



**SBES College of Arts and Commerce**

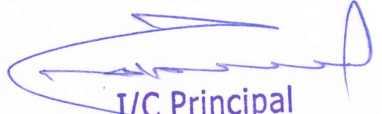
**Makarand Arvind Paithankar**

In charge Principal and Professor

[www.sbaccollege.in](http://www.sbaccollege.in)

**Format of API based PBAS for Teaching Staff**



  
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**SBES College of Arts and Commerce, Aurangabad**  
(Affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad)

**Self-Assessment cum- Performance Appraisal Forms**  
**API –PBAS Proforma**

**ACADEMIC YEAR-2022-23**

**PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1. Name ( in Block Letters) : DR.
2. Department :
3. Current Designation &  
Academic Level : Assistant Professor, AL-12
4. Date of last promotion :
5. Which position and  
Academic Level : Associate Professor – AL- 13A
6. Date of eligibility for promotion :
7. Date and Place of Birth :
8. Address (With Pin Code) : Telephone No Email :  
9011436144  
Email :
9. Academic Qualifications (UG & PG) :

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Examinations	Name of the Board/ University	Year of Passing	% of marks obtained	Division/ Class/ Grade	Special /Optional Subject



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**10. Research Degree(s)**

Degrees	Title	Date of award	University
Ph.D.			
M.Phil.			

**11. Appointments held prior - joining this institution :**

Designation	Name of Employer	Date of		Salary with Grade Pay	Reason of Leaving
		Joining	leaving		

**12. Posts held after appointment at this institution:**

Designation	Department	Date of actual Holding		AL/Grade Pay
		From	To	
Assistant Professor				

**13. Period of teaching experience:**

P.G. Classes (in years) - U.G. Classes (in years) –

**14. Research Experience excluding years spent in M. Phil / Ph. D (in years) :****15. Fields of Specialization under the Subject / Discipline –****16. Human Resource Development Center Orientation / Refresher Course/ FDP/ Training/Workshop/MOOC.**

Name of the Course/ Summer School	Place	Duration	Sponsoring agency
Orientation Course			UGC
Refresher Course			UGC
Refresher Course			UGC
Refresher Course			
FDP			
FDP			
FDP			

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Training-cum-Workshop			
Refresher Course			

## PART B : ACADEMIC PERFORMANCE INDICATORS (API)

ACADEMIC YEAR – 2022-23

### Assessment Criteria and Methodology for University/College Teachers

Name of Activity	Unit of Calculation			Self Appraisal Grading	Verified API Grading by Committee
<b>1. Teaching:</b> (Number of classes taught/total classes assigned) x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	<b>Classes assigned per academic year</b>	<b>Actual Classes spent per year</b>	<b>% of Teaching</b>	<b>i) Good: 80% &amp; above</b> <b>ii) Satisfactory : Below 80% but 70% &amp; above</b> <b>iii) Not satisfactory : Less than 70%</b>	
BAFY Paper				Good	
BASY Paper				Good	
BATY Paper				Good	
BATY Paper				Good	
BATY Paper				Good	
BA TY Paper				Good	

### 2. Involvement in the University/College students related activities/research activities.

- i) **Good:**  
 ii) **Satisfactory :**  
 iii) **Not-satisfactory:**

**Note:** Number of activities can be within or across the broad categories of activities.

Activities	Specify Actual participation in year	Total days Spent per Year	Self Appraisal Grading	Verified API Grading by Committee
(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.	•			
(b) Examination and evaluation duties assigned by the college / university or	•			



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attending the examination paper evaluation.				
© Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	•			
(d) Organising seminars/ conferences/ workshops, other college/university activities.	•			
(e) Evidence of actively involved in guiding Ph.D. students. i) No. of registered candidate: ii) No. of Awarded candidate:	•			
(f) Conducting minor or major research project sponsored by national or international agencies. i) Above 10 Lacks ii) Below 10 Lacks				
(g) At least one single or joint publication in peer reviewed or UGC list of Journals. i) No. of Papers Published (Single author) : ii) No. of Papers Published	•			

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(Joint author) :				
<b>Overall Grading (Attached List) :</b> <b>Good:</b> Good in teaching and satisfactory or good in activity at S.No.2. Or <b>Satisfactory:</b> Satisfactory in teaching and good or satisfactory in activity at S.No.2. <b>Not Satisfactory:</b> If neither good nor satisfactory in overall grading.				

