutually decided to implement the joint association for giving the exposure and training to the students.

SCOPE OF THE WORK

1. Provide Training of university syllabus of Tally ERP-9, in addition cover all the aspects of Tally ERP-9 for Vth semester and for VIth Semester, cover Tally syllabus prescribed by university with Tally Prime.
2. A course completion certificate will be provided by Tally Soft Service Pvt. Ltd., Aurangabad.

RESPONSIBILITIES OF THE SECOND PARTY

1. Provide counseling, conduct workshops and presentation for student's enrollment.
2. Tuition for the course.
3. Overall administration, academic planning, and follow-up.
4. Preparation, Implementation and evaluation of tests.
5. All other complimentary measures to help ensure successful completion of the course.
6. Take structured feedback from student, of which link will be provided by party of first part.

RESPONSIBILITIES OF THE FIRST PARTY

1. SBES College of Arts and Commerce will pay 50% of the fees collected from the respective course to the second party after successful completion of the course by deducting the taxes applicable.
2. SBES College of Arts and Commerce will provide furniture, computer and printing, stationary, consumables, advertising material etc.
3. SBES College of Arts and Commerce will provide necessary class room facility along with LCD Projector, computer/Laptop and sound system for effective lecture delivery.
4. SBES College of Arts and Commerce will provide Rs.300/- per student who will be enrolled for the course after the completion of the course.
5. SBES College of Arts and Commerce will provide for electricity, cleanliness, maintenance of equipments, etc.
6. The fees collection will be done by the office of the SBES College of Arts and Commerce.




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

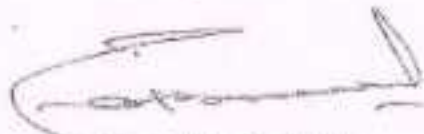
DISPUTE HANDLING

1. This MOU will be the base for dispute resolution.
2. To avoid such situations, review by the Nominees after completion of the course will be conducted.
3. In case of any dispute, the decision will be final as taken by both the parties with their consent and mutual understanding.
4. In case of any dispute, the decision will be final as taken by both the parties with their consent and mutual understanding.
5. This MOU will be a binding on both the parties and cancellation of the MOU cannot be done till finishing the batch.

This MOU has been prepared in positive spirit of giving better inputs to students and smooth execution and further improvements in the course.

This MOU allows addition of courses under the scope. This can be done as an annexure to this MOU with joint agreement.

Party of First Part
SBES College of Arts and Commerce
Aurangabad



I / C PRINCIPAL
SBES COLLEGE OF ARTS & COMMERCE
(Dr. Mahendra A. Peithankar)
Aurangabad

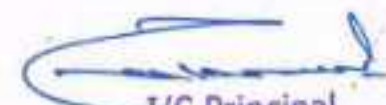


Party of Second Part
Telly Soft Service Pvt. Ltd.
Aurangabad



Promoter


(Binu Mathew)



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

21-22
INVOICE

BETSY INFOTECH Plot No. 16, Deogiri Colony, Kranti Chowk Police Station Road, Nutan Colony, Aurangabad. Buyer (Bill to) The Principal (S.B.E.S. Arts & Commerce College) AURANGPURA, AURANGABAD. Contact person : The Principal (S.B.E.S. Arts & Commerce College) Contact : +912402332040 E-Mail : sbescollegeac@yahoo.com	Invoice No.	Dated
	24	24-Jun-22
	Delivery Note	
	Reference No. & Date.	Other References
	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination

Sl No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	Training Charges Training Fee for B. Com. 3rd Year Batch As Per University Norms With Tally Course Certificate of Tally Soft Service Pvt Ltd, Aurangabad For 453 Students with Rs. 300 Per Students					1,35,900.00
<div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;"> <p>₹. 61155/-</p> <p>Passed For Payment</p> <p>Ch.No. 120486 DL 07/7/22</p> <p>Acctt. O.S. Registrar Principal.</p> </div> <div style="text-align: center;"> <p>TDS</p> <p>₹. 6795/-</p> <p>Passed For Payment</p> <p>Ch.No. 120487 DL 07/7/22</p> <p>Acctt. O.S. Registrar Principal.</p> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div> <p>Received on 27/06/2022 [Signature]</p> </div> <div style="text-align: center;">  </div> <div> <p>Total</p> </div> </div>						
						₹ 1,35,900.00

Amount Chargeable (in words)


INR One Lakh Thirty Five Thousand Nine Hundred Only

Company's PAN : AJKPB8799A

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature


I/C Principal
SBES College of Arts & Commerce
Aurangabad.

for BETSY INFOTECH

Authorised Signatory



POWER OF SIMPLICITY

Certificate of Merit

This certificate is awarded to

MS JOSHI GAURI SANTOSH

for successfully completing

Tally Prime

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Place of issue : Aurangabad
Certified on : 30-6-2022
Release : Prime 1.1

Mrs. Smitha Binu Mathew
(Director)
Tally Soft Services Pvt. Ltd.



T/C Principal
SBES College of Arts & Commerce
Aurangabad.

Institute Name

SBES College of Arts & Commerce, Aurangabad (MS)



SBES College of Arts and Commerce

Certificate Course in Basics Accounting

Title of the Programme: "Certificate Course in Basics Accounting"

Programme Level: 30 hrs. /2 Credits

Eligibility: + 2 Level / HSC

Fees: Rs. 1000 (Rs. One Thousand Only)

Minimum Expected Students: 30

Teacher's Remuneration: 500 Rs. Per Hour

Faculty: Core Commerce Faculty with SET/NET/PhD

Overview: This course has total 8 units focusing on basic accounting terminologies and on recording of day-to-day transactions in Journal as well as in Cash Book, Classification of these transactions into Ledger, then summarization of these transactions into Trial Balance so that they can easily prepare the Final Accounts of an organization through which financial position of an organization as on date can be ascertained.

Programme Objectives:

- 1) To create awareness about the financial position of business.
- 2) To make students aware about day-to-day recording of accounting transactions.
- 3) To understand Cash Book.
- 4) To develop students in understanding financial statements.

Pedagogy: Hybrid classroom teaching, Practice Session.

Evaluation: Pre-course test on syllabus is conducted to analyze and understand the student's depth of knowledge in concerned subject. Based on the analysis of the pre-test course, focused training is given to the students.

Continuous assessment will be done through assignments, and group discussions. Weightage will be given for active participation. Final exam will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction to Bookkeeping & Accountancy	4
Unit II	Double Entry Bookkeeping System	2
Unit III	Journal	3
Unit IV	Ledger	3



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Unit V	Subsidiary Books	3
Unit VI	Cash Book	4
Unit VII	Trial Balance	2
Unit VIII	Final Accounts of Sole Proprietors	9

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Introduction to Bookkeeping & accountancy: Meaning of bookkeeping, Meaning of accountancy, Difference between bookkeeping & accountancy, Basis of accounting system, Basic accounting terminologies, Capital & revenue expenditure, Capital & revenue receipts, accounting concepts, Fundamental accounting assumptions, Types of accounting Introduction of Accounting Standard. (Theory)	4
Unit II	Double entry books keeping system: Methods of recording accounting information, Classification of accounts, Golden rules of Debit & Credit, Accounting equation approach (Theory)	2
Unit III	Journal (Numerical)	3
Unit IV	Ledger (Numerical)	3
Unit V	Subsidiary Books: Purchase Book, Sales Book, Purchase Return Book, Sales Return Book (Theory & Numerical)	3
Unit VI	Cash Book: Single Column Cash Book, Double Column Cash Book, Triple Column Cash Book. (Theory & Numerical)	4
Unit VII	Trial Balance: Total Method, Balance Method, Total Balance Method (Theory & Numerical)	2
Unit VIII	Final Accounts of Sole Proprietors Trading Account, Profit & Loss Account, Balance Sheet. (Theory & Numerical)	9
Total No. of Hours		30




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com



SBES College of Arts and Commerce Aurangabad

Certificate Course in Basic Accounting

Considering the difficulties faced by students due to pandemic situation in past two years it has been decided by college to conduct a bridge course covering basic accounting concepts



Course Content

- Introduction to Accounting
- Need of Accounting
- Basic terminologies in Accounting
- Journal, Ledger
- Subsidiary books
- Cash Book
- Trial Balance
- Financial Statements of Sole Proprietor
- Introduction to Accounting Standard

Course Details

- Duration 30 Days
- Notes will be provided
- Certification of Bridge Course
- Fees ₹ 1000 per student

Get in Touch

Phone : 9028192288, 9922651989, 9130006991

Email Address: sbescollegeac@yahoo.com

Website: www.sbacollege.in

Postal Address: Saraswati Nagar,
Aurangpura, Aurangabad, (MS)

Made with PosterMyWall.com




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



**SBES College of Arts and Commerce,
Aurangabad, Maharashtra**

Certificate

Mr./Miss Vidhate Prathamesh Gorakhnath has attended and successfully completed the ***Certificate Course in Basics of Accounting*** conducted by Department of Commerce and Management Science during December 2021-January 2022

Hence this certificate

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

SBES College of Arts & Commerce
Aurangabad
U/C Principal

Prof. Anand Chaudhary
Head of the Dept.

Prof. Pramod Deo
Vice Principal

Prof. Madhav M. Gaiwad
Vice Principal

Prof. Makarand A. Paithankar
In-charge Principal



SBES College of Arts and Commerce

Certificate Course in Advance Accounting

Title of the Programme: "Certificate Course in Advance Accounting"

Programme Level: 30 hrs./2 Credits

Eligibility: + 2 Level / HSC

Fees: Rs. 1200

Minimum Expected Students: 30

Teacher's Remuneration: 500 Rs. Per Hour

Faculty: Core Commerce Faculty with SET/NET/PhD

Overview: This Course has total 8 units focusing on the topics which are useful in practical life like Bank Reconciliation Statement which is useful to reconcile the Cash Book Balance with Passbook, Non-Trading Concern's Accounting is taken to understand how the final accounts of Non-Trading Concern is been prepared. Final Accounts of Joint Stock Company is taken to make students more comfortable in making financial statement of Companies, Ratio Analysis, Cash Flow Statements, Fund Flow Statements, Types of Budgets are also covered under the syllabus to make students good planner and to give them knowledge about how to make the financial statements.

Programme Objectives:

- 1] To create awareness about the financial position of business, cash flow & fund flow of business.
- 2] To make students aware of the accounting of Non-Trading Entities.
- 3] To understand accounting of companies.
- 4] To develop students in making financial decisions by teaching them different ratios.