**Note:** For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

## RESEARCH AND ACADEMIC CONTRIBUTIONS

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### (1) Research Papers in Peer-Reviewed or UGC listed Journals:

Sr. No.	Title of Paper	Journal Name, Page no s , Vol. no., Year of Publication	ISSN / ISBN No.	Impact Factor, if any (with if agency	No. of co- Authors	Whether Principal Author/ Supervisor/ Co-author	Self Appraisal Score	API Score verified	Page No. of relevant documents
1									
2									
3									

### (2) Publications (other than Research Papers) (Books, Chapters in Books)

#### (i) Books published with ISSN/ISBN number

International Publishers: 12 points per Books for Single Author



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National publishers: 10 points per Books for Single Author

Sr. No.	Title with page nos.	Publishers name with ISSN/ISBN No.	International / National Publishers	No. of co-authors	Whether Principal Author/ Co-Author	Self Appraisal Score	API Score verified	Page No. of relevant documents
1								
Sub Total(2) (a)(i)								

(2) (a) (ii) Chapters in Edited Books with ISSN/ISBN(5 Points per Chapter)

Sr. No.	Title of Chapter with pagenos.	Name of Book	Publisher Name & ISSN/ISBN No.	No. of co-authors	Whether Principal Author/ Co-Author	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total (2) (a) (ii)								

(2) (a) (iii) Editor of Book with ISSN/ISBN

Editor of Book by International publishers: 10 Points per Books for Single Author  
 Book by National publishers: 08 Points per Books for Single Author

Sr. No.	Title of Book with page nos.	Publisher Name & ISSN/ISBN No.	International / National Publishers	No. of co-author	Whether principal author/ co-author	Self Appraisal score	API score verified	Page No. of relevant documents
1								
SubTotal(2) (a)(iii)								

(2) (b) Translation Works in Indian and Foreign Languages by qualified faculties  
 (3 points per Chapters or Research Papers & 8 points per Book)

Sr. No.	Title of book with pagenos.	Publisher Name & ISSN/ISBN No.	International / National Publishers	No. of co-authors	Whether principal author/ co-author	Self Appraisal score	API score verified	Page No. of relevant documents
1								
Sub Total (2) (b)								

Total (2) (a)+(b)

(3) Creation of ICT mediated Teaching Learning pedagogy and content and development of New and Innovative courses and curricula

(3) (a) Develop Innovative pedagogy : (5 points per Innovative pedagogy)

Sr.	Title of	Sponsored	Types of	Specify ICTs resources:	Date of	Date of	Self	API	Page
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No.	Innovative pedagogy	Agency if any	Teaching-Learning Environments: Face to face /Networked/ Open and Distance/ Virtual/if any	web link/ You Tube Videos-Audios/ Smart Classroom/ Simulation Game/ Blogging/ Online Discussion Forums/ Virtual Laboratories/ Telecast/ Picture/ Model/Charts if any	approval from authority	Implementation	Appraisal score	score verified	No. of relevant documents
SubTotal(3) (a)									

**(3) (b) Design of new curricula and courses : (2 points per curricula / course)**

Sr. No.	Name of Programme where curricula introduced	Title of new curricula and courses	Specify ICTs resources : web link / You Tube Videos-Audio/ Telecast Picture Model /Charts if any	Date of approval from authority	Date of Implementation	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (b)								

**(3) (c) MOOCs:**

**(3) (c)(i) Development of MOOCs in 4 quadrants (4 credit course) (20 per curricula/course) (in case of MOOCs of lesser credits 5 marks/ credit)**