Pedagogy: Hybrid classroom teaching, Practice sessions.

Evaluation: Continuous assessment will be done through assignments, and group discussions. Weightage will be given for active participation. Final exam will be conducted at the end of the course.

Course Structure:

Unit No.	Unit Title	Teaching Hours
Unit I	Bank Reconciliation Statement	4
Unit II	Non-Trading Concern	5
Unit III	Depreciation	2



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com

1 of 2
I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Unit IV	Final Accounts of Joint Stock Companies	5
Unit V	Ratio Analysis	4
Unit VI	Cash Flow Statement	4
Unit VII	Fund Flow Statement	3
Unit VIII	Types of Budgets	3

Detail Curriculum:

Unit No.	Unit Title	Teaching Hours
Unit I	Bank Reconciliation Statement: Meaning, Need & importance, Reasons for difference in bank balance as per cash book & balance as per passbook, Specimen of Bank Reconciliation Statement, Preparation of BRS from balances of cash book, Passbook & Overdraft balances. (Theory & Numerical)	4
Unit II	Non-Trading Concern: Meaning of Non-Trading Concern, Capital & Revenue Receipts & Expenditure, Preparation of final accounts of Non-Trading Concern: Receipt & Payment A/c, Income & Expenditure A/c, Balance Sheet (Theory & Numerical)	5
Unit III	Depreciation: Meaning, Calculation of Depreciation, Straight Line Method, Reducing Balance Method (Theory & Numerical)	2
Unit IV	Final Account of Companies: Format, Trading A/c, Profit & Loss A/c, Balance Sheet, Preparation of Schedule & Annexure (Theory & Numerical)	5
Unit V	Ratio Analysis: Meaning, Current Ratio, Liquid Ratio, Debtors Turnover Ratio, Creditors Turnover Ratio, Gross Profit Ratio, Net Profit Ratio, Return on Capital Employed Ratio, Inventory Turnover Ratio, Proprietary Ratio (Theory & Numerical)	4
Unit VI	Cash Flow Statement: Meaning, Uses, Cash Flow Statement as per revised Accounting Standard – 3 (Theory & Numerical)	4
Unit VII	Fund Flow Statement: Meaning, Sources & Application of funds, Funds from operation, Statement Showing Changes in Working Capital, Fund Flow Statement (Theory & Numerical)	3
Unit VIII	Types of Budgets: Cash Budget, Production Budget, Sales Budget (Theory & Numerical)	3
	Total No. of Hours	30



I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com



SBES COLLEGE OF ARTS AND COMMERCE, AURANGABAD

CERTIFICATE COURSE IN ADVANCE ACCOUNTING



COURSE COTENT

- Bank Reconciliation Statement
- Non-Trading Concern
- Depreciation
- Final Account Of Joint Stock Co.
- Ratio Analysis
- Cash Flow Statement
- Fund Flow Statement
- Types Of Budgets

COURSE DETAILS

- Duration 30 Days
- Registration Fees ₹1200
- Start Date 01/04/2022
- Time 12.30 to 01.30 pm
- Mode Offline

GET IN TOUCH

Contact Number:

9028192288,

9922651989, 9130006991

Email Address:

sbescollegeac@yahoo.com

Website: www.sbaccollege.in

Postal Address: Saraswati Nagar,
Aurangpura, Aurangabad (MS)

Made with PosterMyWall.com




I/C Principal
SBES College of Arts & Commerce
Aurangabad.



**SBES College of Arts and Commerce,
Aurangabad, Maharashtra**

Certificate

Mr./Miss Abhishek Sunil Sonar has attended and successfully completed the *Certificate Course in Advance Accounting* conducted by Department of Commerce and Management Science during April 2022 - May 2022.

Hence this certificate.

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

Prof. Anand Chaudhary
Head of the Dept.

Dr. Pramod Deo
Vice Principal

Prof. Madhav M. Gaikwad
Vice Principal

Prof. Makurand A. Paithankar
In-charge Principal



SBES College of Arts and Commerce, Aurangabad

Certificate Course in Spoken English (Basic)

Curriculum:

Pedagogy: Lecture and discussion method, Use of Audio-Visual aids, Group Discussions

Evaluation: Practical assessment will be done by the trainer on a weekly basis and a final assessment will be done at the end of the course where the following aspects will be evaluated:

Language	Voice	Confidence	Leadership	Content
Grammar	Level	Kinesics/ Oculesics	Participation	Logic
Vocabulary	Clarity	Proxemics	Initiative	Reason
Pronunciation	Cadence	Haptics	Listening Skills	Coherence

1) English Basic

Course Structure:

Unit no.	Unit Title	Teaching Hours
Unit I	Diagnostic Test	1
Unit II	Introduction	1
Unit III	Grammar	5
Unit IV	Vocabulary	3
Unit V	Reading and Listening Comprehension	3
Unit VI	Activities	14
Unit VII	Audio-Visual Inputs	3

Detail Curriculum:

Unit no.	Unit Title	Teaching Hours
Unit I	Diagnostic Test Reading, Listening, Speaking, Writing comprehension (Oral+Written)	1
Unit II	Introduction <ul style="list-style-type: none"> Nature of English Language English as a World Language Misconceptions about English 	1
Unit III	Basic Grammar <ul style="list-style-type: none"> Parts of Speech (Noun, Pronoun, Verb, Adjective, Adverb, Preposition, Conjunction, Interjection) (1 Hour) Articles (1 Hour) 12 Tenses and their usage (2 Hours) 	5




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	<ul style="list-style-type: none"> • Subject-Verb agreement (1 Hour) 	
Unit IV	Vocabulary <ul style="list-style-type: none"> • Misconceptions • Pronunciations • Word Games • Spellings 	3
Unit V	Reading and Listening Comprehension <ul style="list-style-type: none"> • Reading Practice 	3
Unit VI	Activities Stage Talks <ul style="list-style-type: none"> • Prepared Speeches (2 Hours) • Extempore (1 Hours) • Self-Introduction (1 Hour) } Group Discussions <ul style="list-style-type: none"> • Prepared GD (2 Hours) • Extemporal GD(1 Hour) 	14
Unit VII	Audio-Visual Inputs Short Films, Stories.	3





**SBES College of Arts and Commerce,
Aurangabad, Maharashtra**

Certificate

Mr./Miss Handewar Advaita Amrut, has attended and successfully completed the *Certificate Course in ENGLISH (Basic)* conducted by Department of English and Center for Spoken English and Foreign Languages during December 2021-January 2022

Hence this certificate.

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

SBES College of Arts & Commerce
Aurangabad
Vice Principal

Ninad Vitekar
Coordinator

Prof. Pramod Deo
Vice Principal

Prof. Madhav M. Gaikwad
Vice Principal

Prof. Makarand A. Paithankar
In-charge Principal



SBES College of Arts and Commerce, Aurangabad
Certificate Course in Spoken English (Intermediate)

Pedagogy: Lecture and discussion method, Use of Audio-Visual aids, Group Discussions

Evaluation: Practical assessment will be done by the trainer on a weekly basis and a final assessment will be done at the end of the course where the following aspects will be evaluated:

Language	Voice	Confidence	Leadership	Content
Grammar	Level	Kinesics/ Oculistics	Participation	Logic
Vocabulary	Clarity	Proxemics	Initiative	Reason
Pronunciation	Cadence	Haptics	Listening Skills	Coherence

English Intermediate Curriculum

Course Structure:

Unit no.	Unit Title	Teaching Hours
Unit I	Diagnostic Test	1
Unit II	Introduction	1
Unit III	Grammar	5
Unit IV	Vocabulary	3
Unit V	Reading and Listening Comprehension	3
Unit VI	Activities	14
Unit VII	Audio-Visual Inputs	3

Detail Curriculum:

Unit no.	Unit Title	Teaching Hours
Unit I	Diagnostic Test Reading, Listening, Speaking, Writing comprehension (Oral + Written)	1
Unit II	Introduction <ul style="list-style-type: none"> Nature of English Language English as a World Language Misconceptions about English 	1
Unit III	Intermediate Grammar <ul style="list-style-type: none"> Parts of Speech (Advanced) Articles (Advanced) (1 Hour) Subject-Verb agreement (Advanced) Voice 	5




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

	<ul style="list-style-type: none"> • Direct-Indirect Speech 	
Unit IV	Vocabulary <ul style="list-style-type: none"> • Misconceptions • Variation in the Meanings • Pronunciations • Idioms & Proverbs 	3
Unit V	Reading and Listening Comprehension <ul style="list-style-type: none"> • Why to Read/Listen • What to Read/Listen • How to Read/Listen 	3
Unit VI	Activities Stage Talks <ul style="list-style-type: none"> • Prepared Speeches • Extempore • Self-Introduction Personal Interviews <ul style="list-style-type: none"> • Trainer vs Individual • Trainer + Students vs Individual • Class vs Individual Group Discussions <ul style="list-style-type: none"> • Prepared GD (2 Hours) • Extemporal GD (1 Hour) • Prepared Debates (1 Hours) • Extemporal Debates (1 Hour) 	14
Unit VII	Audio-Visual Inputs Movies, Documentaries, Speeches.	3





**SBES College of Arts and Commerce,
Aurangabad, Maharashtra**

Certificate

Mr./Miss *Suryawanshi Shweta*, has attended and successfully completed the *Certificate Course in ENGLISH (Intermediate)* conducted by Department of English and Center for Spoken English and Foreign Languages during December 2021-January 2022

Hence this certificate.

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

SBES College of Arts & Commerce
Aurangabad
T/C Principal

Ninad Vitkar
Coordinator

Prof. Pramod Deo
Vice Principal

Prof. Madhav M. Gulwad
Vice Principal

Prof. Makarand A. Pathankar
In-charge Principal



SBES COLLEGE OF ARTS AND COMMERCE

Certificate Course FA1 Basic in French language

Title of the Programme: "Certificate Course FA1 Basic in French language"

Programme Level: 50 hrs.

Eligibility: + 2 Level

Fees: Rs. 5000/-

Minimum Expected Students: 30

Teacher's Remuneration:

Faculty: DELF- Certified Trainer from International institute of Alliance Française

Overview: The course majorly focuses on basics of French language, which will be useful for the students to understand and speak routine conversation. This course will help them develop their reading skills by understanding various Accents and pronunciations. They will also learn how to bring them in writing skills. The basic grammar helps them to form routine sentences including Salutations.