Sr. No.	Name of Programme where curricula introduced	Course Credits	Title of new MOOC Curricula	Specify ICTs resources : web link / You Tube link/Audio/Video Telecast Picture Model /Charts if any	Date of approval from authority	Date of Implementation	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (c) (i)									

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**(3) (c) (ii) MOOCs (Development in 4 quadrants) per module/Lecture (5 points per module/ Lecture)**

Sr. No.	Name of Programme where curricula introduced	Course credits	Title of new MOOC Curricula	Specify ICTs resources : web link / You Tube link/Audio/Video Telecast Picture Model /Charts if any	Date of approval from authority	Date of Implementation	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (c) (ii)									

**(3) (c) (iii) Content writer/ subject matter expert for each module of MOOCs (at least one quadrants)(2points per curricula/ course)**

Sr. No.	Name of Programme and Course where Content is introduced	Course Credits	Title of new MOOC Content/ Curricula	Specify ICTs resources : web link / You Tube link/Audio/Video Telecast Picture Model /Charts if any	Date of approval from authority	Date of Implementation	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (c) (iii)									



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(c) (iv) Course Coordinator for MOOCs (4 credit course) (8 points per curricula / course)(In case of MOOCs of lesser credits 2 marks / credit)

Sr. No	Name of Programme and Course	Course Credits	Title of MOOC Curricula	Specify ICTs resources : web link / You Tube link/Audio/Video Telecast Picture Model /Charts if any	Date of approval from authority	Date of Implementation	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (c) (iv)									

(3) (d) e-Content :

(3) (d) (i) Development of e-Content in 4 quadrants for a complete course / e-Book (12 points per curricula / Course)

Sr. No	Title of e-Content / Course/ e-Book with no. of Pages/ ISSN/ISBN no. if any	Name of Programme & Course to which introduced	Specify ICTs resources : web link	Whether Peer reviewed	No. of Co- Authors	Whether principal author/ co-author	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (d) (i)									

(3) (d) (ii) e-Content (Development of in 4 quadrants) (5 points per module / Course)

Sr. No	Title of e-Content / Course/ e-Book with no. of Pages/ ISSN/ISBN no. if any	Name of Programme & Course to which introduced	Specify ICTs resources : web link	Whether Peer reviewed	No. of Co- Authors	Whether principal author/ co-author	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (d) (ii)									

(3) (d) (iii) Contribution to development of e-Content module in complete course / paper/ e Book (at least one quadrants) (2 points per module / Course)

Sr. No	Title of e-Content / Course/ e-Book with no. of Pages/ ISSN/ISBN no. if any	Name of Programme & Course to which introduced	Specify ICTs resources : web link	Whether Peer reviewed	No. of Co- Authors	Whether principal author/ co-author	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (d) (iii)									



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(3) (d) (iv) Editor of e-Content for complete course / paper/ e-Book (at least one quadrants) (10 points per module / Course)

Sr. No	Title of e-Content / Course/ e-Book with no. of Pages/ ISSN/ISBN no. if any	Name of Programme & Course to which introduced	Specify ICTs resources : web link	Whether Peer reviewed	No. of Co- Authors	Whether principal author/ co-author	Self Appraisal score	API score verified	Page No. of relevant documents
Sub Total(3) (d) (iv)									

Total 3 (a)+(b)+(c)+(d)	

4) Research Guidance:

(4) (a) Research Guidance (Ph.D.: 10 points per degree awarded & 5 points per thesis submitted) (M. Phil. / P .G. dissertation: 2 points per degree awarded)

Sr. No	Research Supervision	Number of Candidate Enrolled	No. of Thesis submitted with dates	No. of Candidate Degree awarded with dates	Self appraisal score	API score verified	Page No. of relevant documents
	Sub Total (4) (a)						

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(4) (b) Research Projects Completed: A: More than 10 lakhs (10 points per Project)  
B: Less than 10 lakhs (5 points per Project)

Sr. No.	Type of Project : A/B	Title of Project	Sponsored Agency	Date of completion	Whether Co-PI	Grant Received (Rs.)	Self appraisal score	API score verified	Page No. of relevant documents
Sub Total (4) (b)									