Program Objectives:

- 1) To acquaint the students with the basics of French language learning; Listening, Speaking, Reading, Writing
- 2) To familiarize the students with the French basic grammar elements like, Nouns, adjectives, verbs and their forms so that they can practice and participate confidently in basic conversation.

Level	FA1
Name	Basic
Duration	1 Month
Sessions	1 hour (Monday to Friday)
Fees	5000 Rs




I/C Principal
SBES College of Arts & Commerce
Aurangabad.

Covered Topics	<ul style="list-style-type: none"> • French Culture, Self introduction • Formal/Informal, French accents • Professions in French • Cardinal & Ordinal numbers • Describe a person • Speak about Nationalities • Days of the week • Introduce your family members • Know about colors
Grammar Topics	<ul style="list-style-type: none"> • Helping Verbs (Irregular Verbs), nouns, adjectives • Introduction to regular verbs, Genders, Noun forms • Alphabets & their pronunciations




 I/C Principal
 SBES College of Arts & Commerce
 Aurangabad.



महाराष्ट्र MAHARASHTRA

2021

YV 570617

जिल्हा कोषागार
न्यायालय औरंगाबाद

17 DEC 2021

अ.क्र. 7601- किस्त 100 दिनांक 23/12/2021
जोणाकरीता जाचम करवना 300
हस्त 300 जाचम महाविद्यालय, औरंगाबाद
मनाज 2 दिनांक 23/12/2021

मुद्रांक विक्रेता
सतीश आर. शिंदेकर
उस्मानपुरा, औरंगाबाद. फोन: 934964
परवाना क्र. 3101069

लिपीव
गाढाव



MEMORANDUM OF UNDERSTANDING

A) PURPOSE

- To seek professional help and administer implementation methodology for foreign language course in French Language.
- To make teaching collaboration for French Language Course.
- To make available intensive training and practice sessions/tests for the students of French Language Course.

B) INVOLVED PARTIES

The agreement made at Aurangabad on 23/12/2021 between The Principal SBES College of Arts and Commerce, Aurangabad referred to as PARTY OF FIRST PART and will be called as PARTY OF FIRST PART.

Page 2



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



AND

Mr/Ms Amit Subhash Polkam resident of 'Nisarg', Plot No.4, Nipat Niranjan Nagar, Near Hanuman Tekadi 431004, Hereinafter referred as PARTY OF SECOND PART which expression shall mean and includes their successors, etc Hereinafter called PARTY OF SECOND PART

Both the parties have mutually decided to implement the joint association for giving the exposure and training to the students.

SCOPE OF THE WORK

Language	Course	Level	Duration	Fees (in Rs.)	Student Category	Students per batch
French	FA1	Basic	2 months (50 lectures of 1 hour)	5000	VIII Pass	Max 30
	FA2	Basic	2 months (50 lectures of 1 hour)	6000	Knowledge of FA1	Max 30
	FB1	Independent	3 months (75 lectures of 1 hour)	8500	Knowledge of FA2	Max 30
	FB2	Independent	3 months (75 lectures of 1 hour)	9500	Knowledge of FB1	Max 30

RESPONSIBILITIES OF THE SECOND PARTY

1. Provide counseling, conduct workshops and presentation for student's enrollment.
2. Tuition for the course.
3. Overall administration, academic planning, and follow-up.
4. Preparation, Implementation and evaluation of tests.
5. All other complimentary measures to help ensure successful completion of the course.

RESPONSIBILITIES OF THE FIRST PARTY

1. SBES College of Arts and Commerce will pay 50% of the fees collected from the respective course to the second party after successful completion of the course by deducting the taxes applicable.
2. SBES College of Arts and Commerce will provide furniture, computer and printing, stationary, consumables, advertising material etc.



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



3. SBES College of Arts and Commerce will provide necessary class room facility along with LCD Projector, computer/Laptop and sound system for effective lecture delivery.
4. SBES College of Arts and Commerce will provide salary of attendant @ Rs. 3000/- per month OR make available an attendant.
5. SBES College of Arts and Commerce will provide for electricity, cleanliness, maintenance of equipments, etc.
6. The fees collection will be done by the office of the SBES College of Arts and Commerce.

DISPUTE HANDLING

1. This MOU will be the base for dispute resolution.
2. To avoid such situations, review by the Nominees after completion of the course will be conducted.
3. In case of any dispute, the decision will be final as taken by both the parties with their consent and mutual understanding.
4. In case of any dispute, the decision will be final as taken by both the parties with their consent and mutual understanding.
5. This MOU will be a binding on both the parties and cancellation of the MOU cannot be done till finishing the batch.

This MOU has been prepared in positive spirit of giving better inputs to students and smooth execution and further improvements in the course.

This MOU allows addition of courses under the scope. This can be done as an annexure to this MOU with joint agreement.

Party of First Part
SBES College of Arts and Commerce
Aurangabad

Principal

(Dr. Makarand A. Patilkar)



Party of Second Part
Amit Subhash Polkam
Aurangabad

Promoter

(Mr. Amit Subhash Polkam)

Received a copy
Amit Subhash Polkam
07/03/2022



**SBES College of Arts and Commerce,
Aurangabad, Maharashtra**

Certificate

Ms. Bhosale Kaveri Vitthal, has attended and successfully completed the *Certificate Course in French (Level: A1)* conducted by Department of English and Center for Spoken English and Foreign Languages during December 2021-January 2022

Hence this certificate.

SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

SBES College of Arts & Commerce
Aurangabad
U/C Principal

Ninad Vitkar
Coordinator

Prof. Pramod Deo
Vice Principal

Prof. Madhav M. Gaikewad
Vice Principal

Prof. Makarand A. Paithankar
In-charge Principal



Translated Version

Date – 27-11-2021

Ref: - 2021-22/553

The Principal,
SBES College of Arts & Commerce,
Aurangabad.

Sub - Regarding Spoken English and Foreign language course.

Ref - 1. Society's Letter No. 2021-21/1084 dated 30-09-2021

2. Your letter No.2021-22/365 dated 22-11-2021

Sir,

As per the above referred subject, you are hereby informed that –

1. the course fees for basic curriculum courses (excluding English Language) Should be Rs.5000/- per subject.
2. For advanced curriculum, fees could be increased in that proportion.
3. As per the above referred Letter No.2, serial no.1, total remuneration of teachers and Society's / College share regarding other expenditure should be 50:50.

-sd-

General Secretary

Shri Saraswati Bhuvan Education Society,
Aurangabad.


I/C Principal

SBES College of Arts & Commerce
Aurangabad.



Saraswatinagar, Aurangpura, Aurangabad
Telephone: 02402332040 Email: sbescollegeac@yahoo.com



श्री सरस्वती भुवन शिक्षण संस्था, औरंगाबाद

(रजि.नं.एफ-१०- औरंगाबाद, सोसायटी रजिस्ट्रेशन नं.१४/१९५३)

सरस्वतीनगर, औरंगपुर, औरंगाबाद पिन-४३१००१ (महाराष्ट्र) भारत

दूरध्वनी: ०२४०-२३३१२४०, २३५४०२० (फॅक्स) ई-मेल-sbcentraloffice@gmail.com

श्री.राम मोगले
अध्यक्ष

डॉ.दिनेश बंधील
उपाध्यक्ष

डॉ.मधुसूदन गुहास्ते
उपाध्यक्ष

डॉ.नंदकुमार उकडगावकर
सचिवटणीस

श्री.अरुण पेंढेकर
कोषाध्यक्ष

जा.क्र. :- २०२१-२२/ ५५३ .

दि. 27/11/2021

प्रति,
प्राचार्य,
श्री.स.भु.कला व वाणिज्य महाविद्यालय,
औरंगाबाद.

विषय : स्पोकन इंग्लिश व फॉरेन लॅंग्वेजेस कोर्सेस बाबत.

संदर्भ : 1) संस्थेचे पत्र क्र. 2021-22/1084 दि. 31.03.2021

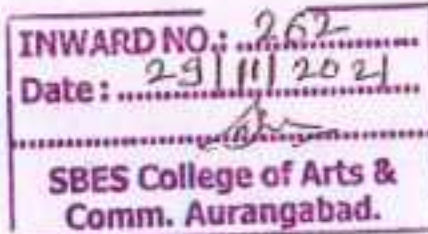
2) आपले पत्र क्र. 2021-22/365 दि. 22.11.2021

महोदय,

संदर्भित पत्र क्र. 2 च्या अनुषंगाने आपणास कळविण्यात येते की :-

- 1) संदर्भित पत्र क्र. 2 च्या सोबत जोडलेल्या विषयांकित अभ्यासक्रमाचे शुल्क, इंग्रजी विषय वगळता, प्रत्येकी रु. 5000/- बेसिक अभ्यासक्रमासाठी निश्चित करण्यात यावे.
- 2) बेसिक अभ्यासक्रमानंतरच्या पुढील अभ्यासक्रमासाठी त्या-त्या प्रमाणात शुल्कवाढ करून निश्चित करण्यात यावी.
- 3) संदर्भित पत्र क्र. 2 मधील अ.क्र. 1 प्रमाणे शिक्षकांचे एकूण मानधन व संस्थेचे / महाविद्यालयाचे इतर बाबतीतील खर्चाच्या तरतुदीचे प्रमाण 50:50 राहिल.

Rajiv Nirm



(डॉ.नंदकुमार उकडगावकर)
सचिवटणीस



29/11/2021

सचिवटणीस
श्री सरस्वती भुवन शिक्षण संस्था
औरंगाबाद

I/C Principal -

* SBES College of Arts & Commerce
Aurangabad.

Center for Spoken English and Foreign Languages

SBES College of Arts and
Commerce, Aurangabad
Information Brochure




About us

Saraswati Bhuvan Education Society (SBES)

Saraswati Bhuvan Education Society, established in 1915, is one of the oldest and pioneering institutions in the region. It has always promoted, besides formal education, democratic and secular values. The society owes a profound sense of gratitude to its founding fathers under whose judicious leadership it has taken its present shape. From a modest beginning in the pre-independence times, it has flourished into a prestigious institution having 18 schools and 2 colleges educating more than 25,000 students thereby imparting education from the first standard to Ph.D. Degrees in most of the academic disciplines. The Government of Maharashtra bestowed "The Ideal Institute in the State Award" to the institution in its very year of inception in the year 2000. The society is constantly engaged in bringing out the best in students and in making education relevant to the contemporary demands.