(4) (c) Research Projects Ongoing: A: More than 10 lakhs (10 points per Project)  
B: Less than 10 lakhs (5 points per Project)

Sr. No.	Type of Project : A/B	Title of Project	Sponsored Agency	Date of completion	Whether Co-PI	Grant Received (Rs.)	Self appraisal score	API score verified	Page No. of relevant documents
Sub Total (4) (c)									



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(4) (d) Consultancy:

Sr. No.	Title of Consultancy project	Sponsored agency	Date of Starting	Amount Mobilized (Rs. Lakh)	Self appraisal score	API score verified	Page No. of relevant documents
Sub Total (4) (d)							

Total (4) (a)+(b)+(c)+(d)

(5) (a) Patents : (10 points per International Patent and 7 points per National patent)

Sr. No.	Title of Patent Project	Patent Number	Sponsored agency if any	Date of Award	International National	Self appraisal score	API score verified	Page No. of relevant documents
Sub Total (5) (a)								

(5) (b)\* Policy Document ( Submitted to an International Body/ Organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

A: International (10 Points per Policy Document)

B: National (07 Points per Policy Document)

C: State: (05 Points per Policy Document)

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Sr. No.	Title of Policy Document	Name of Submitted Agency	International/ National/ State	Policy Document Number	Date of Acceptant	Self appraisal score	API score verified	Page No. of relevant documents
Sub Total (5) (b)								

(5)(c) Awards/Fellowship:

A: International (07 Points per Policy Document)

B: National (05 Points per Policy Document)

Sr. No.	Name of Fellowship/ Award	Date of Received	International /National	Name of Awardees Academic Body/ Association	Self appraisal score	API score verified	Page No. of relevant documents
Sub Total (5) (c)							

Total (5) (a)+(b)+(c)



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**(6)\* Invited lectures / Resource Person/ Paper Presentation in Seminars/ Conferences/ Full Paper in Conference Proceedings**

**A: International (Abroad): (07 Points per seminars/ conferences)**

**B: International (within country): (05 Points per seminars / conferences)**

**C: National: (03 Points per seminars/ conferences)**

**D: State/ University Level: (02 Points per seminars/ conferences)**

Sr. No.	Title of Presentation Academic Session/ Papers	Title of Conference /Seminar and Date	Mode of Presentation Invited lectures / Resource Person/ Paper Presentation	Name of Organizer	Whether International (Abroad) International (within country) /National/State/University Level	Self appraisal score	API score verified	Page No. of relevant documents
<b>Sub Total -</b>								

**SUMMARY OF ACADEMIC AND RESEARCH SCOURE**

Sr. No.	Details of Academic & Research Activates	Self- Appraisal score	API score verified by Committee	Remark
1	Research Papers in Peer-Reviewed or UGC listed Journals			
2	Publications (other than Research Papers)			
3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and Innovative courses and curricula			
4	Research Guidance / Research Projects Completed /Research Projects Ongoing /Consultancy			
5	PatentsPolicy Document Awards / Fellowship			
6	Invited lectures / Resource Person/ Paper Presentation in Seminars/ Conferences/ Full Paper in Conference Proceedings			
<b>Grand Total</b>				



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## SUMMARY OF API SCORES:

Sr. No.	Criteria	Annual API Score	API Score Verified by Committee
1	Teaching(Overall Girding)		
2	Involvement in the University/College students related activities/research activities(Overall Girding)		
3	Academic / Research Score		

### List of Enclosures:

(Please attach, copies of certificates, and / or letters sanction orders, papers etc.wherever Necessary)

- 1.
- 2.

## UNDERTAKING

I undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled PBAS Performa.

Place: Aurangabad

(Assistant Professor/ Associate Professor/Professor)

Date:

Signature of the faculty with Designation

Place: Aurangabad

Date: / /

Signature

Head of the Department

Place: Aurangabad

Signature of Director- IQAC

Date: / /

Signature of Principal

**N. B.:** The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the college/Institute/university as necessary and placed before the Screeningcum Evaluation Committee or Selection Committee for assessment / verification.



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