SBES College of Arts and Commerce, Aurangabad

Today we are living in borderless world seemingly made small by the wonders of information and technology. With the advent of a globalization political, social, economic and cultural changes have all led to increase in awareness of the need to understand the world from a range of perspective and have created a demand for people with specialization and competencies. SBES College of Arts and Commerce provides and develops the skill set requirements of the students necessary to face the challenges of the times and for furtherance and realization of this objective we have started Center for Spoken English and Foreign Languages. Language Course is a response to the demand of time that any person must carry better language skills and better communication skills. These two categories of skills are prerequisites for better employment as well as for business enterprises. Foreign Language and English communication courses will help to strengthen the linguistic proficiency and help widen the horizons.



I/C Principal
SBES College of Arts & Commerce
Aurangabad.



Language Laboratory



We have a language laboratory with 30 computers supported by headphones and language software. It facilitates the inculcation of language competencies in students. It encourage the students and professionals alike to hone their linguistic skills and also provide an opportunity to learn and develop English and foreign language communication skills.



日本 NIHON FRANÇAIS ENGLISH

SIES College of Arts & Commerce,
Aurangabad.
D.C. Principal

Courses

Language	Course	Level	Duration	Fees
English	EB	Basic	2 months	4000
	EI	Intermediate	2 months	5000
	EA	Advance	2 months	6000
French	FB	Basic	2 months	5000
Japanese	JB	Basic	3 months	8000

Batches will start from 1st December 2021

Batch will be of 30 students

Online and Offline batches are available

Experienced faculty

Certification on successful completion of the course



Contact

SBES College of Arts and Commerce

Aurangpura, Aurangabad

Email sbescollegeac@yahoo.com

Coordinator @ 9975528805

Walkin 11:00am to 5:00pm



SBES College of Arts and Commerce

National Cadet Corps 'B' Certificate

Title of the Programme: National Cadet Corps 'B' Certificate

Programme Level: 10 + 2

Eligibility:

- (i) The cadet must have attended a minimum of 75% of total training periods laid down in the syllabus for the first and second years for Senior Division/Wing NCC (All Wings).
- (ii) Break in the NCC Training Tenure of the cadet SD/ SW prior to appearing in the exam should not exceed more than 18 months at one time after his discharge to count his tenure for Certificate B Examination.
- (iii) In case the break exceeds 18 months the following procedure will be adopted: -
 - (a) If he had been on the unit rolls for a minimum of two years before his discharge and had attended 75% of the total periods during his NCC Tenure he will need another 36 periods of training to become eligible to appear for Certificate B Examination.
 - (b) In all other cases where above conditions are not fulfilled the cadet must attend a minimum of 75% periods of the first & second years of training.
- (iv) Must have attended one Annual Training Camp /NIC /COC / RDC / Attachment with Regular Army/Navy/Air Force.
- (v) Cadets possessing Certificate A will be awarded 10 bonus marks.

Overview: A Cadet earns this certificate after 1-2-year of training and attending a minimum of 1 camp. NCC 'B' Certificate: This certificate is given to the cadet when the cadet has a minimum 75% attendance in NCC training in the senior wing.

Programme Objectives:

- 1] The benefits of NCC certificate 'B' help the students who want to join Indian Army as 'Jawan'.
- 2] The biggest benefit of NCC certificate 'B' is that now you can enroll for the 'C' certificate of NCC which is very useful.
- 3] Trainees also get some extra marks in the department of telecommunication and a few other public sectors after achieving 'B' certificate in NCC.

Pedagogy: Offline

Evaluation: A candidate achieves the 'B' certificate after attending one training camp and spending 1-2 years in the junior wing. A candidate must have 75% of attendance in NCC training in the senior wing to get the 'B' certificate.


I/C Principal

SBES College of Arts & Commerce
Aurangabad.





Deputy Director

प्रमाणपत्र CERTIFICATE

सं. HH/19/SWA/408259

रैंक CDT

No.

Rank

नाम

सुपुत्र/सुपुत्री

Name RATHOD SHITAL

Son/Daughter of

यूनिट

जन्म तिथि

Unit 50 MAH/2N NCC, AURANGABAD

Date of Birth 19 JUN 2002

समूह

राष्ट्रीय केंद्र और निदेशालय

Group AURANGABAD

NCC Directorate MAHABASHTRA

प्रमाणित किया जाता है कि ऊपरलिखित कैडेट ने रक्षा मंत्रालय, भारत सरकार के प्राधिकार के अर्थात् सन् २०२० में हुई 'बी' प्रमाणपत्र परीक्षा.....श्रेणी में..... (संस्था) से पास कर ली है।

This is to certify that the above mentioned Cadet has passed the 'B' Certificate Examination held in 2020 with Grade 'B' under the authority of Ministry of Defence, Government of India, from..... S B COLLEGE OF ARTS, AURANGABAD.....(Institute)



समिति क्र. सं.

Board Ser. No. 36

स्थान

Place AURANGABAD

दिनांक

Date 03 AUG 2021

अस. सहा. निदेशक (MAH) (Addl. Director)

ग्रोडियर / ग्रोडियर (Addl. Director)

ग्रुप मुख्याधिकारी / ग्रुप मुख्याधिकारी (Group Commander)

Dy. Director General, National Cadet Corps

DGNCC/MAH/B/2020 / 03842

I/C Principal
SBES College of Arts & Commerce
Aurangabad.



SBES College of Arts and Commerce
National Cadet Corps 'C' Certificate

Title of the Programme: National Cadet Corps 'C' Certificate

Programme Level: Cadet who is in possession of certificate B.

Eligibility:

- (i) The cadet must be in possession of Certificate B.
- (ii) The cadet must be in third year of Senior Division/Senior Wing NCC Training.
- (iii) The cadet must have attended a minimum of 75% of the periods of 3rd year syllabus during the academic session.
- (iv) Break in the NCC Training Tenure of the cadet SD/SW prior to appearing in the Exam should not exceed more than 18 months at one time after his discharge to count his previous tenure for Certificate C examination.
- (v) In case the break exceeds 18 months the following procedure will be adopted: -
 - (a) If he had been on the unit rolls for a minimum of two years before his discharge and attended 75% of the total period during his NCC Tenure, he will need another 30 periods of training to become eligible for Certificate C examination.
 - (b) In other cases where above conditions are not fulfilled, the cadet must attend afresh minimum of 75% periods of the third year of training.
- (vi) Must have attended one ATC and in addition one of the following in SD/SW tenure: -
 - (a) Annual Training Camp (This is in addition to one mentioned above).
 - (b) Republic Day Camp at Delhi (RDC).
 - (c) Centrally Organized Camp (COC). Ordered by HQ DGNCC.
 - (d) Para Training Camp (PTC).
 - (e) National Integration Camp (NIC) (When applicable for SD/ SW Cadets).
 - (f) All India Trekking Expedition (HQ DGNCC Organized).
 - (g) All India Mountaineering Expedition (HQ DGNCC Organized).
 - (h) Attachment Training with any one of the following: -
 - (i) Army Unit.
 - (ii) Air Force Station.
 - (iii) Naval Base/ Establishment/ Ship/ Sea Training.
 - (iv) Service Hospital.
 - (i) Any one of the following Adventure Courses: -
 - (i) Mountaineering Basic Course.
 - (ii) Mountaineering Advance Course.
 - (iii) Water Skiing/Snow Skiing Courses.
 - (iv) Snow & Ice (Condensed) Course.
 - (k) Sailing expedition with actual sailing exceeding 10 days, duly approved by HQ DGNCC.
 - (l) Participated in NRAI matches as part of HQ DGNCC/Directorate team.
 - (m) Scuba Diving Course.
 - (n) Youth Exchange Programme.



(o) Foreign cruise (Navy or Coast Guard).

(vii) Cadets will be allowed to appear for Certificate C examination only in the subsequent year of passing Certificate B examination.

(viii) Air Wing Cadets should have flown minimum four Sorties in Micro light aircraft. A waiver can be given by the ADG/DDG of the Dte in case of NO or Unserviceable micro light aircraft in the unit.


Overview: The cadets with 'C' certificate are exempted from CDS examination conducted by UPSC. But for this, the cadet must have 'A' or 'B' grade in 'C' certificate. NCC 'C' certification offers you 10-15 bonus marks in paramilitary forces recruitment i.e., BSF, CISF, CRPF, SSB etc.

Programme Objectives:

The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens.

Pedagogy: Offline

Evaluation: Cadets will be allowed to appear for Certificate C examination only after one year of passing Certificate B examination. Air Wing Cadets should have flown a minimum of four Sorties in Micro light aircraft.


I/C Principal
SBES College of Arts & Commerce
Aurangabad.





SBES College of Arts and Commerce
Aurangabad
SPECIMEN COPY

प्रमाण-पत्र 'सी' CERTIFICATE 'C'

सं० No. MH/19/SDA/408215 रैंक Rank CDT
नाम Name KALE DIPAK सुपुत्र/सुपुत्री Son/Daughter of YADAVRAO
युनिट Unit 50 MAH BN NCC, A' BAD जन्म तिथि Date of Birth 08 MAY 2002
समूह Group AURANGABAD राष्ट्रीय कैडेट कोर निदेशालय NCC Directorate MAHARASHTRA

प्रमाणित किया जाता है कि ऊपरलिखित कैडेट ने रक्षा मंत्रालय, भारत सरकार के प्राधिकार के अधीन सन् २०२२ में हुई 'सी' प्रमाणपत्र परीक्षा.....श्रेणी में
.....(संस्था) से पास कर ली है।

This is to certify that the above mentioned Cadet has passed the
'C' Certificate Examination in 'B' (B.E.) Grade held in
2022 under the authority of Ministry of Defence, Government of
India, from SB COLLEGE, A' BAD (Institute).

समिति क्र० सं०

Board Ser. No. 90

स्थान

Place MUMBAI

दिनांक

Date 04 AUG 2022



YP Khanduri
Maj Gen

अपर महानिदेशक, राष्ट्रीय कैडेट कोर (Mah)

Addl. Director General, National Cadet Corps

उप-महानिदेशक, राष्ट्रीय कैडेट कोर

Dy. Director General, National Cadet Corps



03960

DGNCC/MAH/C/2022/.....

I/C Principal
SBES College of Arts & Commerce
Aurangabad.